

Boys' Hostel



Shiksha Mandal, Wardha's

G.S. College of Commerce & Economics

Civil Lines, W.H.C. Road, Nagpur - 440 001



Prospectus

2016-2017

**GOVINDRAM SEKSARIA
COLLEGE OF COMMERCE & ECONOMICS,
NAGPUR**

BOYS' HOSTEL

The College Hostel was constructed in 1974 - 75 with a view to provide residential accommodation to the male, students admitted in our college for pursuing studies and whose parents are not residents of Nagpur. The Government of Maharashtra granted a piece of land measuring 32679 Sq. Ft. on West High Court Road, very close to the College premises. The University Grants Commission, New Delhi sanctioned a grant of Rs. 2,07,833/- for the construction of Hostel Building. Shiksha Mandal, Wardha contributed a sum of Rs. 3,92,167/- towards the construction work. The Hostel provides accommodation to about 75 students coming from distant places.

The Hostel Management is under the direct control of an Advisory Committee constituted by the local Managing Committee of the College on the directives of Shiksha Mandal Wardha. For day-to-day management of the Hostel, a Warden is appointed by the Principal from among the members of the teaching staff of the College.

(A) Procedure of Admission :

A student who is admitted in our College for prosecuting a regular course of study is eligible for admission in the Hostel provided his Parents are not residing in Nagpur. Student who desires to take admission in the Hostel will have to follow the following procedure.

(1) He has to fill in an Application form for Admission in the Hostel in his own handwriting. Admission form is to be duly countersigned by a parent or a guardian of the applicant and shall be accompanied with the following documents.

- (i) Character certificate from two responsible persons of the city or town from which the student hails.
- (ii) Documentary evidence of admission in our College.
- (iii) True Copies of Marklist of the latest examination passed.

(2) Every wait-listed application for admission to the Hostel shall have to be registered with the Office of the Hostel Warden by paying a Registration Fee of Rs. 50/- (Rs. fifty only) which is non-refundable.

(3) The student who has registered for admission shall be required to attend the interview on the date and time given by the Warden. No admission shall be finalised without interview.

(4) If the candidate is selected for admission he shall be required to pay the following fees within three days of his selection failing which his claim for admission will be forfeited.

Ist Term :

(1)	Registration Fees	-	300/-
(2)	Admission Fees	-	300/-
(3)	Amalgamated Fund	-	400/-
(4)	Establishment Charges (For first term)	-	500/-
(5)	Electricity & Water Charges (for first term)	-	3000/-

(6)	Room Rent :		
	Single Seated Room	-	4000/-
	Double Seated Room	-	2000/-
(7)	Service Charges (For first term)	-	2000/-
(8)	Identity Card	-	25/-
(9)	Security Deposit	-	2000/-

Second Term Fees & Charges

(1)	Room Rent :		
	Single Seated	-	4000/-
	Double Seated	-	2000/-
(2)	Establishment Charges	-	500/-
(3)	Electric & Water Service Charges	-	3000/-
(4)	Service Charges	-	2000/-

Total Fees :- 2013 - 2014

	Ist Term	IInd Term	Total Fees
1)	Single Seated : 13525	+ 10500	= 24025
2)	Double Seated : 11525	+ 8500	= 20025

Note : The Hostel can modify / hike the hostel fees as per the recommendations of advisory committee which shall be binding on the inmate.

The Warden at his discretion may allow and inmate to keep a guest in his room for a period not exceeding SEVEN days. The guest charge of Rs. 100/- (Rs. Hundred only) per day will have to be deposited in the office in advance alongwith the application for permission to keep the guest. The same person will not be allowed as a guest, subsequently as a guest if the guest is found staying in the hostel without permission of the warden.

Rules & Regulations Pertaining to Discipline in the Hostel.

1. The inmates shall make their own arrangements of locking their rooms and should take care of their belongings by proper locking. No lock and key will be provided by the Hostel authorities and they will not be responsible for any loss / theft of their belongings.
2. The inmates will keep their rooms and surroundings clean.
3. Scribbling, Staining or pasting pictures on wall and doors is strictly prohibited and strict action will be taken against those who involve in spoiling the doors and walls.
4. Electrical fittings, furniture, water taps should not be tampered with or misused.
5. No Electric heaters, water heaters, electric iron, transisters and tape recorders are to be kept in the rooms, nor shall they be allowed to be used by the students. If such articles are found in the rooms of the inmates they will be forfeited.
6. The inmates shall not be allowed to cook any sort of food in the room.
7. When the inmates are not present in the room they should keep the lights and fans off.
8. Visitors are allowed during visiting hours only i.e. between 5p.m. and 7 p.m. on week days and on Sundays and other holidays between 8 a.m. & 11 a.m. also. In no case female visitors will be allowed.
9. No outsider will be allowed to enter the premises of the hostel after 8 p.m. If any outsider is located in the hostel beyond this time he will be treated as a trespasser and action will be taken against him accordingly.

10. Smoking in the premises of the hostel is strictly prohibited.
11. All inmates of the hostel are expected to be present in the hostel by 10 p.m. every day. Any inmate who desires to stay out beyond this time shall give intimation to the Warden in writing. If any inmate is likely to stay out of the hostel, he must seek the permission from the Warden giving reasons in writing and also the address of the person / family with whom he will stay.
12. No student will take law into his hands. All complaints pertaining to disputes with other inmates, service boy's employees of the hostel and mess contractor should be brought to the notice of the WARDEN immediately through the Prefect and the same be settled peacefully and amicably.
13. All inmates of the Hostel will attend all the meetings and functions arranged by the Warden and duly notified.
14. No activity of whatever type shall be organised and conducted by the inmates without taking prior permission from the Warden in writing. All such requests should be forwarded to the Warden through the prefect of the Hostel.
15. No outsider shall be allowed to be invited to address the inmates unless prior permission and approval is obtained from the Warden.
16. The inmates will have to give an undertaking in writing that they will handover the charge of the room during Diwali & Winter vacation if the rooms are required by the Hostel authorities.
17. The inmate shall handover the room furniture at the time of leaving the hostel and procure a clearance certificate to that effect.

18. The inmate will be required to vacate the rooms occupied by them within 3 days from the last day of the examination of the course for which they were admitted in the college. Stay beyond this period will be subject to additional charge of Rs. 50/- per day. Over-stay on additional charge will be allowed only for 7 days after which the room shall be got vacated by the hostel authorities. Inmates shall please co-operate.
19. An organised agitation and gambling in any form shall not be allowed in the premises of the Hostel. Strict disciplinary action will be taken against those involved in such activities to the extent of expulsion from hostel & College.
20. Ragging in any form is strictly prohibited and any inmate directly or indirectly involved in such ragging will be expelled from the hostel immediately and his name will also be removed from the roll of the students of the College.
21. If any inmate of the hostel is found under the influence of liquor or other intoxication during he will be expelled from the hostel immediately. His admission in the college will also be cancelled for misuse / abuse of electronic media.
22. The warden, the Members of the Advisory Committee, and the Principal of the college shall have a right to enter, open and inspect any room of the hostel occupied by the inmates and also to take search of the belongings of the inmates in the room.
23. The Warden of the Hostel shall have an absolute authority to refuse admission to any student in the hostel as well as expell any inmate of the hostel any time without giving any reasons.

24. The warden, on the advise of the advissory Committee, shall nominate one of the Senior inmates of the hostel who fulfills the norms laid down by the Committee, as 'Prefect' of the hostle. The prefect shall be responsible for maintaining discipline, harmonious living and cordial relationship among the inmates of the Hostel. He will report to the Warden all cases of indicipline and misbehaviour on the part of the inmates.
25. The inmates shall not be allowed to shift the furniture provided to them from their rooms to any other place.
26. No student will be admitted in the Hostel if he is prosecuted for any criminal offence.
27. The warden of the Hostel shall have an absolute authority to impose fine / late fees etc. in case of violation of rules by the inmates.
28. All the inmates are required to deposit fees / charges mess deposit / fine / Late Fees with the Accountant of the Hostel office and obtain a receipt duly signed and stamped. Inmates are also advised to preserve all the receipts and also make them available for inspection as and when required.
29. Inmates who join the Hostel Mess will have to pay monthly charges to Hostel Mess Contractor and to obtain a receipt.
30. The inmates will make regular payments to keep the mess contractor in proper stead of quality & quantity.

Hostel Advisory Committee (2016 – 2017)

- 1) Principal Dr. N. Y. Khandait - Chairman
- 2) Prof. Dr. B. B. Kalpande - Member
- 3) Prof. A. B. Patle - Member
- 4) Prof. Y. H. Kedar - Member
- 5) Prof. Nitin K. Kapgate - Warden &

Ex - officio Convener

IMPORTANT PHONE NUMBERS

College Office	-	(0712) 2531760
Hostel Clerk	-	9226352046
Warden	-	9860456654

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| 1) | Principal | - | Dr. N.Y. Khandait |
| 2) | Warden | - | Nitin K.Kapgate |
| 3) | Hostel Clerk | - | Shri. N. D. Kamble |
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Price Rs. 50/- (Rupees Fifty only)