

**Shiksha Mandal, Wardha's
G. S. COLLEGE OF COMMERCE & ECONOMICS, NAGPUR
(AUTONOMOUS)**

DIRECTION NO. 2 of 2020

**REGARDING CRITERIA OF ADMISSIONS TO THE ACADEMIC PROGRAMS OF
B.COM., B.COM.(HONS), B.COM. (F & A), B.COM. (COMPUTER APPLICATION), B.B.A. & M.COM.**

Admissions to the academic programs of B.Com., B.Com.(Honours), B.Com. (Finance & Accountancy), B.Com. (Computer Application), B.B.A. & M.Com. or any other UG/PG program to be introduced by the college in future shall be conducted as per the guidelines and rules provided in this Direction.

1. All admissions to the academic programs of B.Com. B.Com.(Honours), B.Com. (Finance & Accountancy), B.Com. (Computer Application), BBA & M.Com. or any other UG/PG program to be introduced by the college in future shall be done strictly on merit basis as per the policies and procedures laid down by the College/UGC/University from time to time.
2. The norms of eligibility for both UG and PG programs shall be as prescribed by the College/UGC/ AICTE/State Government/ RTM Nagpur University from time to time.
3. The upper age-limit for applying for admission to the First Semester of all UG programs shall be 20 (Twenty) years at the time of applying/registering for admission.
4. The upper age-limit for applying for admission to the First Semester of all PG programs (except MBA) shall be 25 (Twenty Five) years at the time of applying/registering for admission.
5. Only the fresh pass-outs i.e. those who have passed their qualifying examination in the same year in which they apply for admission to the First Semester of either UG or PG programs (except MBA) shall be considered for admissions.
6. However, students who have had a gap of maximum two years for whatever reasons since their first passing the qualifying examination can also apply for admission to the First Semester of UG/PG programs subject to the condition that 5% marks for every year of gap shall be deducted from their aggregate percentage of marks scored in the qualifying examination in case of admission to the UG courses, and 3% of marks for every year of gap shall be deducted from their aggregate percentage of marks scored in the qualifying examination in case of admission to the PG programs (except MBA) to ensure that the freshers are not put to any disadvantage.
7. In case of any tie of marks/percentage between a fresher and a student with gap after deducting the latter's marks, the preference in merit order shall be given to a fresher.
8. Further, in case of a tie of marks/percentage between the freshers themselves, and also between the students with gap, students with higher marks in English Language in the HSC/qualifying examination shall be put ahead in the merit list in case of admissions to the First Semester of UG programs. If the tie persists, then the aggregate marks in the SSC or the marks in English Language in the SSC, or the marks in Mathematics, in that order, shall be taken into account.
9. In case of admissions to the PG programs (except MBA), if there is a tie of marks/percentage between a fresher and a student with gap after deducting the latter's marks, the preference in merit order shall be given to a fresher. Further, in case of a tie of marks/percentage between the

freshers themselves, and also between the students with gap, students with higher marks in an Accountancy or a Taxation course, in that order, in the final year (Vth or VIth semester) examination shall be put ahead in the merit list. If the tie still persists, the aggregate marks scored by a candidate in the HSC or equivalent examination, or the marks scored in English Language in HSC or equivalent examination or the aggregate marks scored in the SSC examination, in that order, shall be taken into account to decide the order of merit of the candidate.

10. Admissions shall be conducted in both on-line and off-line mode.
11. While submitting their application for registration, whether on-line or off-line, students are instructed to give only the correct information. If the information is found to be incorrect at the time of counselling or admission, the application shall be rejected and student shall have no claim to admission.
12. The admission process will consist of the following stages:
 - a. Registration of application for admission to a given course through on-line and off-line mode after paying due registration/processing fees.
 - b. Display of Merit List and Waiting Lists
 - c. Counselling, interviews and finalization of admissions as per the given schedules after paying due fees through both on-line and off-line mode.
13. For the programs which are offered in English, Hindi & Marathi medium viz. B.Com. and M.Com., the application from eligible candidates shall be accepted and registered strictly as per the medium of qualifying examination; that is only those who have passed their qualifying examination in English medium shall be eligible for registration/admissions to English medium. Similarly, those who have passed in Hindi or Marathi Medium shall be considered only for Hindi or Marathi medium respectively.
14. However, students from other mediums can also apply/register for admissions to English medium sections of B.Com. program provided they have scored minimum 75% marks in aggregate with minimum 80 marks in English in HSC or equivalent examination. However, such applicants shall be considered for admission on merit basis only after clearing a written/oral test of English Language as deemed fit by the Admission Committee and only after the recommendations of Admission Committee.
15. The above percentage/marks criteria may be further relaxed up to maximum 10% (in 2 stages of 5% each) in both aggregate and English Language percentage of the qualifying examination by the Admission Committee only in case of vacancies even after the last round of admissions.
16. In case of the M.Com. program which is also is conducted in English, Hindi, and Marathi Mediums, students from other mediums can also apply/register for admissions to M.Com. English medium provided they have scored minimum 60% marks in aggregate in their qualifying examination. However, such applicants shall be considered for admission on merit basis only after clearing a written/oral test of English Language as deemed fit by the Admission Committee and only after the recommendations of Admission Committee.
17. The above percentage/marks criteria may be further relaxed up to maximum 10% (in 2 stages of 5% each) by the Admission Committee only in case of vacancies even after the last round of admissions.

18. For the programs which are offered in English Medium only, there is no restriction of medium in the qualifying examination and candidates from other mediums can apply and register for admissions and they shall be admitted as per merit.
19. Further, in order to maintain the quality of admissions the college has prescribed the following cut-off percentage for admissions to the first semester of various UG and PG programs (except M.B.A.) w.e.f. the current session i.e. 2020-21:
 - a. B.Com.(Honours): Minimum 60% for all categories other than Hindi Linguistic Minority.
 - b. All other English Medium UG Courses: 55% for all categories other than Hindi Linguistic Minority
 - c. UG courses with Marathi/Hindi Mediums: 55% for all categories other than Hindi Linguistic Minority
 - d. M.Com. (English): 55% for all categories other than Hindi Linguistic Minority
 - e. M.Com. (Marathi/ Hindi): 50% for all categories other than Hindi Linguistic Minority

Note: These cut-offs shall not be made applicable to the admissions which have been already finalized or are in the process of being finalized as per the already notified schedules for the session 2020-21.

Further, to improve the quality of intake on a regular basis, the above cut-offs shall be revised and increased by 5% every year for next 2 years and shall be further revised with suitable benchmarks after 2 years.

The Admission Committee/Principal shall take appropriate decisions regarding the criterion of cut-off percentage at the time admission taking into account the college's exigencies and other extraneous factors.

20. Being a Linguistic Minority Institution the college reserves 50% seats (for Grant-in-aid courses) and 51% seats (for no-grant courses) for those students who belong to the Hindi speaking communities as listed in the Eighth Schedule for Languages in the Constitution of India subject to the condition that these students are domiciled in Maharashtra State. The students will also have to submit an affidavit to this effect on a Rs. 100/- stamp paper at the time of admission. The rest of the seats (50% or 49% as the case may be) will be filled from among the other candidates belonging to Open/SC/ST/VJNT/OBC-SBC/PWD etc. categories strictly on merit basis and as per the rules stipulated by the Government and as applicable to Minority Educational Institutions from time to time
21. In case there are vacancies against the Minority Quota after the stipulated date, the vacant seats shall be filled strictly on merit basis from the Open/other categories candidates.
22. Students shall have to submit all original documents as demanded by the Admission Committee at the time of counseling/admission.
23. Students shall have to pay all the fees prescribed for the given courses by the college/University at the time of admission.
24. Students claiming scholarships, must produce all the required documents at the time of admission and submit scholarship form as per the schedules notified by scholarship departments.

25. In case, students do not get scholarships for whatever reasons, they shall have to pay full fees to be eligible to appear in the examinations.
26. Students are required to pay their fees or make any payment to the college through digital/cashless mode only.
27. Principal reserves the right to refuse admission to any candidate on the grounds of misconduct and indiscipline during the admission process.
28. Principal also reserves the right to cancel admission of any admitted student on the grounds of submission of false or misleading information, misconduct, indiscipline or any other reason which is against the standard norms of studentship.
29. The Admission Committee is empowered to take on-the-spot decisions regarding the process of admissions, admission schedules and timings, criteria of marks/cut-offs etc., if the situations demand so, in consultation with Principal.
30. In case of any dispute, Principal shall decide the matter and his decision shall be final.
31. This Direction has been approved by the Academic Council of the College in its meeting dt. 21.08.2020, and by the Governing Body in its meeting dt. 28.08.2020.
32. This Direction shall come into effect from the academic session 2020-21.

Dr. N.Y. Khandait
Principal

