

**G.S.COLLEGE OF COMMERCE & ECONOMIS, NAGPUR**  
**The Annual Quality Assurance Report (AQAR) of the IQAC**

*2016-2017*

**Part – A**

**I. Details of the Institution**

1.1 Name of the Institution

G.S.COLLEGE OF COMMERCE AND ECONOMICS, NAGPUR

1.2 Address Line 1

CIVIL LINES

Address Line 2

AMRAVATI ROAD

City/Town

NAGPUR

State

MAHARASHTRA

Pin Code

440 001

Institution e-mail address

gscollegenagpur@rediffmail.com

Contact Nos.

0712-2528747, 0712-2531760

Name of the Head of the Institution:

Dr. N.Y.Khandait

Tel. No. with STD Code:

0712-2528747

Mobile:

09850591099

Name of the IQAC Co-ordinator:

Dr. P.M.Paradkar

Mobile:

07757013858

IQAC e-mail address:

iqac.gscollegenagpur@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

MHCOGN10469

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.  
This EC no. is available in the right corner- bottom  
of your institution's Accreditation Certificate)

EC/52/RAR/23 dated 28/03/2010

1.5 Website address:

www.gscen.shikshamandal.org

Web-link of the AQAR:

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 <sup>st</sup> Cycle	B+	----	2003	2008
2	2 <sup>nd</sup> Cycle	B	2.87	2010	2015
3	3 <sup>rd</sup> Cycle	A	3.03	2016	2021

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

07/05/2004

1.8 AQAR for the year (for example 2010-11)

2016-2017

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011)

i. AQAR

2015-2016\_\_\_\_\_ (27/12/2016)

### 1.10 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☒

Autonomous college of UGC Yes ☐ No ☒

Regulatory Agency approved Institution Yes ☒ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☒ Men ☐ Women ☐

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☒ UGC 2(f) ☒ UGC 12B ☒

Grant-in-aid + Self Financing ☒ Totally Self-financing ☐

### 1.11 Type of Faculty/Programme

Arts ☐ Science ☐ Commerce ☒ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☒

Others (Specify)

### 1.12 Name of the Affiliating University (*for the Colleges*)

R.T.M.NAGPUR UNIVERSITY,  
NAGPUR

### 1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

Applied

University with Potential for Excellence

UGC-CPE

DST Star Scheme

UGC-CE

UGC-Special Assistance Programme

DST-FIST

UGC-Innovative PG programmes

Any other (*Specify*)

UGC Special Scheme of Construction of Women's Hostel

UGC-COP Programmes

## 2. IQAC Composition and Activities

2.1 No. of Teachers

2.2 No. of Administrative/Technical staff

2.3 No. of students

2.4 No. of Management representatives

2.5 No. of Alumni

2.6 No. of any other stakeholder and

Community representatives

2.7 No. of Employers/ Industrialists

2.8 No. of other External Experts

2.9 Total No. of members

2.10 No. of IQAC meetings held

04

2.11 No. of meetings with various stakeholders:

No.

08

Faculty

04

Non-Teaching Staff Students

02

Alumni

01

Others

01

2.12 Has IQAC received any funding from UGC during the year?

Yes ☒

No

3,00,000/- (XIIth Plan)

If yes, mention the amount

### 2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.  International  National  State  Institution Level

(ii) Themes

‘How to prepare for NAAC Re-accreditation’ invited talk by Dr. Kamal Singh, Ex-Vice Chancellor, Sant Gadge Baba Amravati University and Dr. Urmila Dabir, Principal, Rajkumar Kewalramani Mahavidyalaya, Nagpur

Seminar on ‘Approaches to Autonomy’. Resource person Dr. Vijay Joshi , Principal, K.J. Somaiya College of Science and Commerce, Mumbai

### 2.14 Significant Activities and contributions made by IQAC

Preparations for NAAC Peer Team Visit

Sensitization/Awareness programmes about NAAC Re-accreditation among all stake holders.

Organisation of Seminars/ guest lecture for the benefit of staff members.

Preparation for Autonomy

IQAC monitored the conduct of various Academic programmes, Curricular, Co-curricular and Extra-curricular activities through various committees and cells constituted for the same.

### 2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality

Enhancement and the outcome achieved by the end of the year \*

Plan of Action	Outcome/Achievements
1)Academic Mega Event: GS-COMNEXT -2017	GS-COMNEXT organized on 19-20/1/2017 inclusive of Inter-collegiate competition Mind manthan, Business Quiz, Commerce Model exhibition, Verbatle: Debated competition etc. Inaugurated by Mr. Devesh Pendharkar, Director, Vicco Laboratories, Mumbai
2) To conduct induction, bridge and remedial programmes.	i) An exclusive programme was organized for First year students on 15 <sup>th</sup> July 2016 which was addressed by Principal and Chairman, Shiksha Mandal, Wardha.  ii) BCCA & BBA department organized induction programme

<p>3) To start Certificate Programme in Banking, Finance &amp; Insurance</p> <p>3) To organize industrial visits to reputed companies/industries for providing practical knowledge to students</p> <p>4) Staff Development Programme</p> <p>5) Workshops &amp; Seminars</p> <p>6) Innovative Practices</p>	<p>‘Aarmbh’ and ‘PREGO’ for first year students.</p> <p>iii) Students Quality Assurance Cell conducted one month Bridge course, attended by more than 100 students. A remedial course was also conducted for the students. Total 30 students benefitted of the same.</p> <p>The college started Certificate Programme in Banking, Finance &amp; Insurance in collaboration with Bajaj Finserv. The programme was inaugurated by Hon’ble Vice Chancellor Dr. S. Kane. Total 39 students admitted in the first batch. 32 students successfully completed the course.</p> <p>The college conducted industrial visits renowned units of Amul, Nagpur, Rishi Industries, Jodhpur, Bhagwan Mahveer Vikalang Sahitry(Jaipur Foot), Jaipur, Bajaj Auto, Aurangabad, Endurance Pvt.Ltd., Aurangabad, Uma Sons Pvt. Ltd., Aurangabad etc.</p> <p>Guest lecture by Dr. Vijay Joshi, K.J. Somaiya College of Science &amp; Commerce (Autonomous), Mumbai on ‘Approaches to Autonomy’ on 16<sup>th</sup> Sept. 2016 for the benefit of teaching and non-teaching staff members.</p> <p>Special talk on ‘Mind your mind’ by Swami Advaitanandji, Chinmay Mission, Kolwan, Pune followed by Q &amp; A session.</p> <p>International Yoga day programme.</p> <p>Two workshops &amp; two seminars organized for staff members.</p> <p>State level seminar ‘Shodh’ for MBA</p> <p>Commerce lab organises practical training like e-filing of tax, return etc.</p> <p>Annual Budget Analysis Session</p> <p>Preparation of Model/Charts on key areas for Commerce Exhibition</p> <p>Three film shows organized.</p> <p>Visits to Bio-diversity park.</p> <p>Special sport clinics with the experts.</p>
--	--



## Part – B

### Criterion – I

#### I. Curricular Aspects

##### 1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	01	01	01	
PG	02	Nil	01	
UG	03	Nil	03	
PG Diploma	Nil	Nil	Nil	Nil
Advanced Diploma	Nil	Nil	Nil	Nil
Diploma	Nil	Nil	Nil	Nil
Certificate	09	01	10	10
Others	06	Nil	06	06
<b>Total</b>	21	02	21	16
Interdisciplinary				
Innovative	01	Nil	01	01

(Ph.D. – Recognised centre by R.T.M. Nagpur University as ‘Place of Higher Learning and Research’ in Commerce. Researchers can pursue Ph.D in Business Economics, Business Management and Commerce under the supervisions of Supervisors available at Centre)

P.G. – M.Com and M.B.A.

U.G. – B.Com, B.B.A. B.Com(Computer Applications)

Certificate Programmes – 1) TCS Business Process Service (Finance and Accounts)

2) NSE’s Certification in Financial Markets

3) MKCL’s Personal Financial Management – Basic Course

4) Computerised Accounting with ‘Tally Education’

5) Computer Literacy Course

6) Cambridge English’s Business English Certificate (BEC)

7) English Proficiency Course approved by R.T.M. Nagpur University

8) Short Term Course in Business English approved by R.T.M. Nagpur University

9) Creative Writing & Communication Skills in Hindi Course approved by R.T.M. Nagpur University

10) Bajaj Finserv’s Certificate Course in Banking, Finance & Insurance (CPBFI)

Other - 1) CA-CPT by ICAI

2) CS Foundation conducted by ICSI

3) MBA-CET Guidance Preparatory Course

4) NET-SET Guidance Preparatory Course

5) Competitive Examination Guidance Preparatory Course

6) GS-Skill Up gradation Network Preparatory Course



1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options

- Horizontal and vertical mobility of students are in practice.
- Semester pattern introduced.

(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	05 (B.Com/ B.B.A./ B.Com(Computer Applications) M.Com/M.B.A.)
Trimester	Nil
Annual	03 (B.Com/B.B.A.)

1.3 Feedback from stakeholders\*

Alumni ☒ Parents ☒

(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

*\*Please provide an analysis of the feedback in the Annexure*

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Four faculty members nominated on syllabus preparation committee at UG level for the semester pattern examination of R.T.M. Nagpur University.

1.5 Any new Department/Centre introduced during the year. If yes, give details.

Ph.D. – Recognised centre by R.T.M. Nagpur University as ‘Place of Higher Learning and Research’ in Commerce. Researchers can pursue Ph.D in Business Economics, Business Management and Commerce under the supervisions of Supervisors available at Centre

## Criterion – II

### 2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
28	22	05	-	01

2.2 No. of permanent faculty with Ph.D.

25

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
23	01	05	-	-	-	01	-	29	01

2.4 No. of Guest and Visiting faculty and Temporary faculty

Nil Nil Nil

## 2.5 Faculty participation in Conferences and Symposia:

No. of Faculty	International level	National level	State level
Attended	Nil	13	01
Presented papers	Nil	12	01
Resource Persons	Nil	02	04

## 2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Bridge course conducted for Non-Commerce students.
- Remedial course for slow learners.
- Classrooms Seminars
- Paper Presentation Competition
- Field Visits
- Industrial Visits to reputed Industries and corporate offices.
- Use of E-boards and PPT in T/L process
- Use of educational videos Home Assignments/project work

## 2.7 Total No. of actual teaching days

during this academic year

180

## 2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

Workshop on 'How to score better in University Examination', E-assignments, MCQ's etc.

## 2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

05

04

02

## 2.10 Average percentage of attendance of students

## 2.11 Course/Programme wise

80%

Distribution of pass percentage:

Title of the Programme/ Medium(Eng/Hin/Mar)	Total no. of students appeared	Division				
		Distinction %	I	II	III	Pass %
B.Com(E)	193	-	27	111	03	74.61
B.Com (H)	75	-	05	27		
B.Com (M)	64	-	05	27	07	60.94%
M.Com (E)	61	14	52	00	00	85.25%
M.Com(H)	57	05	40	00	00	70.18%
M.Com (M)	57	07	39	00	00	68.42%
B.Com(Self finance)	73	-	01	40	11	71.23%
B.C.C.A.	29	04	18	09	00	93.10%
B.B.A.	25	-	16	08	00	96.00%
M.B.A.	42	30	01	00	00	74.00%

## 2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching &amp; Learning processes:

- The attendance of students is closely monitored by the teachers. The letters are issued to defaulters and the parents are telephonically informed.
- The IQAC monitors through various course co-ordinators the smooth functioning of various departments/courses. Feedback is regularly taken from students regarding course completion, projects, home assignments etc.
- As per the suggestion of IQAC, Academic Audit Mechanism was introduced from 2011-12 and we take regular feedback from faculty about course completion, evaluation, result analysis and progress of students.
- The IQAC encourages teachers to take up various innovative teaching/learning methods like use of ICT, classroom activities like ppt presentations, debates, elocution, seminars etc. from time to time.
- IQAC also monitors the smooth functioning of the various curricular and other activities in a disciplined manner.

## 2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	07
UGC – Faculty Improvement Programme	-
HRD programmes	02
Orientation programmes	-
Faculty exchange programme	-
Staff training conducted by the university	03
Staff training conducted by other institutions	02
Summer / Winter schools, Workshops, etc.	05 ( Summer Schools) 15(Workshops)
Others	09

## 2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	27	04	02	Nil
Technical Staff	02	Nil	Nil	Nil

## **Criterion – III**

### **3. Research, Consultancy and Extension**

#### **3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution**

##### **Research:**

- To promote research in the institution a research cell was constituted which organised research promotion and sensitization activities and also provided necessary guidance and assistance to faculty members in finalizing the proposals of Major/Minor research projects submitted to UGC and other bodies.
- Separate infrastructure in the form of computers, internet, reference books, journals etc. was provided to research scholars. INFLIBNET N-LIST passwords and J-Gate facility were provided to faculty members for unlimited e-resources like e-books, e-journals etc.
- Faculty members were encouraged to participate in Conferences, Seminars and Workshops etc for paper presentation.
- Faculty members also participated in short term courses on Research Methodology.
- To promote research among PG students a State Level Paper Presentation Competition ‘Shodh’ was organised.
- Students’ projects/seminar/presentation competition was organised to promote scholarly and research aptitude in students.

##### **Consultancy:**

- Our teachers are regularly invited by social, educational and other organizations as Resource persons on honorary basis and no consultancy fees are charged.

##### **Extension:**

- 125 Students participated in a ‘Vrikshadindi and Awareness Rally’ organised by Govt. Of Maharashtra and R.T.M. Nagpur University Nagpur on 1<sup>st</sup> July 2016.
- 513 students registered in Voter Registration Programme organised during 18-25<sup>th</sup> July 2016.
- 64 students participated in ‘Organ Donation Rally’.
- 250 students participated in ‘Swachh Bharat Abhyan Pakhwada’ celebrated during 14-30<sup>th</sup> Aug. 2016.
- 18 students participated in ‘Workshop on Water Conservation’ organised by R.T. M. Nagpur University, Nagpur.
- Library Cleanliness programme.
- Various extension activities and social outreach organised in adopted village Nagazari in One week Camp organised by NSS unit.
- International White Cane Day celebrated and various activities organised.

- Two blood donation camps in collaboration with Govt. Medical College, Nagpur conducted by NSS and NCC Unit of the college.
- Regular cleanliness drives and plantation programme in campus.
- On the occasion of 'World AIDS day' a public awareness rally was organised.

### 3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	01	--	--	01
Outlay in Rs. Lakhs	2,51,200/-	--	--	1,56,000/-

### 3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	08	02		
Outlay in Rs. Lakhs	7,75,000/-	1,20,000/-		

### 3.4 Details on research publications

	International	National	Others
Peer Review Journals	01	06	01
Non-Peer Review Journals	-	-	-
e-Journals		01	
Conference proceedings	02	04	01

### 3.5 Details on Impact factor of publications:

Range  Average  h-index  Nos. in SCOPUS

### 3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant sanctioned	Received
Major projects				
Minor Projects	02	U.G.C.	8,75,000/-	6,20,000/-
Interdisciplinary Projects				
Industry sponsored				
Projects sponsored by the University/ College				
Students research projects (other than compulsory by the University)				
Any other(Specify)	1	Shiksha Mandal	15,000/-	15,000/-
Total	03		8,90,000/-	6,35,000/-

3.7 No. of books published i) With ISBN No.  Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP	<input type="text"/>	CAS	<input type="text"/>	DST-FIST	<input type="text"/>
DPE	<input type="text"/>			DBT Scheme/funds	<input type="text"/>

3.9 For colleges

Autonomy	<input type="text"/>	CPE	<input type="text"/>	DBT Star Scheme	<input type="text"/>
INSPIRE	<input type="text"/>	CE	<input type="text"/>	Any Other (Specify)	<div style="border: 1px solid black; padding: 2px;">UGC Special Assistance</div>

3.10 Revenue generated through consultancy

Nil

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number					
Sponsoring agencies	Proposal send to UGC	UGC			

3.12 No. of faculty served as experts, chairpersons or resource persons

10

3.13 No. of collaborations

International

1

National

1

Any other

1

3.14 No. of linkages created during this year

1

3.15 Total budget for research for current year in lakhs:

From funding agency

7,75,000/-

From Management of University/College

15,000/-

Total

7,75,000/-

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	
	Granted	
International	Applied	
	Granted	
Commercialised	Applied	
	Granted	

3.17 No. of research awards/ recognitions received by faculty and research fellows  
Of the institute in the year

Total	International	National	State	University	Dist	College
06		01	01	01	01	02

3.18 No. of faculty from the Institution  
who are Ph. D. Guides  
and students registered under them

07

25

3.19 No. of Ph.D. awarded by faculty from the Institution

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF  SRF  Project Fellows  Any other

3.21 No. of students Participated in NSS events:

University level	<input type="text" value="272"/>	State level	<input type="text" value="871"/>
National level	<input type="text" value="708"/>	International level	<input type="text" value="330"/>

3.22 No. of students participated in NCC events:

University level	<input type="text" value="02"/>	State level	<input type="text" value="12"/>
National level	<input type="text" value="2"/>	International level	<input type="text"/>

3.23 No. of Awards won in NSS:

One student nominated for award. Result awaited.

University level	<input type="text"/>	State level	<input type="text"/>
National level	<input type="text"/>	International level	<input type="text"/>

3.24 No. of Awards won in NCC:

University level	<input type="text"/>	State level	<input type="text" value="01"/>
National level	<input type="text" value="01"/>	International level	<input type="text"/>

3.25 No. of Extension activities organized

University forum	<input type="text" value="10"/>	College forum	<input type="text" value="15"/>	
NCC	<input type="text" value="05"/>	NSS	<input type="text" value="30"/>	Any other <input type="text" value="06"/>

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

## Criterion – IV

### 4. Infrastructure and Learning Resources

#### 4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	27882.95sq.mt			27882.95sq.mt.
Class rooms	32 rooms	00		32 rooms
Laboratories	04	00		04
Seminar Halls	01			01
No. of important equipments purchased during the current year.	--	--	--	--
AC		91,200/-		91,200/-
Laptop		47,000/-		47,000/-
Solar Street Lights		1,47,000/-		1,47,000/-
Ceiling fan/Exhaust Fan/Wall Fan		8,160/-		8,160/-
P.A. System		62,625/-		62,625/-
Value of the equipment purchased during the year(Furniture & Equipments)	--	3,55,013/-	Non-Salary Grants	3,55,013/-
UGC XII th Plan College Development	--	3,40,071/-		3,40,071/-
UGC IQAC		13,378/-		13,378/-
UGC Plan(Construction of English Lab/ Classroom/ Renovation of Boys Hostel				
Non-Salary Grant( Purchase of Softwares).		47,000/-		47,000/-

#### 4.2 Computerization of administration and library

The college office and library is computerised. The college office uses CMS software and library is using Libman software in their day to day operations.

New computers/servers, printers provided to office for better services.



#### 4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books/Reference books etc.	52219	52,68,610/-	4172	4,05,435/-	56391	56,74,045/-
e-Books(N-List)	97000*		28000*	5,750/-	1,25,000*	5,750/-
Journals	95	1,37,091/-	61	53,155/-	156	1,90,246/-
e-Journals(J-Gate)	6000*	68,000/-	6500*	69,000/-	6500*	69,000/-
Digital Database						
CD & Video						
Others (specify) Newspapers	22	29,863/-	08	7,290/-	30	37,153

\*The above e-books, e-journals are available under INFLIBNET's N-LIST programme & J-GATE.

#### 4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Comp Centre	Office	Trans-former	Others
Existing	204	04	10MBPS Optical Fibre	06		01		
Added	03	-				01	01(110 KV)	1 – Photocopier 2- Printers 13- CCTV 01-PA System 10-Water purifiers 04 – AC 125 – LED Tubelights 21 – Solar Lights
Total	207	04	10MBPS Optical Fibre	06				

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up-gradation (Networking, e-Governance etc.)

Computer Awareness Programme conducted for students.

Three staff members participated in workshop on National e-Governance plan(NeGP) & e-Governance Initiative in Maharashtra.

Faculty Development Programme exclusively on ' E-Board : A Modern Teaching Aid conducted.

Laptops provided to Course Co-ordinators.

PPT presentation competition organised.

4.6 Amount spent on maintenance in lakhs:

i) ICT (AMC)	1,93,232/-
ii) Campus Infrastructure and facilities	17,84,178/-
iii) Equipments	4,90,747/-
iv) Others	4,72,925/-
<b>Total :</b>	<b>29,41,082/-</b>

## Criterion – V

### 5. Student Support and Progression

#### 5.1 Contribution of IQAC in enhancing awareness about Student Support Services

College prospectus provides detailed information about the college, vision, mission, objectives, procedure of admission, intake capacity, eligibility criterion for various courses, fee structure, information about various facilities available on campus, scholarships, rules and regulations etc. The same is also available on college website.

Induction programme for First Year students addressed by Principal and Chairman, Shiksha Mandal, Wardha. Also organised orientation programme/fresher's day programme Aarambh, PREGO, Course co-ordinator and Principal address the students about the general information, discipline, facilities and about the campus life.

The Academic calendar updates students about the various curricular, co-curricular and extra-curricular activities to be held in the academic session. It also gives information about unit test, preliminary examinations, programme organised by different committees, holidays etc.

Conduct of Library Orientation Lectures for first year students in the beginning of the session.

Organised Bridge course for first year students and Remedial Course for various subjects.

The general information and forthcoming events is also displayed on the college website.

The college has introduced the teacher mentorship scheme for day to day and periodic progress of the student. In this scheme, each teacher was allotted a total of 60 students comprised of 20 each from Part I, II, III of each course.

The student feedback is taken and necessary actions were taken.

## 5.2 Efforts made by the institution for tracking the progression

The teachers as mentors keep track of the progression of their mentees in various fields.

The college conduct the Parent teacher meet. The parents were updated with the progress of their wards.

The academic audit committee analyse the results of R.T.M. Nagpur University every year.

The teacher-wise/subject-wise analysis gives details of student progression.

Student feedback, parents feedback, alumni feedback were taken.

### 5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1913	507	-	2420

### (b) No. of students outside the state

67

### (c) No. of international students

01

No	%
954	39.43%

Men

Women

No	%
1466	60.57%

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
1416	265	72	552	06	2311	1214	305	77	808	04	2408

Demand ratio

4:1

Dropout %

22%

## 5.4 Details of student support mechanism for coaching for competitive examinations (If any)

Organised coaching for NET/SET and Competitive Examination

Career Guidance & Placement cell organised guest lectures on Interview Techniques and Personality Development of Eminent personalities.

Soft skills enhancement programme like English Proficiency Course, Business English Course, Creative writing skills, Workshops on Personality Development etc. were conducted.

No. of students beneficiaries

85

### 5.5 No. of students qualified in these examinations

NET  SET/SLET  GATE  CAT   
 IAS/IPS etc  State PSC  UPSC  Others

### 5.6 Details of student counselling and career guidance

- We have established Cell for student counselling.
- We also have established cell for Career Guidance and Placement.
- Notices, Display of Advertisement of premier examinations etc. on the library notice board from time to time.
- Placement notices are displayed on Career Guidance Cell Notice Board from time to time.
- Books/magazines on various competitive examinations are provided by the library to needy students.

No. of students benefitted

220

### 5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
Ascent	50	19	
Happy Homes	85	62	
Infosys	80	38	
Gati Academy	25	03	
TCS	25	07	
ICICI	40	17	
Bajaj Finserv Ltd.	60	23	
Health Care Ltd.	10	01	
Other Local Companies	25	04	
Mphasis	50	13	
Shriram General Insurance	25	08	

## 5.8 Details of gender sensitization programmes:

Various programmes organised by Girls guidance cell, women cell from time to time.

**Attached Annuxure -iii**

## 5.9 Students Activities

### 5.9.1 No. of students participated in Sports, Games and other events

State/ University level		National level		International level	
No. of students participated in cultural events	02		10		
State/ University level	3	National level	1	International level	

### 5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level	1	National level	1	International level	
----------------------------------	---	----------------	---	---------------------	--

Cultural: State/ University level		National level		International level	
-----------------------------------	--	----------------	--	---------------------	--

## 5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution		
Financial support from government	884	81,55,337/-
Financial support from other sources	-	-
Number of students who received International/ National recognitions	-	-

### 5.11 Student organised / initiatives

Fairs : State/ University level	02	National level		International level	
---------------------------------	----	----------------	--	---------------------	--

Exhibition: State/ University level	02	National level		International level	
-------------------------------------	----	----------------	--	---------------------	--

5.12 No. of social initiatives undertaken by the students	30
---	----

5.13 Major grievances of students (if any) redressed: No major grievances were received from the students as under the student mentorship programme the minor grievances of the students were addressed by the mentor teachers by co-ordinating with the respective departments.

## Criterion – VI

### **6. Governance, Leadership and Management**

#### 6.1 State the Vision and Mission of the institution

1. To impart theoretical as well as professional instructions in the different field of Commerce education.
2. To provide all possible facilities at an affordable cost for the all round development of personality and character of the student.
3. To inculcate among the students love for the country, national unity and habit of social service.
4. To make the students conversant with latest knowledge in the field of Commerce, Industry and create awareness about the global scenario in the area of Commerce.
5. To develop among student the capacity to be efficient managers, responsible businessman and administrators of high standard.

#### 6.2 Does the Institution has a Management Information System

YES.

The college has an efficient Management Information System (MIS) which is used for the collection and integration of data related to Academic and Administrative aspects. It is used in governing administrative work like Admissions, Fees collection, Result analysis, Preparation of Salary bills, day to day official correspondence, financial transaction etc.

For the smooth co-ordination of various curricular and extra –curricular activities, various internal committees are formed (40-42), which share the information through reports, periodic meetings etc. The college constantly updates its official website and uploads latest information on it.

#### 6.3 Quality improvement strategies adopted by the institution for each of the following:

##### 6.3.1 Curriculum Development

The college is affiliated to R.T.M. Nagpur University, which designs the syllabus. Some of the teachers were on the panel to prepare revised syllabus of U.G. & P.G. programmes. Suggestions regarding the curriculum are also forwarded to the Board of Studies for necessary action. Our teachers have designed the curriculum for various short term courses run by the college.

Teachers also published books based on the curriculum. In all 9 books based on the syllabi prescribed were published for the benefit of U.G. & P.G. students.

### 6.3.2 Teaching and Learning

The college has initiated different measures to up-grade the quality of Teaching-Learning process.

1. Admissions strictly on merit basis only.
2. No Capitation fees, Donation etc. Only prescribed fees.
3. Financial support and instalment facility to deserving meritorious students.
4. Recruitment of staff by transparent process and merit only.
5. Providing quality infrastructure and facilities
6. Bridge course for non-commerce students.
7. Review of Quality policy in IQAC, LMC, Staff Council, Departmental and Shiksha Mandal meetings.
8. Student assignments/ Projects/ classroom seminars/Case studies etc.
9. Remedial Course for weak students.
10. Guidance for professional examination like CA-CPT/ CS
11. Guidance for Competitive examination and NET/SET
12. Conduct of 4 Value addition programmes like BEC/EPC/ Creative writing in Hindi/CAP etc.
13. GS-Skill Up gradation Network(GS-SUN) to provide practical training through internship programme.
14. Arranging Guest Lectures/Workshop etc. from time to time on various course related themes.
15. Generous use of ICT enabled Teaching/Learning methods.

### 6.3.3 Examination and Evaluation

1. Three internal evaluations(Two Unit Tests and One Prelim at the end of the session based on University Question Paper Pattern)
2. Continuous evaluation through periodic class tests.
3. Home assignments.
4. Viva-Voce
5. Workshop on how to score better in University Examinations.

#### 6.3.4 Research and Development

1. Research Cell motivates students and teachers to take up research projects.
2. Teachers have applied for various Major/Minor Research Projects.
3. A Network Resources Centre established.
4. Seminar/Workshops/F.D.P.'s regularly organised.
5. Teachers are motivated and guided to take up research work.
6. 10 MBPS Internet facility

#### 6.3.5 Library, ICT and physical infrastructure / instrumentation

- INFLIBNET N-LIST Facility (Around 125000+ e-books and 3000 e-journals available on-line)
- J-GATE E- Journals
- Un-limited open-source resources available.
- Computer labs upgraded
- E-Smart Board installed for Teaching-Learning.
- Language Lab software was installed.
- Construction of additional classrooms and Language Lab.
- Renovation of Boys hostel and existing Toilet blocks.
- Pavement blocks in Campus
- Construction of new DMSR building underway

#### 6.3.6 Human Resource Management

Teaching and Non-teaching staffs are recruited in a very transparent mechanism on merit.

Effective human resources management is achieved through a decentralised and participatory administrative mechanism. Various committees work under the direction of the Principal to ensure the smooth conduct of various programmes.

Periodic reviews and meetings of Statutory and non-statutory bodies are conducted to get feedback and to take necessary action.

FDp's are conducted to update the staff members with latest ICT gadgets.



### 6.3.7 Faculty and Staff recruitment

As the college is Grant-in-aid College, it follows the recruitment norms of the Govt. Of Maharashtra and R.T.M. Nagpur University. The Management is vested with the authority to recruit staff in strict adherence to the norms stipulated by the Govt. Of Maharashtra and R.T.M. Nagpur University. The vacancies that arise are sufficiently advertised in leading dailies/College website after getting the NOC from the above bodies. The recruitment process is transparent and the selections are done strictly on merit basis.

The vacancies of Self Financing Courses are advertised in leading dailies and appointments are done on merit and as per guidelines given by Govt. Of Maharashtra and R.T.M. Nagpur University.

### 6.3.8 Industry Interaction / Collaboration

- The college has set up linkages with TCS, NSE and MKCL for the various value addition courses.
- The college promotes industry interaction and collaboration through industrial visits to various reputed industries/companies. Students are also assigned projects based on these visits.
- Industrial tours and visits organised for all courses.

### 6.3.9 Admission of Students

The college conducts admissions to various courses on merit and as per the rules framed by R.T.M. Nagpur University and Govt. Of Maharashtra.

The admission programme with number of seats available were given wide publicity in News Papers and Notice Board.

The detailed admission process is also available on college website.

### 6.4 Welfare schemes for

Teaching	Emergency Loan upto Rs. 20,000/-, Personal Loan upto Rs. 2,00,000/- given by College Credit Cooperative Society
Non teaching	Emergency Loan, Personal Loan given by College Credit Cooperative Society, Washing allowance to class IV
Students	Student Aid Fund , Group Insurance

6.5 Total corpus fund generated

Nil

6.6 Whether annual financial audit has been done Yes ☒ No

☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	LEC of R.T.M. Nagpur University	Yes	Academic Audit Committee/Principal /IQAC /Chairman/ Shiksha Mandal
Administrative	Yes	Joint Director, Higher Education, Account General	Yes	Principal/Shiksha Mandal

6.8

Does the University/ Autonomous College declare results within 30 days? N.A.

For UG Programmes Yes No

For PG Programmes Yes ☐ No ☐

Most of the University results were declared with 30 days. In some examination it takes 45 days for declaration of results.

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

- At P.G. level R.T.M. Nagpur University introduced semester pattern.
- Internal evaluation marks of theory papers were submitted to University.
- R.T.M. Nagpur University has introduced On-line submission of internal marks.

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

N.A.

6.11 Activities and support from the Alumni Association

- GS Skill Up-gradation network(GS-SUN) launched with the help and support from its alumni, who provide skill based training to the intern students.
- Eminent alumni are invited as resource persons to deliver guest lectures
- Feedback is taken from alumni to seek suggestions for improvement
- GS-SUN provided extensive internship programme during the summer.
- Total 25 students were given internship by renowned Chartered Accountant Firms and also Alumni of the college.

6.12 Activities and support from the Parent – Teacher Association

- Parent-Teacher meet organised on 27/08/2016. The PT meet received an overwhelming response from parents, who actively participated and gave inputs about the college. Feed-back was taken from Parents through a duly filled feedback form. The Parents gave positive suggestions for the improvement of college.

#### 6.13 Development programmes for support staff

- Two staff members of office participated in ‘Workshop on Ucha Shikshant prabhavi Karyallayeen Vyavasthapan Va Prashaskiya Karmacharyanchi Bhumika’
- Three staff members participated in Workshop on Emerging Trends in College E-governance’ organised by Master Soft ERP Solutions Pvt. Ltd. At Shivaji College, Nagpur on 27/4/2016.
- The office staff participated in various seminars/workshop etc. from time to time organised by Jt. Director office/ Govt. Of Maharashtra.

#### 6.14 Initiatives taken by the institution to make the campus eco-friendly

- A litter free and clean campus was ensured by undertaking ‘Shramdan’ by students and staff members of the college on the occasion of Gandhi Jayanti, other important days and Swach Bharat Abhiyan.
- Efforts to create a green and eco friendly Campus by Tree plantation drive by Campus Beautification Committee
- Created awareness among students by an innovative programme of tying ‘Rakhi’ to trees as a symbol of love for nature.
- Installation of Solar Lights in the Campus.

## Criterion – VII

### 7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- GS-COMNEXT: Mega Academic Event
- GS-Skilled Up-gradation Network in collaboration with renowned Alumni.
- Started new value addition courses.
- Organised Guest lecture by renowned speakers on various nascent themes.
- ICT enable teaching-learning process.
- Fully functional English Language Lab.
- Debate/Elocution/ Essay /Role play/Retail Mela etc.
- Commerce exhibition inclusive of display of models/charts etc.
- Conducted Soft skill development workshop for students/ staff.
- Excellent placement activities
- Industrial tour and visits
- Visit to Bio-diversity parks
- Book exhibitions on various occasions
- Special training/coaching for different games.
- Organisation of Inter-collegiate sports event.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

Planned Activities	Number of Activities Organised
Workshop	10
Guest lectures/Inter-active sessions	07
Seminars	06
Day Celebrations	16
Book Exhibitions	04
Placement Activities	15
Other Extension Activities	35

GS-COMNEXT: An Academic Mega Event

GS-SUNNETWORK

*\*Provide the details in annexure (annexure need to be numbered as i, ii,iii)*

*Encl: Ann: iv*

7.4 Contribution to environmental awareness / protection

- Green Campus/Clean Campus
- Plastic Free Campus
- Tree plantation to maintain Carbon neutrality
- Solar Water Heater
- Solar lights in campus
- Compost pits
- Rain water harvesting

7.5 Whether environmental audit was conducted?

Yes

☐

No

☐

7.6 Any other relevant information the institution wishes to add. (for example SWOC Analysis)

The NAAC Peer Team (Third Cycle) visited the college and given various suggestions/recommendation for Quality Sustenance and improvement. The same will be followed and implemented in phase manner for the benefit of all stake holders.

**8. Plans of institution for next year**

- To work on the suggestions and recommendations of NAAC peer team.
- To focus upon more number of training programmes for students and placement activities.
- To involve more number of alumni's in GS Skill Up-gradation Network.
- To conduct GS-COMNEXT: Mega Academic Event

Weakness:

- To use more ICT gadgets in TL Process

- To construct girls hostel
- Organise Faculty Development Programme
- To organise workshop/student centric events for 'Indradhanu' cluster of colleges.
- Preparations for UGC Autonomy team visit.

*Name Dr. P. M. Paradkar*

\_\_\_\_\_

*Signature of the Coordinator, IQAC*

*Name Dr. N. Y. Khandait*

\_\_\_\_\_

*Signature of the Chairperson, IQAC*

\_\_\_\_\_ \*\*\* \_\_\_\_\_

## Annexure i: ACADEMIC CALANDER

Sr. No.	Month	Date in Last Year	Activity	Name of the Committee	Name of the Co-ordinator
1	June		- Counselling	B.Com (Grant) (English/Hindi /Marathi) /B.Com. (No-Grant)	Prof. M. V. Purohit/Dr. R. H. Ngarkar/Dr. N. D. Dharmadhikari/Dr. V. D. Nagdive
			- Admission Work		
2	June	As per DTE	Admission Work	DMSR	Dr. Devender Kawdey
3	June	02-06-2016 to 30-06-2016	Admission Work	BBA Department	Dr. Ashwini Purohit
4	July		- Teaching Starts	B.Com (Grant) (English/Hindi /Marathi) /B.Com. (No-Grant)	Prof. M. V. Purohit/Dr. R. H. Ngarkar/Dr. N. D. Dharmadhikari/Dr. V. D. Nagdive
			- Keeping check on Attendance		
			- Registration of students for NCC, NSS, Sports, ECA & Adult Education		
			- Registration of Students for CA-CPT, CA-Foundation and GS-SUN		
			- Conducting Bridge Course for non-commerce students		
			- Distribution of printed notes		
			- Orientation Program, Remedial Class		
5	July		Commencement of Batches	CA-CPT and CS Foundation Cell	Prof. M. V. Purohit
6	July		Commencement of Classes (Sem I & Sem III)	M.Com. Department	Dr. Devender Kawdey
7	July	01-07-2016	Commencement of Classes	BBA Department	Dr. Ashwini Purohit
8	July		Guest Lecture by eminent CA and CS for motivating and guiding the students for: How to crack exam	CA-CPT and CS Foundation Cell	Prof. M. V. Purohit

<b>9</b>	July	Between 18-07-2016 to 25-07-2016	Induction program	BBA Department	Dr. Ashwini Purohit
<b>10</b>	July	Between 26-07-2016 to 29-07-2016	Guest lecture	BBA Department	Dr. Ashwini Purohit
<b>11</b>	July	19-07-2016	Inauguration of Value-added courses in English followed by workshop/guest lecture	Value-added courses in English	Prof. G. Ramesh
			1) English Proficiency Course		
			2) Short Term Course in Business English		
			3) Business English Certificate		
<b>12</b>	July	20-07-2016	Submission of application for approval under Jeevan Shikshan Abhiyaan	Value-added courses in English	Prof. G. Ramesh
<b>13</b>	July	3rd week of July	Notification of Admission	NET-SET Guidance Cell	Dr. Devender Kawdey
<b>14</b>	July	30-07-2016	Guest Lecture/Workshop	Value-added courses in English	Prof. G. Ramesh
<b>15</b>	July	Last week of July	Registration/Admission for Net/SET	NET-SET Guidance Cell	Dr. Devender Kawdey
<b>16</b>	July	30-07-2016	Induction programme by Co-ordinator for NET/SET students	NET-SET Guidance Cell	Dr. Devender Kawdey
<b>17</b>	July	30-07-2016	Assignment No. 1 and Class test 1	BBA Department	Dr. Ashwini Purohit
<b>18</b>	July	13-07-2015 to 24-07-2015	English workshop by Sunanda Vincent 5 days in a week		
<b>19</b>	July	13-07-2015 to 01-08-2015	Bridge Course		
<b>20</b>	July		Registration Starts	Creative Writing and Communication Skills Course in Hindi	Dr. N .H. Kalyani
<b>21</b>	July		Commencement of Syllabus	Creative Writing and Communication Skills Course in Hindi	Dr. N .H. Kalyani
<b>22</b>	July	Last week of July	Presentation for BEC in all classes	Value-added courses in English	Prof. G. Ramesh



23	July/August		Assignment/GD/Seminar (Sem. I)	M.Com. Department	Dr. Devender Kawdey
24	August	08-08-2016	Commencement of NET-SET Classes	NET-SET Guidance Cell	Dr. Devender Kawdey
25	August		1st Unit Test and Assignment I (Semester I)	B.Com (Grant) (English/Hindi /Marathi) / Examination Committee	Prof. M. V. Purohit/Dr. R. H. Ngarkar/Dr. N. D. Dharmadhikari/Dr. B. B. Kalpande
26	August		Submission of Winter Exam Form to RTMNU	DMSR	Dr. Devender Kawdey
27	August	1st week of August	Unit Test - I (Sem I & Sem II)	M.Com. Department	Dr. Devender Kawdey
28	August		- Remedial Classes for ATKT Students of Part II and Part III	B.Com (Grant) (English/Hindi /Marathi)	Prof. M. V. Purohit/Dr. R. H. Ngarkar/Dr. N. D. Dharmadhikari
			- Distribution of printed notes		
29	August	First week of August	Educational Videos	B.Com. (No-Grant)	Dr. V. D. Nagdive
30	August	Second week of August	Unit Test I (B.Com.) [Sem I]	B.Com. (No-Grant)	Dr. V. D. Nagdive
31	August	2nd/3rd week of August	Guest Lecture	M.Com. Department	Dr. Devender Kawdey
32	August		Guest Lecture by In-house faculty	B.Com. (No-Grant)	Dr. V. D. Nagdive
33	August	05-08-2016	Guest Lecture	BBA Department	Dr. Ashwini Purohit
34	August	05-08-2016	Assignment No. 1 & Class Test No. 1 (BBA II & III)	BBA Department	Dr. Ashwini Purohit
35	August	06-08-2016 - 10-08-2016	Workshop on Digital Marketing	BBA Department	Dr. Ashwini Purohit
36	August	08-08-2016	Commencement of BEC Classes	Value-added courses in English	Prof. G. Ramesh
37	August	Last Week of August	Industrial Visit	M.Com. Department	Dr. Devender Kawdey
38	August	25-08-2016	Environmental Visit	BBA Department	Dr. Ashwini Purohit
39	August	30-08-2016	Assignment No. 2 and Class Test No. 2	BBA Department	Dr. Ashwini Purohit
40	August		Assignment/GD/Seminar (Sem. III)	M.Com. Department	Dr. Devender Kawdey
41	August-September		Financial News Analysis Competition	M.Com. Department	Dr. Devender Kawdey
42	August-September		Series of Management Games	BBA Department	Dr. Ashwini Purohit

43	September	01-09-2016 - 10-09-2016	English workshop	BBA Department	Dr. Ashwini Purohit
44	September	01-09-2016	BBA III Projects: Submission of Titles	BBA Department	Dr. Ashwini Purohit
45	September	06-09-2016	Assignment No. 2 & Class Test No. 2 (BBA II & BBA III)	BBA Department	Dr. Ashwini Purohit
46	September	07-09-2016 - 10-09-2016	Guest Lecture No. 2 (Grooming session for Interview)	BBA Department	Dr. Ashwini Purohit
47	September	10-09-2016 - 15-09-2016	Industrial Visit	BBA Department	Dr. Ashwini Purohit
48	September	20-09-2016	Workshop on Project Preparation	BBA Department	Dr. Ashwini Purohit
49	September		2nd Unit test Assignment II (Semester Pattern) & Guest Lecture I	B.Com (Grant) (English/Hindi /Marathi) / Examination Committee	Prof. M. V. Purohit/Dr. R. H. Ngarkar/Dr. N. D. Dharmadhikari/Dr. B. B. Kalpande
50	September		- Efforts to bring absentees to classroom	B.Com (Grant) (English/Hindi /Marathi)	Prof. M. V. Purohit/Dr. R. H. Ngarkar/Dr. N. D. Dharmadhikari
			- Unit Test - I (Annual Pattern)		
51	September		Teachers Day Celebration	B.Com. (No-Grant)	Dr. V. D. Nagdive
52	September		Unit Test II ( B.Com.) [Sem I]	B.Com. (No-Grant)	Dr. V. D. Nagdive
53	September		Unit Test II ( B.Com.) [Part II & III]	B.Com. (No-Grant)	Dr. V. D. Nagdive
54	September		Unit Test - II (Sem I & Sem II)	M.Com. Department	Dr. Devender Kawdey
55	September	30-09-2016	Assignment No. 3 & Class Test No. 3	BBA Department	Dr. Ashwini Purohit
56	September	As per University Dates	Preparing students for AAVISHKAR	Research Cell	Dr. N. Z. Hirani
57	September	04-10-2016	Guest Lecture	BBA Department	Dr. Ashwini Purohit
58	September	05-10-2016	Revision Session	BBA Department	Dr. Ashwini Purohit
59	September	17-10-2016 - 25-10-2016	Sessional Exam	BBA Department	Dr. Ashwini Purohit
60	September	As per University Schedule	University Viva-Voce	BBA Department	Dr. Ashwini Purohit
61	September	As per University Schedule	Submission of subject-wise Internal Marks to RTMNU	BBA Department	Dr. Ashwini Purohit

62	October		Prelims	M.Com. Department	Dr. Devender Kawdey
63	October	05-10-2016	Assignment No. 3 & Class Test No. 3	BBA Department	Dr. Ashwini Purohit
64	October	10-10-2016	BBA III Projects: Synopsis Submission	BBA Department	Dr. Ashwini Purohit
65	October		- Viva & Prelims (Semester I)	B.Com (Grant) (English/Hindi /Marathi) / Examination Committee	Prof. M. V. Purohit/Dr. R. H. Ngarkar/Dr. N. D. Dharmadhikari/Dr. B. B. Kalpande
			- Session of how to prepare for exams (semester II)		
			- Classroom for weak students for improving results		
			- Classes for intelligent students for bringing merit position		
66	October		- Class Test (Annual Pattern)	B.Com (Grant) (English/Hindi /Marathi) / Examination Committee	Prof. M. V. Purohit/Dr. R. H. Ngarkar/Dr. N. D. Dharmadhikari/Dr. B. B. Kalpande
			- Shiksha Mandal G K Test		
			- Guest Lectures		
			- Home Assignments (Three Past Examination Papers)		
67	October	10-10-2016 - 15-10-2016	Revision Session	BBA Department	Dr. Ashwini Purohit
68	October	17-10-2016 to 25-10-2016	Mid Term Examination	BBA Department	Dr. Ashwini Purohit
69	October	As per Exam Incharge	University Viva Voce	BBA Department	Dr. Ashwini Purohit
70	October	As per Exam Incharge	Submission of subject-wise Internal Marks to RTMNU	BBA Department	Dr. Ashwini Purohit
71	October	3rd week of October	Prelims (B.Com.) (Sem. I)	B.Com. (No-Grant)	Dr. V. D. Nagdive
72	October	3rd week of October	Answer sheet distribution of Prelims	M.Com. Department	Dr. Devender Kawdey
73	Ocotber		Winter Exam	DMSR	Dr. Devender Kawdey
74	October	3rd week of October	Handing over of Examination Records to Dr. B. B. Kalpande	M.Com. Department	Dr. Devender Kawdey
75	October	3rd/4th week of October	Internal Assessment/Viva	M.Com. Department	Dr. Devender Kawdey

76	October	Last week of October	Viva-Voce (B.Com. I)	B.Com. (No-Grant)	Dr. V. D. Nagdive
77	October		Test Series	CA-CPT and CS Foundation Cell	Prof. M. V. Purohit
78	November		Group Discussion	B.Com (Grant) (English/Hindi /Marathi)	Prof. M. V. Purohit/Dr. R. H. Ngarkar/Dr. N. D. Dharmadhikari
79	November		Industrial Visit	B.Com. (No-Grant)	Dr. V. D. Nagdive
80	November	10-11-2016 - 15-11-2016	Minor Projects	BBA Department	Dr. Ashwini Purohit
81	November		Guest Lecture by eminent CA and CS for motivating and guiding the students for: How to crack exam	CA-CPT and CS Foundation Cell	Prof. M. V. Purohit
82	November	10-12-2016 - 25-12-2016	Industrial Tour	BBA Department	Dr. Ashwini Purohit
83	December		- Teaching Starts (Semester II)	B.Com (Grant) (English/Hindi /Marathi)	Prof. M. V. Purohit/Dr. R. H. Ngarkar/Dr. N. D. Dharmadhikari
			- Keeping check on Attendance		
84	December		- Parents teacher Meeting	B.Com (Grant) (English/Hindi /Marathi) / Examination Committee	Prof. M. V. Purohit/Dr. R. H. Ngarkar/Dr. N. D. Dharmadhikari/Dr. B. B. Kalpande
			- Unit Test II (Annual Pattern)		
85	December		Commencement of Classes (B.Com.) (Sem II)	B.Com. (No-Grant)	Dr. V. D. Nagdive
86	December		Competition	B.Com. (No-Grant)	Dr. V. D. Nagdive
87	December		Classroom Seminar	B.Com. (No-Grant)	Dr. V. D. Nagdive
88	December		Unit Test II (B.Com.) (Part II and Part III)	B.Com. (No-Grant)	Dr. V. D. Nagdive
89	December	25-12-2016	Guest Lecture as per Govt. Notification	Faculty Empowerment Cell	Dr. N. Z. Hirani
90	January		- Unit Test - I (Semester II)	B.Com (Grant) (English/Hindi /Marathi) / Examination Committee	Prof. M. V. Purohit/Dr. R. H. Ngarkar/Dr. N. D. Dharmadhikari/Dr. B. B. Kalpande
			- Educational Tour		
			- Assignment (Semester II)		

91	January		- Educational Tour	B.Com (Grant) (English/Hindi /Marathi) / Examination Committee	Prof. M. V. Purohit/Dr. R. H. Ngarkar/Dr. N. D. Dharmadhikari/Dr. B. B. Kalpande
			- Assignment		
			- Prelims		
92	January	09-01-2017	BBA III : Project Submission	BBA Department	Dr. Ashwini Purohit
93	January	10-01-2017 - 30-01-2017	Revision Session	BBA Department	Dr. Ashwini Purohit
94	January	First week of January 2017	Case Study Presentation Competition	Research Cell	Dr. N. Z. Hirani
95	January	3rd week of January 2017	Research Methodology Workshop	Research Cell	Dr. N. Z. Hirani
96	January		Unit Test II (B.Com.) (Sem II)	B.Com. (No-Grant)	Dr. V. D. Nagdive
97	January		Educational Videos	B.Com. (No-Grant)	Dr. V. D. Nagdive
98	January		Submission of Summer Exam Forms to RTMNU	DMSR	Dr. Devender Kawdey
99	January		Registration of Students for Exam	Value-added courses in English	Prof. G. Ramesh
100	February		- Unit Test - II (Semester II)	B.Com (Grant) (English/Hindi /Marathi) / Examination Committee	Prof. M. V. Purohit/Dr. R. H. Ngarkar/Dr. N. D. Dharmadhikari/Dr. B. B. Kalpande
			- Assignment II		
101	February	06-02-2016 - 16-02-2016	Sessional Exam	BBA Department	Dr. Ashwini Purohit
102	February	After Sessional Exams	Preparatory Session for Project Viva I (PPT)	BBA Department	Dr. Ashwini Purohit
103	February		- Viva Voce (Annual Pattern)	B.Com (Grant) (English/Hindi /Marathi) / Examination Committee	Prof. M. V. Purohit/Dr. R. H. Ngarkar/Dr. N. D. Dharmadhikari/Dr. B. B. Kalpande
			- Session of how to prepare for exams (Annual Pattern)		
104	February		End of Course, Written Exam and Viva-Voce	Value-added courses in English	Prof. G. Ramesh
		1st week of Feb 2017	- English Proficiency Course		

		1st week of Feb 2017	- Short Term Course in Business English		
<b>105</b>	February		Prelims (B.Com.) (Part II and Part III)	B.Com. (No-Grant)	Dr. V. D. Nagdive
<b>106</b>	February		Viva-Voce (B.Com.) (Part II and Part III)	B.Com. (No-Grant)	Dr. V. D. Nagdive
<b>107</b>	February		Research oriented Guest Lecture	Faculty Empowerment Cell	Dr. N. Z. Hirani
<b>108</b>	February	Last week of February	Submission of marklists to University for issue of certificate	Value-added courses in English	Prof. G. Ramesh
<b>109</b>	February	As per Exam Incharge	University Viva Voce	BBA Department	Dr. Ashwini Purohit
<b>110</b>	February	As per Exam Incharge	Submission of Exam wise Internal Marks to RTMNU	BBA Department	Dr. Ashwini Purohit
<b>111</b>	February	As per Exam Incharge	University Project Viva-Voce (BBA III)	BBA Department	Dr. Ashwini Purohit
<b>112</b>	March		- Viva & Prelims (Semester II)	B.Com (Grant) (English/Hindi /Marathi) / Examination Committee	Prof. M. V. Purohit/Dr. R. H. Ngarkar/Dr. N. D. Dharmadhikari/Dr. B. B. Kalpande
			- Session of how to prepare for exams (semester II)		
			- Classroom for weak students for improving results		
			- Classes for intelligent students for bringing merit position		
<b>113</b>	March		- Classroom for weak students for improving results	B.Com (Grant) (English/Hindi /Marathi)	Prof. M. V. Purohit/Dr. R. H. Ngarkar/Dr. N. D. Dharmadhikari
			- Classes for intelligent students for bringing merit position		
<b>114</b>	March		Unit Test - II (B.Com.) (Sem II)	B.Com. (No-Grant)	Dr. V. D. Nagdive
<b>115</b>	March	09-03-2017	Examination for Business English Certificate	Value-added courses in English	Prof. G. Ramesh
<b>116</b>	March		Completion of syllabus along with revision	NET-SET Guidance Cell	Dr. Devender Kawdey
<b>117</b>	April	3rd week of April	Prelims (B.Com.) (Sem II)	B.Com. (No-Grant)	Dr. V. D. Nagdive
<b>118</b>	April	Last week of April	Viva-Voce (B.Com.) (Sem II)	B.Com. (No-Grant)	Dr. V. D. Nagdive

<b>119</b>	May		Summer Examination	DMSR	Dr. Devender Kawdey
<b>120</b>	July to March		Continuous efforts to run regular and continuous classes	B.Com (Grant) (English/Hindi /Marathi)	Prof. M. V. Purohit/Dr. R. H. Ngarkar/Dr. N. D. Dharmadhikari
<b>121</b>	Jun-17		Three prelim Exam in NET-SET Pattern	NET-SET Guidance Cell	Dr. Devender Kawdey

## **ANNEXURE- ii :**

### **List of Merit holders from the college In R.T.M. Nagpur University Annual Summer Examinations 2016:**

<b>Sr.</b>	<b>Name of Student</b>	<b>Course</b>	<b>Year</b>	<b>University Rank</b>	<b>Marks obtained/CGPA</b>
1	Ms. Akhila Swami Sallam	B.Com	2016	7	1462/2000
2	<b>Ms. Priyanka Ashok Thakur</b>	<b>BCCA</b>	<b>2016</b>	<b>1</b>	<b>1362/1800</b>
3	Ms. Prity Harishchandra Verma	BCCA	2016	4	1335/1800
4	Ms. Manasa Tirumal Ganti Mahapathro	BCCA	2016	8	1289/1800
5	Mr. Nikhil Kumar Krishna Chandra	BBA	2016	3	1537/2000
6	Ms. Priyanka Prakash Sharma	BBA	2016	6	1500/2000
7	Mr. Anuj Kumar Subhash Sahu	BBA	2016	10	1484/2000
8	<b>Ms. Mahima Vineet Bhatnagar</b>	<b>M.Com</b>	<b>2016</b>	<b>1</b>	<b>1290/1600</b> <b>9.81</b>
9	Ms. Dipali Vilas Soitkar	M.Com	2016	2	1169/1600 9.70
10	Ms. Surbhi Dhananjaysingh Thakur	M.Com	2016	3	1281/1600 9.69

11	Ms. Vandana Shyamsundar Jha	M.Com	2016	10	1137/1600 9.25
12	Ms. Vijaya Naresh Jyotwani	MBA	2016	3	2808/3000 9.12
13	Ms. Gayatri Prakash Jaswani	MBA	2016	8	2727/3000 8.99
14	Ms. Sumedh Milind Meshram	MBA	2016	10	2741/3000 8.90
15	Ms. Komal Naresh Jaswani	MBA	2016	10	2722/3000 8.90

### **Annexure iii: LIST OF CURRICULAR/CO-CURRICULAR/EXTRA-CURRICULAR ACTIVITIES**

Sr.	Date	Event/Activity	Name of Committee
1	4-5/6/2016	State level camp 'Avahan' at Pune. Two students participated.	NSS
2	16-20/6/2016	National Integration Camp at Agra. One volunteer participated.	NSS
3	21/6/2016	International Yoga Day celebrated. More than 150 students and faculty members participated.	Special Day Celebration
4	1/7/2016	On the occasion of 'Van Mahotsav' Plantation in campus. Around 75 students participated of NCC/ NSS and Eco-Club unit.	NSS/Eco-Club
5	1/7/2016	Participation in R.T.M. Nagpur University 'Vriksha Dindi and Plantation Rally'. Around 125 students participated.	NSS
6	12/7/2016	Bridge course. Around 100 students benefitted. Remedial Course launched. 30 students benefitted.	Student Quality Assurance Cell
7	15/7/2016	Induction programme for the First year students. Shri. Sanjay Bhargava, Chairman, Shiksha Mandal, Wardha addressed the students.	Students Quality Assurance Cell
8	16/7/2016	Seminar on 'Career Opportunities in National Stock Exchange' by Shri Pratyush Bhaskar,NSE. 120 students	Commerce Study Circle



		participated.	
9	18/7 to 25/9/2016	Voter Awareness Drive and Registration of New Voters. 12 students participated in above work.	NSS
10	23/7/2016	Induction Programme: PREGO organized for BBA I year students.	BBA
11	23/7/2016	Induction Programme: Aarambh organized for BCCA I year Students.	BCCA
12	26/7/2016	An interactive session on 'Help in distress app : Pratisaad' by PI, Sitabuldi Police station, Nagpur for BBA students. 120 students benefited.	BBA
13	29/7/2016	Essay competition was organized on 'Forests and Industrialization' on the occasion of World Tiger Day	BBA
14	11/8/2016	Inauguration of Bajaj Finserv's Certificate Programme in Banking, Finance & Insurance by Hon'ble Vice Chansellor Dr. S. Kane. Programme presided by Shri. Sanjay Bhargava, Chiarmen, Shiksha Mandal, Wardha.	Value Addition Programme
15	12/8/2016	Padmashree Dr. S.R. Ranganathan Day celebrated.	Library
16	13/8/2016	Organ Donation Awareness Rally organized by R.T. M. Nagpur University. 64 students participated in the Rally.	NSS
17	14-30/8/2016	'Swatch Bharat Abhiyan Pakhwada' celebrated. 250 students participated in the various activities organized.	NSS
18	16/8/2016	New Voters EPIC distribution programme	NSS
19	20/8/2016	Blood donation by students. 72 units donated to Govt. Daga Memorial Hospital, Nagpur	NCC
20	20/8/2016	Film Show on Jamanalal Bajaj. Around 120 students benefitted.	GS Film Society
21	20/8/2016	AGM GS Co-operative Credit society	GS Co-operative Credit Society
22	21/8/2016	State level Social Awareness Programme organized by R.T.M. Nagpur University. 136 NSS volunteers participated at Deshpande Hall.	NSS
23	24-28/8/2016	State level 'Prerna Camp' at Subhedhar Hall, Nagpur. 4 volunteers participated.	NSS
24	27/8/2016	Inauguration of 'Shabd Forum and Literary Circle. Around 100 students participated in the programme. Wall magazine released.	Shabd Forum, Library and Literary Society

25	27/8/2016	Parent Teacher Meet and Alumni meet. Around 125 parents and alumni attended the interactive meet.	PTM and Alumni
26	27/8/2016	A curtain raiser session on Digital Marketing was conducted by co founders of Pro-up.	BBA
27	29/8/2016	National Sports Day. Clinic on 'Know your muscles' organized. Mr. Ronie Chatterjee, Musculoskeletal Disorders and Sports Physiotherapist was the expert invited to guide the students. 120 students participated in the programme.	Dept. of Physical Education
28	30/8/2016	Visit to Biodiversity Park at Raj Bhawan. 40 students and 4 teachers of BCCA department participated.	G.S.Eco-club
29	5/9/2016	Teachers' day celebrated. Rich tributes paid to Dr. S. Radhakrishnan.	Special Day Celebration
30	10/9/2016	Workshop on 'Save Water' by Dr. Satyajeet. 18 students participated.	NSS
31	14/9/2016	Book exhibition on the occasion of Hindi Diwas. Inaugurated by Hindi poet Shri. Avinash Bagde.	Library
32	14/9/2016	Hindi Poetry Competition on the occasion of Hindi Diwas	Language Study Circle
33	16/9/2016	Guest lecture by Dr. Vijay Joshi, Principal, K.J. Somaiya College of Science and Commerce, Mumbai on 'Approaches to Autonomy'. More than 75 members of teaching and non-teaching staff present.	IQAC
34	17/9/2016	Workshop on 'Digital Marketing' by co founders of Pro-up	BBA
35	19/9/2016	'My Management Guru' power-point presentation competition organized.	BBA
36	19-24/9/2016	English workshop for BBA I year student by Dr. Shabbir Zakerya.	BBA
37	19-24/9/2016	State level camp at Gandhi Vihar Parishad at Gopuri, Wardha. 2 students participated	NSS
38	20-22/9/2016	Cleaning of Library by NSS volunteers. 75 students participated.	NSS & Library
39	21/9/2016	Visit to Bio-Diversity Park Raj-bhawan by 60 students and 3 faculty members of BBA Dept.	G.S.Eco-club
40	23/9/2016	'Mind your mind' a special talk by Swami Advaitanandji, Chinmay Vibhooti, Kolwan, Pune followed by Q & A session. 120 students 15 staff members benefited.	IQAC
41	24/9/2016	NSS Foundation Day Celebrated. 250 students participated.	NSS

42	5/10/2016	Placement Activity of Accent Business Solutions.	Placement Cell
43	6-8/10/2016	NAAC Peer Team Visited college. Peer team visited various sections and interacted with stake holders. Awarded A grade with CGPA 3.03 score.	IQAC
44	7/10/2016	Commerce Exhibition. Display of models, charts on varied nascent topics in the field of Commerce by students.	Commerce Study circle
45	13/10/2016	19 students selected by Accent Business Solutions, Nagpur	Placement Cell
46	15/10/2016	Dr. A. P. J. Abdul Kalam's Birth Anniversary as 'Wachan Prerna Diwas'. Around 150 students benefitted.	Special Day Celebration & Library
47	21/10/2016	'Rashtriya Ekta Daud' organized by R.T.M. Nagpur University. Total 45 students participated.	NSS
48	22/10/2016	Induction programme by ICICI Bank Skill Academy. 130 students participated and selected for three months skill development training programme for Hindi and Marathi Medium students.	Placement Cell
49	25/10/2016	Workshop on 'How to score better in University examination' conducted for BBA I year Students by Prof. Vajeda Kardar. More than 100 students participated.	BBA
50	26/10/2016	Guest lecture on 'Organizational Building and Entrepreneurship development' by Mr. Ravleen Singh Khurana for BBA and MBA students	BBA
51	31/10/2016	Celebrated Birth Anniversary of Sardar Patel as 'Rashtriya Ekta Diwas'. Oath given to students on the occasion	NSS
52	4/11/2016	Jamnalal Bajaj Jaynati celebrated at Bajaj Square, Nagpur Around 75 staff members attended the programme.	Special Day Celebration
53	7-27/11/2016	Archery, Athletics, Ball Badminton, Cricket, Volleyball, Sepak-Takraw, Table-Tennis and Yogasana camp organized.	Sports Dept.
54	21/11/2016	National Integration Rally organized by R.T.M. Nagpur University at M.L.A. Hostel, Nagpur. 50 students participated.	NSS
55	24-29/11/2016	NSS Camp at Nagazari adopted village. Total 125 students participated.	NSS
56	26/11/2016	Samvidhan Diwas Celebrated. Around 80 students participated in the programme	Special Day Celebration
57	3/12/2016	Workshop on 'Personality Development' by Dr. Nirja Upadhye for BBA II & III year students	BBA

58	4/12/2016	International White cane Day celebrated. Rs. 13,600/- collected and contributed to NGO.	NSS
59	1/12/2016	International HIV day observed. Various activities conducted. 130 students participated.	NSS
60	6/12/2016	Dr. B. R. Ambedkar Mahaparinirvan Diwas observed.	Special Day Celebration
61	7/12/2016	Guest lecture by Shivani Dani, Director Money Bee, Nagpur on 'Impact of Demonetization on Economy'. Around 130 students benefitted.	Commerce Study Circle
62	17/12/2016	Industrial visit to AMUL, Nagpur by BBA II & III year students.	BBA
63	24/12/2016	Motivational talk by renowned author Sudeep Nagarkar. Around 100 students participated.	Language Study circle
64	24/12/2016	Inter collegiate Retail Mela. Total 64 stalls exhibited inclusive of 8 stalls from other Institutions.	Commerce study Circle
65	27/12/2016	Guest lecture on 'Foreign Trade Policy' by Mr. B.S. Gopalkrishna, Foreign Trade Development Officer. 120 students benefitted.	BBA
66	28/12/2016	Happy Home Developers placement. 63 students appeared for the interview	Career Guidance and Placement Cell
67	29/12/2016	Workshop on 'Cashless Economy' Chief guest Shri. C.R. Reddy G.M. Syndicate Bank, Nagpur. Around 150 students benefitted.	Commerce Study Circle & IT
68	30/12/2016	Blood donation camp in collaboration with Govt. Medical College. 125 students participated.	NSS
69	1-5/1/2017	College Sports Week. Various sports event organized inclusive of Cricket, Volleyball, Tug of War etc.	Sport Dept.
70	3/1/2017	Swatch Bharat Abhiyan App download programme. 50 students participated.	NSS
71	3/1/2017	HR workshop followed by Mock Personal Interview organized in collaboration with Bajaj Finserv. Mr. Ajay Sathe, Head, Group Risk Management, Mr. Fedrick William, Senior Manager CSR, Bajaj Finserv, Ms. Abha Ban and Mr. Darshan Sonar, Senior Manager, Talent Acquisition, from Bajaj Finance Ltd., were the resource persons for the Workshop.	CPBFI
72	3/1/2017	Placement programme organized by Bajaj Finance Ltd., Bajaj Allianz General Insurance Company Ltd., and Bajaj Life Insurance Company Ltd., Total 47 students shortlisted. Total 19 students selected.	Placement Cell

73	4/1/2017	Participation of Students in Video Conferencing on Empowering Youth and Future voters by R.T.M. Nagpur University. 2 students participated.	NSS
74	5/1/2017	'Vittiya Saksharta Abhiyan Programme organised. 250 students participated.	NSS
75	7/1/2017	Participation in 'Street Play Competition' on State level Voters Awareness programme by R.T.M. Nagpur University. 15 students participated.	NSS
76	8/1/2017	Alumni Re-union and New Year Celebration.  Guest of Honour Shri. Nitin Gadkari, Union Minister, Ministry of Road Transport and Highways. Presided by Shri. Sanjay Bhargava, Chairman, Shiksha Mandal, Wardha. Around 250 alumni participated in the event.	Alumni Committee
77	9-11/1/2017	Umang: Cultural festival. Various activities and competitions organized inclusive of Mehendi, Rangoli, Cookery, Flower Decoration, Dance, Singing etc.	ECS committee
78	11-18/1/2017	Udan: Industrial tour to Rajasthan. Visited Rishi Industries, Jodhpur, Bhagwan Mahaveer Vikalang Sahitya(Jaipur foot), Jaipur, Udaipur and Ajmer. Total 43 students and 5 faculty members.	BCCA
79	12/1/2017	Book Exhibition on the occasion of Swami Vivekanand Jayanti. Around 500 titles exhibited.	Library
80	1-15/2017	Marathi Bhasha Samvardhan Pandharwada celebrated	Literary Circle
81	18/1/2017	Maharashtra Times Carnival 2017 inaugurated and various activities and competitions inclusive of Talent Show, One minute push-ups, fun activities, games etc. organized. Around 250 students participated.	ECS in Collaboration with Maharashtra Times Daily
82	18-22/1/2017	State Level Adventure camp at Chikhaldara. 1 student participated.	NSS
83	19-20/1/2017	GS-Comnext-2017 Inaugurated by Mr. Devesh Pendharkar, VICCO Laboratories and Presided by Mr. Sanjay Bhargava, Chairman, S.M. Wardha, G.S.Success Story: Chief Guest . CA Deshpande, Rodi and Dabir Company and Mr. Kapil Singhel, Aerographics, Nagpur  Inter collegiate level Mind Manthan, Business, Quiz, Commerce Model Exhibition, Verbattle: Debate Competitions organized.	COM NEXT Committee
84	21/1/2017	ICICI Prudential Life Insurance Placement Activity.	Placement Cell

		17 students selected.	
85	21/1/2017	LEC visited for Self Finance courses	BCCA/B.Com/BBA
86	21-22/1/2017	GS Film Society members attended Japanese film festival at Chitnavis Centre, Nagpur. Screening of Japanese films. Attended by around 17 students and 2 faculty members	GS Film Society
87	25/1/2017	Aptitude Test conducted by IMS Learning Resources Pvt. Ltd. Nagpur	Placement Cell
88	25/1/2017	National Voters day programme and Rally organized by R. T.M. Nagpur University. 128 students participated.	NSS
89	25-1 to 3/2/2017	National Integration Camp at Gulburga, Karnataka. 1 Student participated.	NSS
90	26/1/2017	Republic day celebrated.	Special Day Celebration
91	28-31/1/2017	Industrial Tour to Bajaj Auto, Endurance Pvt. Ltd., Uma Sons Pvt. Ltd., Aurangabad.  44 students and 4 faculty members participated.	BBA
92	30/1/2017	Hutatma Diwas observed.	Special Day Celebration
93	4/2/2017	Seminar on 'Budget Analysis' conducted by Prof. S. Wachsunder. 140 students participated	BBA
94	10/2/2017	Tech Pro Competition. Total 10 teams participated	BCCA
95	10/2/2017	Infosys placement activity. 36 students selected.	Placement Cell
96	11/2/2017	Jamnalal Bajaj Death Anniversary observed at Bajaj Square, Nagpur	Special Day Celebration
97	11/2/2017	'Jaisi Karni Vaisi Bharni' A Film Show on Jamnalal Bajaj  Around 120 students benefited.	GS Film Society
98	14/2/2017	Placement activity of Life Trenz Health Care Pvt. Ltd.,  2 students selected.	Placement Cell
99	15/2/2017	Guest lecture by Mr. Mukul Kulkarni, owner of 'The Breakfast Story' on 'Entrepreneurship Development'. Beneficiaries 150 students.	BBA
100	18/2/2017	'Workshop on How to prepare research projects' by Dr. Mrs. Sonali Gadekar. Total 100 students participated and benefitted of M.Com Dept.	Research Cell
101	18/2/2017	Nagpur Metro: Second Foundation Day Programme at Hotel	BBA

		Centre Point. Participated by students and faculty members.	
102	23/2/2017	‘Shodh’: National level paper presentation competition-2017 inaugurated by Shri. Brajesh Dixit, Managing Director, Maha Metro and guest of honour Mr. Shashikant Choudhary, President TIE.	DMSR
103	26/2/2017	Nagpur City Police Marathon -2017 .Total 3 students and one faculty members participated.	Sports
104	27/2/2017	Book Exhibition on the occasion of ‘Jagatik Marathi Diwas’ inaugurated by Dr. Alka Indapawar noted writer	Library & Language Study Circle
105	27/2/2017	Recitation of ‘Dhaneshwari’ on the occasion of ‘Marathi Diwas’ . Chief Gutes Dr. Alka Indapawar. Around 120 students participated in the programme	Language Study Circle
106	27/2/2017	Workshop on ‘Sexual Harassment’ Guest speakers Adv. Bharti Dabadkar and Ms.Kalpana Chandak, renowned Psychiatrist. Around 120 students participated in the programme	Women Empowerment Cell
107	27-28/2/2017	Management Fervor: Extempore, Debate, Mock Stock Market etc. Inaugurated by Prof. Vinayak Deshpande, R.T. M. Nagpur University, Nagpur, Around 200 students benefited.	BBA
108	6-7/3/2017	Workshop on Research methodology and elements of research by Dr. Mrs. Sonali Gadekar. Total 90 students participated and benefitted of M.B.A. and B.B.A.	Research Cell
109	30/3/2017	Shreeram General Insurance company placement.  Ms. Shreya Kaur BBA III selected.	Placement
110	30/3/2017	Felicitation of Shri. A.Patki at the hands of Shri. Sanjay Bhargava on the occasion of his superannuation	Felecitation
111	24-31/3/2017	Term examination 2017	Examination
112	22/4/2014	College council meet	College Council
113	25/4/2017	Release of college annual number ‘Rashtradhan’	Rashtradhan
114	29/4/2017	IQAC Meet	IQAC
115	30/4/2017	Celebration of Rashtra Sant Tukadoji Maharaj Jayanti	Special Day Celebration

## **Annexure: iv: BEST PRACTICES**

### **A) Name of the Practice: GS-COMNEXT: Mega Academic Event**

#### **Goal:**

- To offer an academic platform to Commerce students for the discussion of the latest happenings, events and developments in field of Commerce, Industry and overall Indian Economy;
- To bring about an interface between the successful alumni of the college and the present students; and
- To organize events/competitions on Commerce themes to explore students' talent.

**The Context:** The field of Commerce is full of effervescence and volatility. There is always something new happening on both the national and international scenes. The new economic policies, inflation, FDI, privatization, disinvestment, share markets, bank rates, budgets, new company secretary and other bills/acts etc. are essentially the core subject areas of Commerce syllabi.

These ever-happening changes are not instantly incorporated in the university syllabi since they are framed by the university through an elaborate mechanism involving BOS, Academic Council and the related university machinery.

It was against this backdrop that a need was felt by the college to make available a platform for discussion of such new developments for the commerce students both in the college and the city.

The name COMNEXT captures this spirit of Commerce's ever-changing nature with its motto of 'onwards and upwards.'

It was also felt that the present generation of students should also get a platform to interact with the successful professionals in fields of commerce and industry.

Similarly, we had also noticed that there was no competition was organized by any college in the city exclusively for commerce students on commerce themes. Therefore, it was intended that there should be some competitions specific to commerce stream to gauge students' knowledge and also to develop skills in them.

It was with the above considerations that GS-COMNEXT was launched in 2010.

#### **Practice:**

At the beginning of the session itself, a coordinator is appointed for the organization of COMNEXT which is usually conducted in December-January every year.

Themes, competitions and resource persons/guests etc. are finalized well in advance and brochures are printed and circulated among the Commerce colleges in the city.



The Inter-collegiate event was organized on two days i.e 19 & 20<sup>st</sup> Jan. 2017. On the first day various inter-collegiate competitions were held like Company Analysis, Verbattle:Debate Competition, Mind Manthan(Business & Commerce Quiz). On the second day the novel and interactive sessions with prominent alumni namely GS-Success Stories and Young Turks Chat Show were held.

**Evidence of success:**

This programme was highly successful as students in large numbers attended the programmes and were benefitted by the lively interaction with successful alumni, who shared their success plans with the students. All the competitions received an overwhelming response from various colleges in and around Nagpur.

**Problems encountered and resources required:**

Getting suitable dates and availability of prominent alumni in the month of December/January and planning the programme accordingly.

We, face the problem of in adequate space since our seminar hall can accommodate only 125 students. However, with the help of CCTV we make arrangements for the live beaming of the COMNEXT proceedings in adjoining room no 27 which accommodates nearly 150 students.

**Resources required:** Seminar Hall equipped with all facilities, Prominent Alumni, Faculty members as part of various teams, Participation from different colleges, Judges from various colleges etc.

Note: All the winners were awarded cash prizes and all participants were given certificate of participation. Refreshments were also provided to participants.

**A) Name of the Practice: GS-SUN(GS College Skill Up-gradation Network)**

**Goal:**

- To establish a network of alumni in the corporate for academic partnership
- To use the network for up-gradation of skills of students through the conduct of guest lectures, workshops and value-addition courses
- To provide internships and job opportunities to students

**The Context:**

Any Commerce institution would like to be known by the quality of its students and their higher progression with an ultimate objective of making them competent entrepreneurs and professionals. Our college motto – “Industrious and lion-hearted men generate wealth”-- effectively captures this spirit.

Accordingly, we have to not only take care of academics but also to ensure that our students

are properly groomed for taking up their respective roles in the outside world. We thus regularly offer our students the opportunities for familiarizing them with the environment where they will eventually end up. Industrial tours and field visits serve this purpose to some extent but they do not offer fulsome practical learning experiences owing to their short spans.

It is our view that students' campus-to-corporate journey has to be carefully planned and they must be not only equipped with the skills required by the corporate world but also given sufficient exposure to the actual corporate atmosphere before they are employed.

Students' needs of practical training or skill orientation or exposure to the business world cannot be met until the college finds partners in the industry and other professions. We need to have partners who will not only give us feedback on the existing courses vis-à-vis their compatibility with the requirements of job market and give us inputs for the enrichment of syllabi in order to make the students job worthy, but also offer practical training to students so that they develop precisely those skills which are required by the industry/corporate.

It is with this point of view that the college initiated the process of networking with industry and other sectors and started with our alumni who are already occupying already well-established and have the potential of offering training/internships/placements to our students. It was heartening to know that most of alumni bought the idea and have joined our network which we have started calling GS-Up-gradation Network or GS-SUN. Renowned CA Shri Jaydeep Shah, who also is the former President of the ICAI, has accepted to become the first President of the network.

#### **The Practice:**

As a matter of policy, we have decided that students' internship programme under the GS-SUN banner will be run for three sessions i.e. Part I, Part II and Final of UG courses and that the total period of actual internship will be minimum 12 months which should be a good enough span for real time exposure for any student.

The overall activity is planned as under:

#### **Enrollment of students:**

After the admissions of various courses are over, the notice for enrolling students for GS-SUN is circulated. We have decided upon the intake of 60 students from all Part I sections for this programme and in case there are more applicants than the seats, we conduct the screening test.

Those who clear the test are enrolled and a token fees of Rs. 2000/- is collected from them. The fees is refundable after the successful completion of internship programme.

#### **Pre- internship Grooming Course:**

Currently, we have only included practicing local CA's in our network and as per their suggestions the interns should have minimum IT/Accountancy/Communication skills as required of any articling students.

Generally, at Part I level, students are not fully proficient in these skills. We therefore conduct a six month Grooming Course where faculty members and the CA's impart necessary training. The classes are conducted after regular classes are over.

### **Internships:**

Those students who successfully complete the Grooming Course are shortlisted for training/internships with the CA's in the network. Usually each CA gets 2 or 3 students.

The interns report to CA's offices at 12.30 pm and are expected to work in CA's offices up to 6 pm.

The Internships period is divided in two phases: 6 months (August-January) in Part II stage and 6 months (August-January) in Part III.

As per our agreement with the CA's, all interns are entitled to a stipend of Rs. 1200/- per month.

### **Review Meetings:**

Review meetings are organized in the college on a regular basis. All the CA's associated with the network are invited to the meeting and feedback on the performance of students is sought from them.

### **Certificates:**

After the completion of the internships, Certificates signed by Principal, President of the GS-SUN and employer are awarded to students.

### **Evidence of success:**

The GS-SUN was launched in 2013-14. The present batch of 24 interns is working with their allocated CA's after completing their grooming course. This batch will get its certificates after completion of programme.

The programme has received good response from students and CA's are also very happy with the students' work.

Necessary modifications will be made after the feedback of students and CA firms.

As per the previous feedback received from students, they are not only enjoying their work but also learning a great deal in CA offices.

It has been seen that the students who have been working with CA's as interns are doing comparatively better than other students in examinations, orals and campus interviews.

### **Problems encountered and resources required:**

Since the launch of the internship programme, we have indeed encountered some problems as follows:

**Timings:**

The students have to report to their respective CA firms, after their regular classes and have to stay there up to 6 p.m., some students have found it very tough and backed out of the programme.

We are trying to arrange Summer internships for such students.

**Transport:**

Some students do not have their own vehicles and they find it difficult to report to their work places.

For these students, the college has arranged to pay transport allowance from its own resources.

For financial resources, we have only the fee that we collect from students to register for the grooming course. However, since the fee is refundable to those who successfully complete the internships, and since we also have to pay the guest faculty, the entire expenditure is at present borne by our kind management.

**Resources required:**

Co-operation from Alumni for providing internship, IT Lab. and willingness of faculty members to spare extra time.

**Notes:**

We are planning to widen the network by including our alumni in the field of industry as well.

We are also planning to include non-alumni industrialists in this network and have already signed an MOU with BMA and NVCC.

We are also tapping local industry where we can send our students for Summer internships.

All associates have assured that they will offer appointments to interns subject to their satisfactory performance during internships.