

**M. Com.**

**Syllabus**

## SEMESTER I

<b>Advance Financial Accounting (MCC 1.1)</b>			
<i>Teaching Hours: 4</i>	<i>Total Credit: 4</i>	<i>Total Marks: 80</i>	<i>Group: Core</i>
<i>Objective: To provide detail knowledge about the recent change and development in financial accounting.</i>			

<b>Unit</b>	<b>Contents</b>
I	International Financial Reporting Standards (IFRS) Amalgamation and Absorption of the companies
II	New Trends in Accounting a) Inflation Accounting b) Human Resources Accounting; c) Social Accounting d) Lease Financing Internal and External reconstruction
III	Accounts of Holding companies (Including rights issue and Bonus Issue of Shares, Inter owing)
IV	Hire Purchase and Installment System: Basic concepts and distinction, calculation of interest and cash price, journal Entries and Ledger Accounts in the books of purchaser and seller, Repossession of Goods, stock debtor method.

**Books Recommended:**

- 1) **Advanced Financial Accounting**, Gupta R. L., S. Chand & Sons.
- 2) **Advanced Financial Accounting**, Kumar, Anil S., Himalaya Publication House.
- 3) **Advanced Accounts**, Shukla and Grewal, S. Chand & Ltd. New Delhi.
- 4) **Advanced Accounts**, Jain and Narang, Kalyani Publishers, Ludhiana
- 5) **Accountancy, Volume –I and II**, Sr. K. Paul, New Central Book Agency, Kolkata.
- 6) **Accounting Theory**, R. K. Lele and Jawaharlal, Himalaya Publishers.
- 7) **Accounting Theory**, Dr. L. S. Porwal, Tata McGraw Hill.
- 8) **Accounting Text & Cases**, Robert Anthony, D. F. Hawkins & K. A. Merchant – Tata McGraw Hill.
- 9) **Corporate Accounting**, Dr. S. N. Maheshwari, Vikas Publishing House Pvt. Lit. New Delhi.
- 10) **Advanced Accounting**, Dr. Ashok Sehgal & Dr. Deepak Sehgal, Taxmann, New Delhi.

## SEMESTER I

<b>Managerial Economics (MCC 1.2)</b>			
<i>Teaching Hours: 4</i>	<i>Total Credit: 4</i>	<i>Total Marks: 80</i>	<i>Group: Core</i>
<b>Objectives:</b> <ol style="list-style-type: none"> <li>1. To provide an understanding of application of economics in decision making to budding economist and entrepreneurs.</li> <li>2. To gain an understanding of the organizations, financial structure, business climate, fiscal and monetary policy and their impact on the growth of a firm and industry.</li> <li>3. By the end of the Semester students will be able to think like economist.</li> </ol>			

<b>Unit</b>	<b>Contents</b>
I	<b>Foundations of Managerial Economics &amp; Demand Analysis</b> <ol style="list-style-type: none"> <li>1. Definition, nature and scope of Managerial Economics</li> <li>2. Applications of Economics in Managerial decisions making</li> <li>3. Demand Analysis&amp; Elasticity of Demand</li> <li>4. Demand Forecasting &amp; Estimation</li> </ol>
II	<b>Production, Costs &amp; Pricing Decisions</b> <ol style="list-style-type: none"> <li>1. Meaning of Production Function</li> <li>2. Law of Variable Proportions. Law of Returns to Scale.</li> <li>3. Short &amp; Long Run Costs; Revenue Analysis</li> <li>4. <b>Pricing Decisions</b>-Pricing of Multiple Products</li> </ol>
III	<b>Market Structure</b> <ol style="list-style-type: none"> <li>1. Objectives of Firm. Theory of Profit Maximization</li> <li>2. Equilibrium of the Firm &amp; Industry under Perfect Competition</li> <li>3. Monopoly, Monopolistic, Oligopoly Pricing &amp; Output Determination</li> <li>4. Project Planning &amp; Capital Budgeting</li> </ol>
IV	<b>Macro Dimensional Concepts in Global Economy</b> <ol style="list-style-type: none"> <li>1. Technological Change &amp; Market Structures</li> <li>2. Features &amp; Phases of Trade Cycles</li> <li>3. Global Recession of 2007 &amp; its Comparison with Depression of 1930's.</li> <li>4. Inflation &amp; Deflation- Meaning &amp; Causes, Remedies</li> </ol>
<b>Books Recommended:</b>	

1. **Managerial Economics**, Joel Dean, PHI Learning Pvt. Ltd.
2. **Managerial Economics**, Suma Damodaran, Oxford University Press, 2011, 3<sup>rd</sup> Impression.
3. **Managerial Economics**, P.N. Chopra, Kalyani Publishers, 2009 5<sup>th</sup> Revised Edition.
4. **Managerial Economics**, D.N. Dwivedi, Vikas Publishing House Pvt. Ltd, 2002, 6<sup>th</sup> Revised Edition.
5. **Managerial Economics & Business Decisions**, B. N. Ghosh, Ane Books Pvt. Ltd, 2011.
6. **Economics of Management(Text & Cases)**, Mishra & Puri, Himalaya Publishing House, 2004, 1<sup>st</sup> Edition.
7. **Managerial Economics-Theory & Applications**, D. M. Mithani, Himalaya Publishing House, 2012, 6<sup>th</sup> Revised Edition.

### SEMESTER I

<b>International Trade and Business Management (MCC 1.3)</b>			
<i>Teaching Hours: 4</i>	<i>Total Credit: 4</i>	<i>Total Marks: 80</i>	<i>Group: Core</i>
<b>Objective:</b> To facilitate an understanding of International Business in a multi-polar, multi-cultural world; to examine the critical factors for success in different countries.			

<b>Unit</b>	<b>Contents</b>
I	<p><b>Introduction to International Business:</b> Introduction, Introduction to International Business, Elements of International Business, Globalisation</p> <p><b>International Trade theories and their application:</b> Introduction, Why do nations trade, Theories of International trade- mercantilism, Absolute advantage, Comparative advantage, Heckscher- Ohlin, Product life cycle theory and Porter's diamond model.</p> <p><b>International Business Environment:</b> Introduction, Economic Environment, Political Environment, Demographic environment, Legal Environment</p> <p><b>Culture and International Business:</b> Introduction, Meaning of Culture, Country Culture, and Culture in an International Business Organization</p>
II	<p><b>Foreign Investments-</b> Types and Motives: Foreign investments, types of foreign investments, motives</p>

	<p><b>Regional integration:</b> Introduction, Overview of Regional Integration, Types of Integration, Regional Trading Arrangements, India and Trade Agreements</p> <p><b>Global trade institutions:</b> Introduction, World trade organization (WTO), International Labour Organisation (ILO)</p> <p><b>International Financial Management:</b> Introduction, Overview of International Financial Management, Components of International Financial Management, Scope of International Financial Management</p>
III	<p><b>International Accounting Practices:</b> Introduction, International Accounting Standards, Accounting for International Business, International Regulatory Bodies, International Financial Reporting Standards</p> <p><b>International Marketing:</b> Introduction, scanning international markets, mode of entering into potential markets, Global Marketing Strategies, Branding for International Markets</p> <p><b>International Strategic Management:</b> Introduction, Strategic Management, Strategic Planning, Strategic Management Process</p> <p><b>Ethics in International Business:</b> Introduction, Business Ethics Factors, International Business and Ethics, National Differences in Ethics, Corporate Governance, Code of conduct for MNCs</p>
IV	<p><b>International Human Resource Management:</b> Introduction, International Organizational Structures, Introduction to International Human Resource Management, Scope of International Human Resource Management</p> <p><b>Finance and International Trade:</b> Introduction, understanding payment mechanism, Documentation in International Trade, Financing Techniques, Export Promotion Schemes, Export and Import Finance</p> <p><b>Global Sourcing and Indian Industries structure:</b> Introduction, What is global sourcing, Reasons for global sourcing, advantages and disadvantages, Challenges for Indian Businesses</p>
<b>Books Recommended:</b>	
<ol style="list-style-type: none"> <li>1. <b>International Business</b>, Francis Cherunilam; Prentice Hall Of India.</li> <li>2. <b>International Business</b>, Shukla, Excel Books.</li> <li>3. <b>International Business Environment</b>, Francis Cherunilam, HPH.</li> <li>4. <b>Elements of International Business</b>, S.N.Charry, Biztrantra.</li> </ol>	

5. **International Business**; Harrison Et Al;Oxford.
6. **International Business**, Daneils Et Al; Pearson.
6. **International Management**, Hodgetts And Luthans; Mcgraw-Hill.
7. **International Business Environment**, Sundaram & Black, Prentice Hall Of India.

### SEMESTER I

<b>Marketing Management (MCC 1.4)</b>			
<i>Teaching Hours: 4</i>	<i>Total Credit: 4</i>	<i>Total Marks: 80</i>	<i>Group: Core</i>
<b>Objective:</b> The objective of this course is to train students to apply concepts and techniques in marketing so that they become acquainted with the duties of a marketing manager. To acquaint students with the skills to solve marketing related problems and challenges and be familiar with the strategic marketing management process.			

<b>Unit</b>	<b>Contents</b>
I	<b>Concepts &amp; Application</b> - Core Concepts of Marketing, Company Orientation towards Market place, New Concepts - E Business, Relationship Marketing; Database Marketing, <b>Marketing Plan</b> - Steps in the Marketing Process, Nature and contents of a marketing plan, marketing mix. Scanning the Marketing environment; Marketing Research & Demand Forecasting
II	<b>Analyzing the Market</b> - Segmenting, Targeting, Positioning and Repositioning; Analyzing Buying Behavior, Analyzing Competition. <b>Product Management</b> - Meaning of product, product classification, product levels, product policies, Product life cycle and new product development, Branding & packaging.
III	<b>Pricing Strategies</b> - Pricing objectives, methods and pricing policies; adopting the price; Initiating and responding to price changes. <b>Distribution Strategy</b> - Channel design and management, Channel dynamics and market logistics, Channels of distribution, Types of channels, Importance of Retailing and wholesaling.
IV	<b>Marketing of Services</b> - Nature, Characteristics and Classification of services, Strategies in service marketing, Importance and future of service marketing, Functional areas of Marketing. <b>Relationship Marketing &amp; E-business</b> - Globalization, Consumerism, Legal issues and ethics. Advertising, Personal Selling and Sales Promotion.

**Books Recommended:**

1. **Marketing Management Planning, Implementation and Control**, V. S. Ramaswamy and S. Namakumari, McMillan.
2. **Marketing Management**, P. Kotler, Prentice Hall Inc.
3. **Marketing Management**, RajanSaxena, Tata McGraw-Hill.
4. **Introduction to Marketing Management**, Adrian Palmer, Oxford University Press.
5. **Basic Marketing**, William D Perreault R, Tata McGraw-Hill, 15th edition.

**SEMESTER I****Statistical Techniques for Business (MCSFC 1.0)**

<i>Teaching Hours: 4</i>	<i>Total Credit: 4</i>	<i>Total Marks: 80</i>	<i>Group: Core Skill Foundation</i>
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**Objectives:**

The objective of this paper is to equip students with some of the important statistical techniques for managerial decision making and to provide ground for learning advanced analytical tools used in research.

<b>Unit</b>	<b>Contents</b>
I	<b>Correlation Analysis</b> Simple, multiple and partial correlation analysis; Karl Pearson's Co-efficient of Correlation; Spearman's Rank correlation.
II	<b>Regression Analysis:</b> Simple and Multiple linear regression analysis (involving up to three variables). Multiple regression analysis using MS Excel.
III	<b>Theory of Probability and Probability Distributions:</b> Approaches to calculation of probability. Marginal, joint and conditional probabilities; rules of probability; theorems of probability; Bayes' theorem. Expected value and standard deviation of a probability distribution.
IV	<b>Hypothesis Testing:</b> One and Two-sample Tests: General methodology of hypothesis testing. One and two-tailed tests. Type I and type II Errors. Power of a test. Calculation and use of P-value.

	<p><b>Variance and Non-Parametric Tests:</b></p> <p>F-test of equality of variances: One-factor ANOVA (Completely Randomised Model) Chi - square test for Independence and for Goodness-of-fit.</p>
<b>Books Recommended:</b>	
<ol style="list-style-type: none"> <li>1) <b>Statistics for Management</b>, Levin, R.I. and D.S. Rubin, Prentice-Hall of India.</li> <li>2) <b>Complete Business Statistics</b>, Aczel, Amir D., and Sounderpandian, J., Tata McGraw Hill Publishing.</li> <li>3) <b>Statistics for Business and Economics</b>, Anderson, Sweeny and Williams, CENGAGE Learning, New Delhi.</li> <li>4) <b>Business Statistics</b>, Kazmeir Leonard J., Tata McGraw Hill Publishing Company, New Delhi.</li> <li>5) <b>Business Statistics</b>, Vohra, N. D., Tata McGraw Hill Publishing Company, New Delhi.</li> <li>6) <b>Elementary Business Statistics</b>, Freund, J. E. And F. J. Williams, The Modern Approach, Prentice Hall of India Private Ltd., New Delhi.</li> </ol>	

## SEMESTER II

<b>Business Information Systems (MCC 2.1)</b>			
<i>Teaching Hours: 4</i>	<i>Total Credit: 4</i>	<i>Total Marks: 80</i>	<i>Group: Core</i>
<p><b>Objective:</b> The objective of this course is to acquaint students with recent developments of Information Technology in the corporate world and enable them to practically understand their applications.</p>			

<b>Unit</b>	<b>Contents</b>
I	<p><b>Introduction to Information System</b>–Need of Information in Managing Business; Evolution of Information Systems; Information and Control Systems; Classification of Information Systems; Business Process Design; Managing Information System</p>
II	<p><b>Components of Information Technology</b>–Computer Systems Hardware; Software Concepts; Networking Concepts; Database Concepts</p> <p><b>Types of Information Systems</b> - Introduction to Information Systems; Operations Support Systems; Management Support Systems; Other types of Information Systems</p>



III	<p><b>Roles of Information Systems in Managing Business</b> –Functional Information Systems; Integrated Systems ERP; Electronic Data Interchange; Data Warehousing; Data Mining and Business Intelligence; CRM &amp; SCM</p> <p><b>Building &amp; Deploying an Information System</b> – Information System Architecture; Software Development Lifecycle; Software Development Models; Requirement Analysis &amp; Design Considerations; Software Testing; Deploying an Information System</p>
IV	<p><b>Managing Information System</b> –Infrastructure Management; Maintenance of Information Systems; Management of Change Requirements; Incident Handling; Disaster Recovery and Business Continuity Planning</p>
<b>Books Recommended:</b>	
<p>1. <b>Management Information Systems</b>, Jaiswal and Mittal, Oxford University Press.</p> <p>2. <b>Decision Support Systems and Intelligent Systems</b>, Turban and Aronson, Pearson Education Asia.</p> <p>3. <b>Management Information Systems</b>, C.S.V.Murthy.</p> <p>4. <b>Management Information Systems</b>, Laudon, Laudon, Dass, Pearson Education Asia.</p>	

## SEMESTER II

<b>Advanced Cost Accounting (MCC 2.2)</b>			
<i>Teaching Hours: 4</i>	<i>Total Credit: 4</i>	<i>Total Marks: 80</i>	<i>Group: Core</i>
<p><b>Objective:</b> To acquaint the students with the basic concepts and tools used in Adv. Cost accounting, components of cost, their accounting and management control.</p>			

Unit	Contents
I	Machine hour rate and labour hour rate
II	Process (including inter process profit and equivalent units of production)
III	Operating costing (transportation, Electricity, Hotels and Hospitals)
IV	Reconciliation between Financial and Cost Accounts.
<b>Books Recommended:</b>	
<p>1. <b>Advanced Cost Accounting</b>, Dr. S.N. Maheshwari, S. Chand &amp; Co., Ltd., New Delhi, 1994.</p>	

2. **Advanced Cost Accounting**, Dr. S.P. Jain, Kalyani publishers, New Delhi, 2012.
3. **Advanced Cost Accounting**, Navghare and Gulhane, Seth Publication, Nagpur, 2015
4. **Advanced Cost Accounting**, Dr. J. Madegowda, Himalaya Publishing House, Nagpur, 2012.

## SEMESTER II

<b>Cooperation &amp; Rural Development (MCC 2.3)</b>			
<i>Teaching Hours: 4</i>	<i>Total Credit: 4</i>	<i>Total Marks: 80</i>	<i>Group: Core</i>
<b>Objectives:</b>			
<ol style="list-style-type: none"> <li>1. To develop an understanding of the functioning of rural India and role of cooperation in rural India's progress.</li> <li>2. By the end of the Semester students will be able to understand the functioning of rural Indian economy.</li> </ol>			

<b>Unit</b>	<b>Contents</b>
I	<b>Introduction to Co-operation</b> <ol style="list-style-type: none"> <li>1. Meaning, Scope &amp; Importance of Co-operation.</li> <li>2. Principles of Co-operation</li> <li>3. Co-operative Movement in India, Effects of Globalization on Cooperative movement</li> <li>4. Maharashtra State Co-operative Act with</li> </ol>
II	<b>Co-operative Societies &amp; Banks</b> <ol style="list-style-type: none"> <li>1. Objectives, Membership, Sources of Capital Generation, Structure, Functions of Co-operative Societies &amp; Banks</li> <li>2. Role of commercial Banks in Rural Finance Effect of Public Expenditure</li> <li>3. Micro- Finance in India</li> <li>4. Co-operative Audit</li> </ol>
III	<b>Rural Development</b> <ol style="list-style-type: none"> <li>1. Approaches to Rural Development</li> <li>2. Basic Needs of Rural India</li> <li>3. Rural Unemployment &amp; Poverty in India</li> <li>4. Peoples Participation in Rural Development</li> </ol>
IV	<b>Rural Development &amp; Plans</b>

	<ol style="list-style-type: none"> <li>1. Agriculture and Rural Development Plans in Recent Years</li> <li>2. Special Schemes and Programme: MGNREGA, IRDP, Tribal Development Programmes, NRLM</li> <li>3. Rural Artisans: Rights, Conditions, Problems and Suggestions</li> <li>4. Rural Migration: Nature, Adverse effects of Rural Migration, Measures to prevent Rural Migration.</li> </ol>
<b>Books Recommended:</b>	
<ol style="list-style-type: none"> <li>1. <b>Agricultural Credit And Rural Development In Drought Regions: A Study Of Cooperative Banks</b>, Rayedu, Neha Publishers &amp; Distributors (1997).</li> <li>2. <b>Rural Development Cooperation in India</b>, Swami &amp; Gupta, Neha Publishers &amp; Distributors.</li> <li>3. <b>Rural Development Cooperation</b>, Satish Munjal, Sublime Publications, 1997.</li> <li>4. <b>Deep and Deep Publications</b>, Verma S.B. Shah G.P Rural Credit And Cooperative Development.</li> <li>5. <b>Cooperation &amp; Rural Development</b>, Arora R., Sheth Publishers, Mumbai.</li> </ol>	

## SEMESTER II

<b>Human Resource Management (MCC 2.4)</b>			
<i>Teaching Hours: 4</i>	<i>Total Credit: 4</i>	<i>Total Marks: 80</i>	<i>Group: Core</i>
<p><b>Objective:</b> To acquaint students the basic concepts and frameworks of human resource management (HRM), and understand the role that HRM has to play in effective business administration. This course will also improve students' ability to think about how HRM should be used as a tool to execute strategies.</p>			

Unit	Contents
I	<p><b>Introduction:</b> Concept, Nature, Scope, Objective, Scope and Importance of HRM, role of personnel Manager, evaluation of the concept of HRM in India.</p>
II	<p><b>Human Resource Planning:</b> Introduction, process of HRP; recruitment - definition, sources &amp; process; orientation; Selection- selection process, new tools &amp; methods of selection, interview, test &amp; assessment of effectiveness of selecting tools; induction and placement.</p> <p><b>Training &amp; Development</b> – Meaning, definition, importance, needs, types of training , evaluation &amp; effectiveness of training, task analysis, man analysis, organizational analysis, responsibility of training areas</p>

	identified by trainers.
III	<b>Employment Remuneration Compensation:</b> Introduction, nature & purpose of wage determinations process, incentive plans & profit sharing, exit policy – VRS, resignation, termination. <b>Job Evaluation and Design:</b> concept, objectives, limitations, importance; methods and procedures. Competency approach to Job evaluation, Job design, job specification & role analysis, factors affecting Job design, Techniques of Job Design. Cases & exercise in understanding Job analysis. <b>Personal Records, Audit and Research:</b> introduction, purpose and fundamental principles of record keeping.
IV	<b>Performance Appraisal and Merit Rating:</b> Nature, objective, limitation- various methods- modern & traditional, multiple person evaluation methods, performance test & field review techniques, appraisal, praise, recognition, rewards and incentives, promotion. HR record , MIS, HR report, HR formats, personal files, attendance, leave, medical records, absenteeism, Merit rating- concepts, methods, difference between job evaluation and merit rating.
<b>Books Recommended:</b>	
<ol style="list-style-type: none"> <li>1. <b>A Text book of Human Resource Management</b>, C. B. Mamoria &amp; S. V. Gankar. Himalaya Publishing House.</li> <li>2. <b>Personnel and human Resource management - Text &amp; cases</b>, P Subba Rao, Himalaya Publishing House.</li> <li>3. <b>Human resource Management</b>, P. Jyothi, Oxford University Press.</li> <li>4. <b>Human Resource Management, Ninth Edition</b>, R.Wayne Mondy, Robert M, Noe, Pearson Education.</li> <li>5. <b>Human Resource and Personnel Management – Text and cases</b>, K. Aswathappa, Publication.</li> </ol>	

## SEMESTER II

<b>Business Research Methods and Application (MCSFC 2.0)</b>			
<i>Teaching Hours: 4</i>	<i>Total Credit: 4</i>	<i>Total Marks: 80</i>	<i>Group: Core Skill foundation</i>
<p><b>Objective:</b> This course aims at providing the understanding of business research and the methods of business research. The course will impart learning about how to collect, analyze, present and interpret data.</p>			

Unit	Contents
I	<b>Introduction</b> Nature of Scientific Inquiry, Scientific Methods- Induction and Deduction, Hypothesis and Theory and their Interpretation, Nature and Scope of Social Research-Need for Multi-Disciplinary and Inter-Disciplinary Approach in Commerce.
II	<b>Planning Research</b> Planning of Research, Selection of a problem for Research, Sample design; Census and Sample Surveys, Sampling techniques, Sample size.
III	<b>Research Design and Data Collection</b> Important Aspects of Research Design, Methods of Data Collection, Sources of data, Use of secondary data, Methods of collecting primary data-Observation-Interviews, Questionnaires and Schedules.
IV	<b>Processing and Analysis of Data</b> Types of Analysis, Presentation and Interpretation of Data, Editing, Classification and Tabulation. Testing of Hypothesis-Tests based on t-P, Z and Chi-square-Time Series Analysis-Trend Measurement-Moving Averages.
<b>Books Recommended:</b>	
1. <b>Research Methodology:</b> Concept and Cases, Chawla, Deepak and Neena Sondhi, Vikas Publications.	
2. <b>Statistics for Management</b> , Levin, Rubin, Pearson 7th edition, 1998 publication.	
3. <b>Business Research Methods</b> , Zikmund, W.G., South Western Thomson Learning, 6th edition, 2000, USA.	
4. <b>Research Methodology: Methods and Techniques</b> , C. R. Kothari, New Age International Publishers 2015	

### SEMESTER III

<b>Advance Management Accounting (MCC 3.1)</b>			
<i>Teaching Hours: 4</i>	<i>Total Credit: 4</i>	<i>Total Marks: 80</i>	<i>Group: Core</i>
<b>Objective:</b> to acquaint the students with the basic concepts and tools used in Adv. Cost accounting, components of cost, their accounting and management control.			

Unit	Contents
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I	Introduction to Management Accounting, Role, responsibility, position of management Accountant. Management Audit, concepts, scope, need, objectives, problems of management Audit. Reporting to management.  <b>Financial Statement Analysis:</b> Ratio Analysis (Liquidity, Profitability, Turnover, Solvency, Working Capital etc.), Common Sized Statement, Trend Analysis
II	Budget and Budgetary Control (Flexible and Cash)
III	Break Even Point, Make or buy Decisions
IV	Standard Costing and Variance Analysis
<b>Books Recommended:</b>	
<ol style="list-style-type: none"> <li>1. <b>Advance Management Accounting:</b> Dr. S.C. Gulhane, Seth Publication Pvt. Ltd., 2017.</li> <li>2. <b>Accounting for management:</b> M.N. Arora, S. Chand &amp; Co., Ltd., New Delhi, 2013.</li> <li>3. <b>Advance Management Accounting:</b> Dr. Pradeep Wath, Payal Prakashan, Nagpur, 2017.</li> <li>4. <b>Advance Management Accounting:</b> Prof. E. Gordon, Himalaya Publication House, 2010.</li> </ol>	

### SEMESTER III

<b>Public Finance: Theory and Practices (MCC 3.2)</b>			
<i>Teaching Hours: 4</i>	<i>Total Credit: 4</i>	<i>Total Marks: 80</i>	<i>Group: Core</i>
<b>Objectives:</b>			
<ol style="list-style-type: none"> <li>1. To develop an understanding of the instruments and nature of public finance and effects of government intervention on socio-economic welfare.</li> <li>2. By the end of the Semester students will be able to understand the effects and desirability of various government policies.</li> </ol>			

Unit	Contents
I	<b>Introduction to Public Finance</b> <ol style="list-style-type: none"> <li>1. Nature &amp; Scope of Public Finance</li> <li>2. Importance of Public Finance</li> <li>3. Tools of Public Finance</li> <li>4. Principle of Maximum Social Advantage</li> </ol>
II	<b>Public Expenditure</b>

	<ol style="list-style-type: none"> <li>1. Principles of Public Expenditure</li> <li>2. Causes of Increasing Public Expenditure</li> <li>3. Effect of Public Expenditure</li> <li>4. Role of Public Expenditure in a Developing Economy</li> </ol>
III	<b>Public Revenue</b> <ol style="list-style-type: none"> <li>1. Sources of Revenue</li> <li>2. Cannons of Taxation.</li> <li>3. Taxation System in India</li> <li>4. Reforms in Tax Structure in India</li> </ol>
IV	<b>Public Debts &amp; Government Budget</b> <ol style="list-style-type: none"> <li>1. Objectives of Public Debts</li> <li>2. Effects of Public Debts</li> <li>3. Meaning, Role &amp; Objectives of the Budget</li> <li>4. Overview of Recent Budget of India</li> </ol>
<b>Books Recommended:</b>	
<ol style="list-style-type: none"> <li>1. <b>Public Finance</b>, S.N. Chand, Atlantic (2008).</li> <li>2. <b>Public Finance: Theory &amp; Practice</b>, Kumar &amp; Mittal, Anmol Publishers (2002).</li> <li>3. <b>Money, Banking &amp; Public Finance</b>, Hajela, Ane Books Pvt. Ltd., (2009).</li> <li>4. <b>Public Finance</b>, Rajesh Jha, Pearson (2012).</li> <li>5. <b>Public Finance</b>, Harvey S Rosen &amp; Ted Gayer, McGraw Hill Education, (2012).</li> <li>6. <b>Public Finance</b>, Tyagi, Jai Prakash Nath Publishers, 55th Revised Edition, 2013.</li> </ol>	

### SEMESTER III

<b>Corporate Laws (MCC 3.3)</b>			
<i>Teaching Hours: 4</i>	<i>Total Credit: 4</i>	<i>Total Marks: 80</i>	<i>Group: Core</i>
<b>Objective:</b> To gain an expert knowledge of Corporate functions in the context of Companies Act & related Corporate Laws. To be able to assess whether strategies and the organization is in compliance with established regulatory framework.			

Unit	Contents
I	The Companies Act, 2013 (as amended from time to time) – rules, regulations prescribed there under with special reference to: <ol style="list-style-type: none"> <li>1. Company formation and its Conversion</li> <li>2. Procedure alteration of Memorandum and Articles</li> <li>3. Procedure for Issue of Shares and Securities</li> </ol>

	4. Companies incorporated outside India
II	The Companies Act, 2013 (as amended from time to time) – rules, regulations prescribed there under with special reference to: <ol style="list-style-type: none"> <li>1. Investments and Loans</li> <li>2. Audit under the Companies Act</li> <li>3. Dividends</li> <li>4. Inspection and Investigations</li> </ol>
III	The Companies Act, 2013 (as amended from time to time) – rules, regulations prescribed there under with special reference to: <ol style="list-style-type: none"> <li>1. Board of Directors</li> <li>2. Board Meetings and Procedures</li> <li>3. Prevention of Oppression and Mismanagement</li> <li>4. E-Governance</li> </ol>
IV	The Companies Act, 2013 (as amended from time to time) – rules, regulations prescribed there under with special reference to: <ol style="list-style-type: none"> <li>1. Corporate Winding Up and Dissolution</li> <li>2. Revival and rehabilitation of Sick Industrial Companies</li> <li>3. Offences and Penalties</li> <li>4. Laws and Procedures for Corporate Restructuring</li> </ol>
<b>Books Recommended:</b>	
<ol style="list-style-type: none"> <li>1. <b>Company Law &amp; Secretarial Practice.</b> Sultan Chand &amp; Sons, Kapoor, N.D: New Delhi.</li> <li>2. <b>Indian Company Law,</b> SinghAvtar, Eastern Book Company, Lucknow.</li> <li>3. <b>Company Law and Secretarial Practice,</b> Dr. R.K. Nelakha, Ramesh Book Depot, Jaipur.</li> <li>4. <b>Corporate &amp; Allied Laws,</b> Munish Bhandari, Best Word Publication.</li> <li>5. <b>Analysis of Companies Act, 2013</b> CCH.</li> </ol>	

### SEMESTER III

<b>Corporate Tax Planning and Management (MCC 3.4)</b>			
<i>Teaching Hours: 4</i>	<i>Total Credit: 4</i>	<i>Total Marks: 80</i>	<i>Group: Core</i>
<b>OBJECTIVE:</b>			
<ul style="list-style-type: none"> <li>• To provide understanding of direct and indirect taxes including rules pertaining there to and application to different business situations.</li> <li>• To understand principles underlying the service tax.</li> </ul>			



- To understand basic concepts of VAT.

Unit	Contents
I	<b>ASSESSMENT OF VARIOUS ENTITIES:</b> Assessment of firms and their partners, Assessment of companies
II	Income from business and profession (Practical problems) Income from capital gain (Practical problems)
III	<b>TAX PLANNING:</b> Meaning of tax planning and management, tax evasion and tax avoidance –nature and scope of tax planning and management in the corporate sector-justification of corporate tax planning and management. Tax planning considerations in relation to business.
IV	<b>Goods and Service Tax (GST) Laws</b> <ul style="list-style-type: none"> <li>a) GST Laws: An introduction including Constitutional aspects</li> <li>b) Levy and Collection of CGST and IGST <ul style="list-style-type: none"> <li>a. Application of CGST/IGST Law</li> <li>b. Concept of Supply including composite and mixed supplies</li> <li>c. Charge of tax</li> <li>d. Exemption of Tax</li> <li>e. Composition Levy</li> </ul> </li> <li>c) Basic concepts of time and value of supply</li> <li>d) Input Credit Tax</li> <li>e) Computation of GST Liability</li> <li>f) Registration</li> <li>g) Tax invoice; Credit and Debit Notes; Electronic way bill</li> <li>h) Accounts and records</li> <li>i) Returns</li> <li>j) Payment of Tax including reverse charge</li> <li>k) Refund</li> </ul>

**Books Recommended:**

1. **Direct Taxes**, Dr. Vinod Singhania, Law and Practices, Taxmann Publication
2. **Direct Taxes**, Dr. Bhagwati Prasad, Wishwa Prakashan, New Delhi.
3. **Direct taxes**, Girish Ahuja and Ravi Gupta, Wolters Kluwer CCH.
4. **Hand Book of Income Tax Laws**, T.N. Manoharan, Snow white Publications
5. **Direct Taxes**, B.B.Lal & N.Vashisht, Pearson Publication
6. **Service Tax**, S.S.Gupta Bharat Publishers, New Delhi

### SEMESTER III

<b>Global Strategic Management (MCGE 3.1)</b>			
<i>Teaching Hours: 4</i>	<i>Total Credit: 4</i>	<i>Total Marks: 80</i>	<i>Group: Generic Elective</i>
<p><b>Objective:</b></p> <p>To help students understand strategy making process that is informed integrative and responsive to rapid changes in an organization’s globally oriented environment and also to help them understand tasks of implementing strategy in a global market.</p>			

<b>Unit</b>	<b>Contents</b>
I	<p><b>Introduction to Co-operation</b>            Concept and Role of Strategy; The Strategic Management Process; Approaches to Strategic Decision Making; Strategic Role of Board of Directors and Top Management; Strategic Intent;            Concept of Strategic Fit, Leverage and Stretch; Global Strategy and Global Strategic Management; Strategic flexibility and learning organization</p>
II	<p><b>Environmental Analysis:</b> Analysis of Global Environment-Environmental Profile; Constructing Scenarios; Environmental scanning techniques- ETOP, PEST and SWOT (TOWS) Matrix; Michael Porter’s Diamond Framework; Analysis of Operating Environment - Michael Porters Model of Industry Analysis; Strategic Group Analysis; International Product Life Cycle (IPLC).</p> <p><b>Analysis of Internal Environment</b>- Resource Audit; Resource Based View (RBV), Global Value Chains Systems; Core and Distinctive Competencies; From Sustainable Competitive Advantage to Transient Competitive Advantage.</p>
III	<p><b>Strategic Choice:</b> Strategic options at Corporate Level – Growth, Stability and Retrenchment</p> <p>Strategies; Corporate Restructuring Strategic options at Business Level- Michael Porters’ Competitive Strategies and Cooperative Strategies; Evaluation of Strategic Alternatives – Product Portfolio Models(BCG matrix, GE Matrix, etc.)</p> <p><b>Situation Specific Strategies:</b> Strategies for situation like competing in emerging industries, maturing or declining industries, fragmented industries, hyper –competitive industries and turbulent industries; Strategies for industry leaders, runner -up firms and weak businesses.</p>

IV	<p><b>Strategic Issues and Alternatives in Globally Competitive Markets:</b> Reasons and process of firm's internationalization; International entry <b>options</b>; <b>Multi-country</b> and global strategies; Outsourcing strategies.</p> <p><b>Strategy Implementation and Control:</b> Interdependence of Formulation and Implementation of Strategy; Issues in global strategy implementation- Planning and allocating resources; Organisation Structure and Design; Budgets and support system commitment; culture and leadership.</p> <p>Strategy evaluation and control</p>
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**Books Recommended:**

1. **Strategic Management: An Integrated Approach**, Hill, Charles W.L. and Gareth R. Jones, Cengage Learning, India.
2. **Global Strategic Management**, Ungson, G.R. and Yim-Yu-Wong, M.E. Sharpe.
3. **Global Strategic Management**, Davidson, W.H., John Wiley, New York.
4. **Strategic Management**, McGraw Hill, Thompson, Arthur A. and A. J. Strickland, New York.
5. **Strategic Management: A South-Asian Perspective**, Hitt, Michael A., Ireland, R. D., Hokisson, Robert E. and S. Manikutty, Cengage Learning, India
6. **Transnational Management: Text, Cases, and Readings in Cross-Border Management**, Bartlett, C.A., Ghoshal, S. and P. Beamish, McGraw Hill.
7. **E-Competition in Global Industries**, Porter, Michael, Harvard University Press, New York, 1986.
8. **The Competitive Advantage of Nations**, Porter, Michael E., Macmillan, London, 1990.
9. **Global Strategic Management**, Frynas, J.G. and K. Mellahi, Oxford University Press.
10. **Understanding Strategic Management**, Henry, Anthony E., Oxford University Press, New York.
11. **Strategic Management and Business Policy: Globalization, Innovation and Sustainability**, Prentice Hall, New Jersey.
12. **Strategic Management: Contemporary concepts and Cases**, Sengupta, N. and J.S. Chandan, Vikas Publishing.
13. **Strategic Management- Text and Cases**, Ghosh, P.K., Sultan Chand and Sons.
14. **Strategic Management- Analysis, Implementation, Control**, Nag, A., Vikas Publishing.

### SEMESTER III

<b>Operation Management (MCGE 3.2)</b>			
<i>Teaching Hours: 4</i>	<i>Total Credit: 4</i>	<i>Total Marks: 80</i>	<i>Group: Generic Elective</i>
<b>Objective:</b>			
<p>1. To identify and articulate how operations research &amp; management contributes to the achievement of an organization's strategic objectives.</p> <p style="padding-left: 40px;">2. To develop an understanding of the various concepts and limitations in network models in projects related to operations management</p>			

<b>Unit</b>	<b>Contents</b>
I	<b>Introduction to Operations Management:</b> Scope, Importance, Functions and Challenges of Operations Management. Differences between Manufacturing and Services. Planning premise, Make to stock, Make to order and Assemble to order.
II	<b>Facilities Plan and Production Planning:</b> Plant location, factors affecting Plant location. Types of Production systems, mass production, job-based production, batch production and assembly line production systems. Types of manufacturing layouts, product layout, process layout, group layout, fixed position layout. Introduction to PERT/CPM, Network rules and network diagrams and calculation of critical path (Numericals on PERT, CPM. Network Diagrams)
III	<b>Materials Management:</b> Role of materials management, Purchase process and management, concepts of lead time, re-order level, purchase requisitions and purchase orders, Vendor selection and rating (with numerical), Stores procedure and management.
IV	<b>Quality and Productivity Management:</b> Concepts of Quality, Dimensions of quality, cost of quality, Product quality and service quality. Introduction to quality systems, concept of TQM, ISO, QFD, SPC, KAIZEN, SIX-SIGMA, 5S. Concepts of productivity, tools of increasing productivity, labour and machine productivity.

**Books Recommended:**

1. **Operations Management, Theory and Practice**, B. Mahadevan , 2nd Edition, Pearson
2. **Production and Operations Management**, K Aswaathappa & K. Shridhara Bhat, Himalaya Publication House
3. **Production and Operations Management**, R. Panneerselvam, 3rd Edition, Eastern

**SEMESTER III**

**Service Sector Management (MCGE 3.3)**

*Teaching Hours: 4*

*Total Credit: 4*

*Total Marks: 80*

*Group: Generic Elective*

**Objective:** To help the students to gain knowledge about recent developments in Service Sector. To make students compatible for handling practical issues in Service Sector.

Unit	Contents
I	<p><b>Introduction to Service Management:</b></p> <p>Introduction to Service Sector Management Nature, Scope &amp; Trends; Importance of service sector in current scenario; The concept of service, characteristics of services, classification of services. Forms of Service Sector and Their Management Aviation Industry, Transportation Industry, Hospital Management, Housing and Construction, Hospitality, BPO, KPO Industry and their management and benefits to modern business. Importance of these service sectors in day to day life.</p> <p>Changing face of these service sectors with technological advancements.</p>
II	<p>IT and ITES sector Overview of IT industry and its trends, role and importance of ITES, Innovations in IT.</p> <p>Important contributions of IT sector to services industry. Challenges and</p> <p>Opportunity in ITES sector. Future of IT industry in India. Banking and Insurance sector. Importance of Banking and Insurance Industry in services sector, challenges and opportunities in financial sectors like banking, insurance and AMC's.</p> <p>The users of Banking services, the behavioral profiles of users. Challenges faced by Insurance companies after LPG. Users of insurance services and their behavioral profiles, role of IRDA. Journey of financial service sector from PSU's to Private companies.</p>
III	<p>Services Quality Management Development of Quality Management in services sector, Customer Service, Customer focused marketing. The</p>

	<p>Marketing Concept. Logistics as a Core Strategic Competency, Customer Service Capability, Availability, Operational Performance, Reliability,</p> <p>Value added services, Customer Focused Services, Promotion-Focused Services,</p> <p>Manufacturing-Focused Services, Time Focused Services. Basic Service Customer Satisfaction, Cost-Effectiveness, Market Access. Market Extension, Market Creation.</p>
IV	<p>Distribution, Planning and managing service delivery Challenges in distribution of services, advertising and sales promotion in service industry creating delivery systems in price, cyberspace and time. The physical evidence of the service space. Relationship Marketing. The nature of Service Consumption. Understanding customer's needs and Expectations. Monitoring &amp; measuring customer satisfaction</p>
<b>Books Recommended:</b>	
<ol style="list-style-type: none"> <li>1. <b>Service Sector Management</b>, Sanjay Patnakar, Himalaya Publishing House</li> <li>2. <b>Managing Services</b>, Christopher H. Lovelock, Prentice Hall Publications</li> <li>3. <b>Total Quality Management</b>: JE Ross,</li> <li>4. <b>Total Quality Management</b>: DH Besterfield, CB Michna: Prentice Hall</li> <li>5. <b>Services Marketing</b>; Ravi Shankar, St. Lucie Press, 2004</li> <li>6. <b>Services Marketing</b>; S M Jha; Himalaya Publishing House.</li> <li>7. <b>Strategic Services Management</b>; Boyle, Elsevier</li> <li>8. <b>Services Marketing and Management</b>: Balaji, A.H. wheeler publications</li> </ol>	

### SEMESTER III

<b>Corporate Social Responsibility (MCGE 3.4)</b>			
<i>Teaching Hours: 4</i>	<i>Total Credit: 4</i>	<i>Total Marks: 80</i>	<i>Group: Generic Elective</i>
<p><b>Objective:</b></p> <ol style="list-style-type: none"> <li>1. Understand and appreciate social responsibility concepts and principles.</li> <li>2. Understand the critical elements of a CSR initiative, exposure to various social responsibility issues and cases in corporate settings, both in India and abroad.</li> <li>3. Develop concrete plans / strategies addressing actual CSR concerns of corporations as a way of translating their understanding and exposure to</li> </ol>			

social responsibility concepts and cases.

Unit	Contents
I	<p><b>Introduction to CSR:</b></p> <p>Meaning &amp; Definition of CSR, History &amp; evolution of CSR. Definition and concept of Corporate philanthropy, CSR through triple bottom line and Sustainable Business; relation between CSR and Corporate governance; environmental aspect of CSR; Chronological evolution of CSR in India; models of CSR in India, Carroll's model; drivers of CSR; major codes on CSR; Initiatives in India.</p>
II	<p><b>CSR-Legislation in India &amp;Abroad:</b></p> <p>Section 135 of Companies Act 2013.Scope for CSR Activities under Schedule VII, Appointment of</p> <ul style="list-style-type: none"> <li>· Independent Directors on the Board, and Computation of Net Profit's Implementing Process in India. International framework for corporate social Responsibility. United Nations (UN) Global Compact 2011. UN guiding principles on business and human rights. The OECD Guidelines and Other Corporate Responsibility Instruments,</li> </ul>
III	<p>Identifying &amp; categorizing key stakeholders of CSR with their roles. Stakeholder Management</p> <p>Role of Public Sector in Corporate, government role in implementing CSR.. Role of Non profit&amp; Local Self Governance in implementing CSR; Contemporary issues in CSR &amp; MDGs. National Voluntary Guidelines by Govt. of India. Understanding roles and responsibilities of corporate foundations.</p>
IV	<p>The Drivers of CS.R in India. Review current trends, complexities and opportunities in CSR. CSR as a Strategic Business tool for Sustainable development. Review of successful corporate initiatives &amp; challenges of CSR. Case Studies.</p>
<b>Books Recommended:</b>	
<ol style="list-style-type: none"> <li>1. <b>Corporate Social Responsibility: An Ethical Approach</b> - Mark S.Schwartz</li> <li>2. <b>The World Guide to CSR</b> , Wayne Visser andNick Tolhurst</li> </ol>	

3. **Innovative CSR**, Lelouche, Idowu and Filho
4. **Corporate Social Responsibility in India**, Sanjay KAgarwal
5. Handbook on Corporate Social Responsibility in India, CII.
6. **Handbook of Corporate Sustainability: Frameworks, Strategies and Tools**, M. A. Quaddus, Muhammed Abu B.Siddique
7. **Growth, Sustainability, and India's Economic Reforms**, Srinivasan
8. **Corporate Social Responsibility: Concepts and Cases: The Indian**, C. V. Baxi, Ajit Prasad

#### SEMESTER IV

<b>Global Business Environment (MCC 4.1)</b>			
<i>Teaching Hours: 4</i>	<i>Total Credit: 4</i>	<i>Total Marks: 80</i>	<i>Group: Core</i>
<b>Objectives:</b>			
<ol style="list-style-type: none"> <li>1. To develop an understanding of the working of international business environment.</li> <li>2. By the end of the Semester students will be able to understand the functioning &amp; working of international business environment</li> </ol>			

<b>Unit</b>	<b>Contents</b>
I	<b>Theoretical Framework of Business Environment</b> <ol style="list-style-type: none"> <li>1. Meaning, Relevance, Nature, Dimensions, Types and Importance of International Business</li> <li>2. Economic Environment of Business-Dimensions, Economic Reforms &amp; Ease of Doing Business</li> <li>3. Critical Elements of Demographic &amp; Social Environment</li> <li>4. Critical Elements Political and Legal Environment of Business</li> </ol>
II	<b>International Economic Cooperation and Agreements</b> <ol style="list-style-type: none"> <li>1. European Union, SAARC &amp; ASEAN</li> <li>2. International Economic Institutions- IMF, World Bank, World Trade Organisation, Asian Development Bank</li> <li>3. International Trade and Investment Theories-Comparative Cost Theory; Factor Endowment Theory; Theory of Capital Movements; Market Imperfections Theory; Internalization Theory; Appropriability Theory; Location Specific</li> </ol>



	<p>Advantage Theory</p> <p>4. Theory of Protectionism: Tariff Barriers; Non-Tariff Barriers; Export Promotion Measures</p>
III	<p><b>Foreign Investment</b></p> <ol style="list-style-type: none"> <li>1. Significance &amp; Types of Foreign Investment</li> <li>2. FDI and Production Linkages</li> <li>3. Host Country Economic determinants</li> <li>4. Foreign Direct Investment Vs Foreign Institutional Investment</li> </ol>
IV	<p><b>Globalization and International Investments</b></p> <ol style="list-style-type: none"> <li>1. Meaning, Dimensions, Features and Factors Favouring Globalization</li> <li>2. New Markets; New Actors; New Rules and Norms; New (faster and cheaper) Tools of Communication</li> <li>3. Foreign Market Entry Strategies</li> <li>4. Social Issues in International Business</li> </ol>
<b>Books Recommended:</b>	
<ol style="list-style-type: none"> <li>1. <b>Business Environment</b>, Upadhyay, Asian Books, 2nd Edition, 2010.</li> <li>2. <b>International Business Environment</b>, S.Mohan, Kunal Books, 2011.</li> <li>3. <b>Business Environment</b>, Tata McGraw - Hill Education, Namita Gopal, 2<sup>nd</sup> Edition, 2010.</li> <li>4. <b>International Economics</b>, Robert J. Carbaugh, 12<sup>th</sup> Editions.</li> <li>5. <b>International Business Environment</b>, Francis Cherunilam, Himalaya Publishing House.</li> <li>6. <b>The International Business Environment</b>, Anant K. Sundaram/J.Stewart, Prentice Hall.</li> <li>7. <b>The International Environment of Business</b>, Gerald M. Meier, Oxford Press, 2006</li> </ol>	

#### SEMESTER IV

<b>Advanced Financial Management (MCC 4.2)</b>			
<i>Teaching Hours: 4</i>	<i>Total Credit: 4</i>	<i>Total Marks: 80</i>	<i>Group: Core</i>
<p><b>Objective:</b> The course's objective is to provide a theoretical framework for considering corporate finance problems and issues and to apply these concepts in practice by applying various financial models.</p>			

Unit	Contents
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I	<p><b>Introduction</b> - Concept of business finance, finance function, scope, organization, Goals &amp; objectives of financial management; Concept of time value of money, Compounding &amp; discounting; Future value of single amount &amp; annuity, present value of single amount &amp; annuity.</p> <p><b>Sources of financing</b> - LONG TERM: shares, debentures, term loans, lease &amp; hire purchase, retained earnings, public deposits, bonds(Types, features &amp; utility), SHORT TERM: commercial paper &amp; trade credit &amp; bills discounting</p>
II	<p><b>Capital structure</b> - Concept, meaning, principles &amp; importance. Introduction to Trading on equity, Capital gearing &amp; leveraging, Cost of capital, Cost of different sources of finance, Weighted average cost of capital, Theories of capital structure, concept of optimal capital structure, Computation of leverages, Cost of capital and EBIT-EPS analysis(Problems).</p>
III	<p><b>Dividend policies</b> - Concept, determinants and factors affecting, relevance and irrelevance concept, dividend valuation models – Gordon, Walter and Modigliani-Miller models Stability of dividends – concept and significance.</p> <p><b>Working capital</b> - Concept, significance, Factors affecting working capital needs(Problems)</p>
IV	<p><b>Capital budgeting</b> - Nature and significance, techniques of capital budgeting –Pay Back Method, Accounting rate of return, Net Present Value and profitability index. (Problems)</p> <p><b>Corporate restructuring</b> -Reasons &amp; drivers of restructuring, Methods of restructuring- mergers, takeovers,acquisitions, divesting, spin-off, split ups, privatization, buyback &amp; joint ventures.</p>
<b>Books Recommended:</b>	
<ol style="list-style-type: none"> <li>1. <b>Financial Management</b>, Ravi Kishore, Taxmann's.</li> <li>2. <b>Financial Management</b>, S. M. Inamdar, Everest Publishing house, 12th Edition 2004.</li> <li>3. <b>Financial Management</b>, Sharma &amp; Gupta, Kalyani Publishers.</li> <li>4. <b>Financial Management</b>, R.M. Srivastav, Kalyani Publishers.</li> <li>5. <b>Financial Accounting for Management</b>, P. Shah- Pub, by Oxford</li> </ol>	

## SEMESTER IV

<b>Business Ethics &amp; Corporate Governance (MCC 4.3)</b>			
<i>Teaching Hours: 4</i>	<i>Total Credit: 4</i>	<i>Total Marks: 80</i>	<i>Group: Core</i>
<b>Objectives:</b>			
1. To acquire knowledge of ethics, emerging trends in good governance practices.			

<b>Unit</b>	<b>Contents</b>
I	<p><b>Business Ethics-</b></p> <ol style="list-style-type: none"> <li>1. Meaning, scope, benefits, Sources of Ethics (religion, philosophical system, cultural experience, legal system).</li> <li>2. Principles and theories of business ethics: characteristics of ethical organization, principles of business ethics, theories of business ethics.</li> <li>3. Business Ethics Management and its components, stakeholders and business ethics.</li> </ol>
II	<p><b>Ethical Principles in Business:</b></p> <ol style="list-style-type: none"> <li>1. Role of Board of Directors</li> <li>2. Organization Climate and Structure and Ethics</li> <li>3. Addressing Ethical Dilemmas</li> <li>4. Code of Ethics; Ethics Committee; Ethics Training; Integrity Pact</li> <li>5. Case Studies and Contemporary Developments</li> </ol>
III	<p><b>Corporate Governance: Conceptual Framework</b></p> <ol style="list-style-type: none"> <li>1. Introduction, Need and Scope</li> <li>2. Evolution of Corporate Governance</li> <li>3. Developments in India</li> <li>4. Developments in Corporate Governance – A Global Perspective</li> <li>5. Elements of Good Corporate Governance</li> </ol>
IV	<p><b>Board Effectiveness – Issues and Challenges</b></p> <ol style="list-style-type: none"> <li>1. Board Composition; Diversity in Board Room; Types of Directors; Board’s Role and Responsibilities • Chairman, CEO, Separation of Roles • Relationship between Directors and Executives • Visionary Leadership • Board Charter, Meetings and Processes • Directors’ Training and Development • Performance Evaluation of Board and Directors</li> </ol> <p><b>Board Committees</b></p>

	<ol style="list-style-type: none"> <li>1. Introduction</li> <li>2. Various Board Committees, their Composition, Role and Responsibilities, Contribution to Board Governance • Audit Committee • Shareholders Grievance Committee • Remuneration Committee • Nomination Committee • Corporate Governance Committee • Corporate Compliance Committee • Other Committees</li> </ol>
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**Books Recommended:**

1. **Business Ethics and Corporate Governance**, Bhatia S.K., Deep & Deep Publications Pvt. Ltd New Delhi.
2. **Business Ethics An Indian perspective**, Prof.(Col) PS Bajaj, Dr. Raj Agarwal, Biztantra.
3. **Perspectives in Business Ethics**, Laura p Hartman, Mc Graw Hill International.
4. **Ethics in Management**, SK Chakraborty, Vedantic Perspectives, Oxford University Press.
5. **Business, Government and Society**, George A Steiner and John F Steiner, Mc Graw Hill, International.
6. **Management in New Age: Western Windows- Eastern Doors**, Subhash Sharma, New Age, International Publishing, New Delhi.
7. **Business Ethics- Concepts and Cases**, Manuel G. Velasquez.
8. **Corporate Governance**, Principles, policies and Practices, A.C. Fernando, Pearson Education.
9. **Corporate Governance**, IICA, Taxmann .
10. **The Art of Corporate Governance**, Dr. Joffy George
11. **Journals-** (a) ICSI – Chartered Secretary  
(b) ICSI – Student Company Secretary – E-bulletin
12. **Companies Act 2013 and Rules**
13. **SEBI (Listing Obligations and Disclosure Requirements) Regulations, 2015**

**SEMESTER IV**

<b>International Financial Systems (MCDE 4.1)</b>			
<i>Teaching Hours: 4</i>	<i>Total Credit: 4</i>	<i>Total Marks: 80</i>	<i>Group: Discipline Specific Elective</i>
<b>Objective:</b> To understand the mechanics and application of International Financial Systems.			

<b>Unit</b>	<b>Contents</b>
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I	<p><b>Foreign Exchange Rates:</b></p> <p><b>Theories of exchange rates:</b> Purchasing power parity theory. Demand supply and elasticity in foreign exchange rate determination. Balance of Payments theory. Historical perspective on exchange rate, Gold Standard, Inter-war instability, Bretton Woods, fixed exchange rates, fluctuating exchange rates.</p> <p>Case for fixed or fluctuating exchange rates.</p> <p>Eurocurrencies, Eurodollars, European Currency Unit, their mechanics and impact.</p> <p>International capital-flows and shocks. International debt problem-its origin, history and status.</p> <p>International liquidity and SDRs.</p> <p><b>International Financial Institutions:</b> International Monetary Fund (IMF), World Bank, International Finance Corporation (IFC), Asian Development Bank</p> <p><b>The basics of currency trading.</b> Foreign exchange dealers. Clearing, hedging, speculation in foreign exchange markets. Forward exchange rate, forward against spot exchange rate.</p> <p>Factors causing exchange rate fluctuations.</p> <p>Balance of Payments (structure and Equilibrium):</p> <p><b>Balance of Payments</b> - Definition. Component of Balance of Payments, Current Account, Capital Account, Balance of Payments, Models, Basic balance. Disequilibrium in Balance of Payments. Measures to correct disequilibrium in Balance of Payments</p>
II	<p><b>Foreign Exchange Markets:</b> Operations of foreign exchange markets. Modes and mechanism of spot and forward exchange contracts., Exchange trading and position. Syndication, Swaps, Options, Futures Offshore banking. International Money, Capital and Foreign Exchange markets.</p> <p><b>Mechanics of Foreign Exchange Markets</b> Contracts, Credits and Documentation. Sale and Purchase Contracts. Risks in international transactions, Inco terms, their importance and their applicability. Payments</p> <p>under trades contracts. Documentary Credits. Types of Credits. Important Credit Clauses. Procedure for establishing credits. Documentary in foreign trade. Financial, Commercial, transport,</p>

	insurance and other documents. Arbitration and conciliation.
III	<p><b>Introduction to GATT and WTO</b></p> <p>India's Foreign Trade-Promotion and Control:</p> <p>India's economy in global perspective. India's external debt. Export promotion strategy and policy. Export promotion measures. Commercial Policy. Non-Resident Investments and Accounts.</p> <p><b>The Export-Import Bank of India:</b> Its functions, resources, organization, management and current operations. Export Credit Guarantee corporation (DCGC)-its function, policy, management and current operations.</p> <p>Financing of foreign trade. Types of credits, guarantees, bid bonds etc. Mechanism of Operations.</p>
IV	<p><b>Foreign exchange controls</b>-Objectives, exchange management and controls in India</p> <p>FEMA and its important provisions.</p> <p><b>Import-Export Policy and procedures.</b></p>
<b>Books Recommended:</b>	
1. <b>Corporation Finance-Principles and Problems-</b> P.V. Kulkarni, Himalaya Publishing House	
2. <b>International Financial Management,</b> Dr. P.G. Apte., Professor in IIM Calcutta.	

#### SEMESTER IV

<b>E-Commerce (MCDE 4.2)</b>			
<i>Teaching Hours: 4</i>	<i>Total Credit: 4</i>	<i>Total Marks: 80</i>	<i>Group: Discipline Specific Elective</i>
<p><b>Objective:</b></p> <ol style="list-style-type: none"> <li>1. To prepare students competent enough to take up to employment and self-employment opportunities in E-Commerce and M-Commerce fields.</li> <li>2. To provide adequate knowledge and understanding about E-Commerce practices to the students.</li> <li>3. To provide adequate exposure for the students to environment and operations in the field of E-Commerce.</li> <li>4. To inculcate amongst the students training and practical approach by exposing them to modern technology in Commercial Operations.</li> </ol>			

Unit	Contents
I	<p><b>An introduction to Electronic commerce</b></p> <p>What is E-Commerce (Introduction And Definition)</p> <p>Main activities E-Commerce</p> <p>Goals of E-Commerce</p> <p>Technical Components of E-Commerce</p> <p>Functions of E-Commerce</p> <p>Advantages and disadvantages of E-Commerce</p> <p>Scope of E-Commerce</p> <p>Electronic Commerce Applications</p> <p>Electronic Commerce and Electronic Business(C2C)(2G,G2G, B2G, B2P, B2A, P2P, B2A, C2A, B2B, B2C)</p> <p><b>The Internet and WWW</b></p> <p>Evolution of Internet</p> <p>Domain Names and Internet Organization (.edu, .com, .mil,.gov, .net etc.</p> <p>Types of Network</p> <p>Internet Service Provider</p> <p>World Wide Web</p> <p><b>Internet and Extranet</b></p> <p>Definition of Internet</p> <p>Advantages and Disadvantages of the Internet</p> <p>Component of a Internet Information technology structure</p> <p>Development of a Intranet</p> <p>Extranet and Intranet Difference</p> <p>Role of Internet in B2B Application</p>
II	<p><b>Building Own Website</b></p> <p>Reasons for building own website</p> <p>Benefits of Website</p> <p>Cost, Time, Reach</p> <p>Registering a Domain Name</p> <p>Web promotion</p>

	<p>Target email, Baner Exchange, Shopping Bots</p> <p><b>Internet Security</b></p> <p>Secure Transaction</p> <p>Computer Monitoring</p> <p>Privacy on Internet</p> <p>Corporate Email privacy</p> <p>Computer Crime(Laws, Types of Crimes)</p> <p>Threats</p> <p>Attack on Computer System</p> <p>Software Packages for privacy</p> <p>Hacking</p> <p>Computer Virus(How it spreads, Virus problem, virus protection</p> <ul style="list-style-type: none"> <li>• Encryption and Decryption</li> <li>• Secret key Cryptography</li> <li>• DES</li> <li>• Public Key Encryption</li> <li>• RSA</li> <li>• Authorization and Authentication</li> <li>• Firewall</li> <li>• Digital Signature( How it Works)</li> </ul>
<p>III</p>	<p><b>Electronic Data Exchange</b></p> <p>Introduction</p> <p>Concepts of EDI and Limitation</p> <p>Applications of EDI</p> <p>Disadvantages of EDI</p> <p>EDI model</p> <p><b>Electronic Payment System</b></p> <p>Introduction</p> <p>Types of Electronic Payment System</p> <p>Payment Types</p> <p>Traditional Payment</p> <p>Value Exchange System</p> <p>Credit Card System</p>



	<p>Electronic Fund Transfer</p> <p>Paperless bill</p> <p>Modern Payment Cash</p> <p>Electronic Cash</p>
IV	<p><b>Planning for Electronic Commerce</b></p> <p>Planning Electronic Commerce initiates</p> <p>Linking objectives to business strategies</p> <p>Measuring cost objectives</p> <p>Comparing benefits to Costs</p> <p>Strategies for developing electronic commerce web sites</p> <p><b>Internet Marketing</b></p> <p>The PROS and CONS of online shopping</p> <p>The cons of online shopping</p> <p>Justify an Internet business</p> <p>Internet marketing techniques</p> <p>The E-cycle of Internet marketing</p> <p>Personalisation e-commerce</p> <p><b>E – Governance for India</b></p> <p>E – Governance of India</p> <p>Indian customer EDI System</p> <p>Service center</p> <p>Imports</p> <p>Exports</p>
<b>Books Recommended:</b>	
<p>1. <b>E-Commerce Concepts, Models, Strategies</b>, G.S.V.Murthy, Himalaya Publishing House</p> <p>2. <b>E- Commerce</b>, Kamlesh K Bajaj and Debjani Nag, Tata Mc-Graw hills Publication, Google e-books.</p> <p>3. <b>Electronic Commerce</b>, Gray P. Schneider, Cengage Publications</p> <p>4. <b>E-Commerce, Fundamentals &amp; Applications</b>: Chand (Wiley)</p>	

## SEMESTER IV

<b>Entrepreneurial Development and Management (MCDE 4.3)</b>			
<i>Teaching Hours: 4</i>	<i>Total Credit: 4</i>	<i>Total Marks: 80</i>	<i>Group: Discipline Specific Elective</i>
<p><b>Objective:</b> To inculcate in students an advanced level of entrepreneurial vision and entrepreneurial will. The syllabus also aims to educate students about Industrial Development and Ancillary opportunities available.</p>			

<b>Unit</b>	<b>Contents</b>
I	<p><b>Entrepreneurship –</b> Creativity and Innovation, Barriers to Entrepreneurship (Factors affecting Growth of Entrepreneurship), Women Entrepreneurship, social Entrepreneurship, Entrepreneurship in India – Entrepreneurship Development in India: Issues and Opportunities, Small-Scale Sector in India, Corporate Social Responsibility (CSR): Social Responsibility of Entrepreneurs, CSR. Entrepreneurial behaviour- Socio-psychological factors influencing Entrepreneurship development.</p>
II	<p><b>Entrepreneurship Trends –</b> Types of Entrepreneurship, Choice of Entrepreneurship as a Career. Opportunity scouting and idea generation: role of creativity &amp; innovation and business research. Developing Entrepreneurial Potential, Business Ideas Generation Process, Evaluation of Business Idea. Business Plan - The ED Cycle, Building the Business Plan, Venturing an Enterprise, Financial Considerations (Cash Flow Management, Financial Plan, Business Plan). Cases from Indian Industries.</p>
III	<p><b>The concept and issues in small business marketing-</b> The idea of consortium marketing, Competitive bidding/tender marketing, negotiation with principal customers. The Industry and Ancillarization Entrepreneurship &amp; Industry, Ancillarization, Ancillaries &amp; Industrial Development, Ancillary Opportunities in different, Supplier Organization Network Global Aspect of Entrepreneurship.</p>
IV	<p><b>Financial incentives -</b> Backward area benefits, Schemes for educated unemployed, Fiscal incentives, Procurement of industrial equipment,</p>

	marketing support. Government Policy packages, MSME, SIDO, NSIC, Government Financial Institutions, Business incubators and facilitators.
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**Books Recommended:**

1. **Entrepreneurship 6 th edition.** Robert D Hisrich, Tata McGraw-Hill.
2. **Kuratko- Entrepreneurship A Contemporary Approach,** (Thomson Learning Books)
3. **Chary,** Business Gurus speaks (Macmillan)
4. **Entrepreneurial Development,** S.S. Khanka – (S. Chand & Co.)
5. **The 10 Commandments for Building a Growth Company,** Brandt, Steven C., Third Edition, Macmillan Business Books, Delhi, 1977
6. **The Origin and Evolution of New Businesses,** Bhide, Amar V., Oxford University Press, New York, 2000.
7. **Small Scale Enterprises Vols. 1-12,** Desai, Vasant, Mumbai, Himalaya Publishing House. (Latest edition).

**SEMESTER IV**

<b>Performance and Compensation Management (MCDE 4.4)</b>			
<i>Teaching Hours: 4</i>	<i>Total Credit: 4</i>	<i>Total Marks: 80</i>	<i>Group: Discipline Specific Elective</i>
<p><b>Objective: 1.</b> To develop an understanding of practices followed in performance management and compensation</p> <p>2. Understanding the significance of linking the right performance to appropriate rewards and compensation system</p>			

<b>Unit</b>	<b>Contents</b>
I	<b>PERFORMANCE MANAGEMENT:</b> Introduction, Concepts, Objectives, Definitions, Scope & Significance. Theoretical Foundation of Performance Management, Learning Theories- Motivation Theories, Performance monitoring & coaching, performance measurement, Performance Management Systems- A Case Study
II	<b>GOAL SETTING AND PERFORMANCE TARGETS :</b> Performance Planning, Linking individual & team goals to organizational goals. Difference between Coaching & Counseling. Performance analysis- Objectives, factors influencing performance analysis, key result areas,

	performance areas, key performance indicators.
III	<b>PERFORMANCE MEASUREMENT</b> : Performance Appraisal- Meaning, Methods & approaches, Traditional methods- appraisal, Modern methods - performance appraisal, 360 degree appraisal, BARS, Self appraisal, assessment centers, Performance reviews, Performance Management in manufacturing and Service sector, Errors in Performance Appraisal, Balanced Score card, HR Score Card. Case Study
IV	<b>COMPENSATION</b> : Concepts & principles of compensation, Influencing factors, Current trends, methods of payment, compensation mechanisms, Wage & Salary administration- concept, wage structure, policies, determinants, incentive payment system, Welfare management. Case Study
<b>Books Recommended:</b>	
<ol style="list-style-type: none"> <li>1. <b>Human Resource Management</b>, Snell / Bohlander Publication – Thomson</li> <li>2. <b>Compensation</b>, Milkovich &amp; Neman, 8 th edition. Publication – McGraw –Hill</li> <li>3. <b>Human Resource Management</b>, Gary Dessler Publication – Thomson</li> <li>4. <b>Accounting Practices in HRM</b>, M. Kolay</li> <li>5. <b>Managing Human Resources</b>, Monappa Publication – Macmillan</li> </ol>	

#### SEMESTER IV

<b>Holistic Development (MCOE 4.1)</b>			
<i>Teaching Hours: 4</i>	<i>Total Credit: 4</i>	<i>Total Marks: 80</i>	<i>Group: Open Elective</i>
<b>Objective:</b>			
<ol style="list-style-type: none"> <li>1. To understand the concept of holistic development.</li> <li>2. To develop emotional quotient of students.</li> <li>3. to understand and inculcate the concept of harmony with environment.</li> </ol>			

Unit	Contents
I	Ancient Indian approach to Holistic Development, Indian traditions, Ancient Indian philosophy of teaching learning (Gurukul system of education), Gandhian Philosophy of holistic development, Gandhiji's views on entrepreneurship, Gandhiji's views on character building

II	Use of kinesthetic in education, hands on lessons, Concept and significance of- critical thinking, conflict resolution, character formation, Need and importance of- manners, etiquettes, morals, values, healthy social skills
III	Emotional Intelligence, Components of Emotional Intelligence, Emotional quotient Concept and significance- intrapersonal skills and interpersonal skills, stress management, leadership, organizational skills, communication skills, decision making skills, Concept and importance of team building
IV	Social responsibility- towards society, government, business; Responsibility as a citizen under the provisions of Constitution of India Sustainable development, harmony with nature, clean and healthy environment Different aspects of Yoga, pillars of yogsadhna, yoga and meditation for physical and mental well being

**Books Recommended:**

1. **Holistic Approach to Sustainable Development**, Pramod Singh, M.D. Publications Pvt. Limited
2. **Skill Development**, Dr. Tushar Chaudhari, PayalPrakashan, Nagpur;2017
3. **Personality Development and Soft Skills**, Barun Mitra, Oxford University Press,2012
4. **Personality Development**, John Aurther, Lotus press,2006
5. **Personality Development & Career Management**, Gandham, Prasad & R
6. **Soft Skills**, Dr. K. Alex, S. Chand,2013
7. **How to Win Friends and Influence People**, Dale Carnegie,Simon &Schuster (1936)

## SEMESTER IV

<b>Introduction to Public Administration (MCOE 4.2)</b>			
<i>Teaching Hours: 4</i>	<i>Total Credit: 4</i>	<i>Total Marks: 80</i>	<i>Group: Open Elective</i>
<p><b>Objectives:</b></p> <ol style="list-style-type: none"> <li>1. To introduce to the students three types of administration in India Democratic Republic.</li> <li>2. To acquaint students of principles of administration.</li> <li>3. To acquaint the students the scalar chain applicable in Indian Government.</li> </ol>			

<b>Unit</b>	<b>Contents</b>
I	Meaning, Nature, Scope and Significance of Public Administration; Public and Private Administration; Indianization of public services, Central, State and Local Government
II	Constitutional framework of government: Salient features and value premises; Constitutionalism; Political culture; Bureaucracy and democracy; Fundamental rights and duties; Directive principles of State policy.
III	Public administration and governance: government and governance; Good Governance-concept, evolution and applications; Democratic Governance-concept and contextualization; E-Governance and M-Governance.
IV	Union Government and Administration: Executive, Parliament, Judiciary- structure, functions, work processes; The Prime Minister's Office; Central Secretariat; Ministries and Departments.

**Books Recommended:**

1. **Indian Public Administration: Institutions and Issues**, Ramesh K Arora and Rajani Goyal: Vishwa Prakashan, New Delhi, 1996.
2. **From Government to Governance**, Kuldeep Mathur: National Book Trust, New Delhi, 2010.
3. **Indian Administration**, Hoshiar Singh: Kitab Mahal, New Delhi, 2004.
4. **Indian Administration**, S.R. Maheshwari: Orient Longman, Delhi, 2005.
5. **Public Administration in India**, S.R. Maheshwari: Oxford University Press New Delhi, 2005.

6. **Public Administration in India**, Padma Ramchandran: National Book Trust, New Delhi, 2006.
7. **Indian Administration**, Ashok Chanda: George Allen & Unwin, London, 1958.
8. **State Governments in India**, S.R. Maheshwari: Orient Longman, Delhi, 2005.
9. **Agenda for Improving Governance**, Bibek Debroy (ed.): New Delhi, Academic Foundation, New Delhi, 2004.
10. **Public Institutions in India**, Devesh Kapur and Pratap Bhanu Mehta (eds.): OUP, New Delhi, 2005.
11. **District Administration in India**, M.I. Khan: Anmol Publication, New Delhi, 1997.
12. **Indian Administration-Politics, Policies and Prospects** Kamala Prasad:, Pearson Education, New Delhi, 2000.
13. **Bharatiya Prashashan**, K. R. Bang: Vidya Books, Aurangabad, 2004. (Marathi)
14. **Bharatiya Prashashan**, Satish Dandge: Chinmay Prakashan, Aurangabad, 2007. (Marathi)
15. **Prashashanache Pailu, Vol. I and II**, Mahav Godbole: ShreevidyaPrakashan, Pune, 1999 and 2000. (Marathi)
16. **Bhartiya Prashasanachi Roopresha**, Shyamsunder Waghmare and others: RajmudraPrakashan, Latur, 2008. (Marathi)

#### SEMESTER IV

<b>Intellectual Property Rights (MCOE 4.3)</b>			
<i>Teaching Hours: 4</i>	<i>Total Credit: 4</i>	<i>Total Marks: 80</i>	<i>Group: Open Elective</i>
<b>Objectives:</b>			
1. To introduce fundamental aspects of intellectual property rights to students who are going to play major role in developing and management of innovative project in industries.			
2. To aware students about the procedure of registration and protection of intellectual property rights such as trademarks, copyrights, patents and designs etc.			
3. To aware students about the practice aspects of registration of intellectual property in order to protect their research work and get it registered under regulations of IPR.			

<b>Unit</b>	<b>Contents</b>
I	<b>Overview of Intellectual Property</b> Introduction of IPR, Need for intellectual property right (IPR), IPR in

	India – Genesis and Development IPR in abroad, Case Study
II	<p><b>Patents</b></p> <p>Need for patent, Macro-economic impact of the patent system, Classification of patents in India, Classification of patents by WIPO, Categories of Patent, Special Patents, Patenting Biological products, Patent document, Granting of patent, Rights of a patent, Patent Searching, Patent Drafting, filing of a patent, different layers of the international patent system, Utility models, Case Study</p>
III	<p><b>Copyrights</b></p> <p>Overview of Copyright, Importance of Copyrights, Process for copyright, Related rights, case study.</p>
IV	<p><b>Trademark and Trade Secrets</b></p> <p>Overview of Trademarks &amp; Trade Secret, Importance of Trademarks &amp; Trademark, Rights of Trademark &amp; Trade Secret, Types of Trademarks, Registration process for Trademark &amp; Trade Secret, Duration of Trademark and trade secret, Case Study</p>
<b>Books Recommended:</b>	
<ol style="list-style-type: none"> <li>1) <b>Indian Patents Law – Legal &amp; Business Implications</b>, Ajit Parulekar and Sarita D' Souza, Macmillan India Ltd., 2006</li> <li>2) <b>Law Relating to Patents, Trade Marks, Copyright, Designs &amp; Geographical Indications</b>, B. L. Wadehra; Universal law Publishing Pvt. Ltd., India 2000</li> <li>3) <b>Law of Copyright and Industrial Designs</b>, P. Narayanan; Eastern law House, Delhi, 2010.</li> <li>4) <b>Handbook of Indian Patent Law and Practice</b>, Subbaram N. R., S. Viswanathan, Printers and Publishers Pvt. Ltd., 1998.</li> </ol>	

#### SEMESTER IV

<b>Constitution of India and Human Rights (MCOE 4.4)</b>			
<i>Teaching Hours: 4</i>	<i>Total Credit: 4</i>	<i>Total Marks: 80</i>	<i>Group: Open Elective</i>
<p><b>Objectives:</b></p> <ol style="list-style-type: none"> <li>1. To understand the significance of constitution of India.</li> <li>2. To understand the concept of Human rights.</li> <li>3. To understand the role of constitution of India in protection and promotion of human rights</li> </ol>			



Unit	Contents
I	Meaning and Significance of Constitution, Classification of Constitution, Union and State Legislatures - Composition, Powers, Functions and Privileges, President and Union Council of Ministers, Governor and State Council of Ministers - Powers of President and Governor
II	Citizenship under Indian Constitution -Person vis-s-vis Citizen; Rights of citizens Fundamental Rights- Meaning, Nature and Significance, Relationship of Human Rights and Fundamental Rights  Right to Equality: Concept and Significance; Equality before Law and Equal Protection of Law; Freedoms and Restrictions under Art.19; Article 21- Right to Life and Personal Liberty;
III	Meaning and definition of Human Rights, Theories of Human Rights  Classification of rights; Right to development, Right to Self determination, Right to Healthy Environment  Steps taken to protect human rights in India  Adoption of Human Rights by the UN Charter, U.N. Commission on Human Rights
IV	Human Rights Protection in India - Human Rights Commissions, Salient features of National Human Rights Commission of India (NHRC); State Human Rights Commissions, Human Right Courts in Districts,  International Commission of Human Rights
<b>Books Recommended:</b>	
<ol style="list-style-type: none"> <li>1. <b>Indian Constitutional Law</b>, M.P. Jain, Wadhwa &amp; Co, Nagpur</li> <li>2. <b>Constitution of India</b>, V.N. Shukla, Eastern Book Company, Lucknow</li> <li>3. <b>Indian Constitutional Law</b>, G.C. V. Subba Rao, S.Gogia &amp; Co., Hyderabad</li> <li>4. <b>Constitutional Law of India</b>, N.Pandey, Central Law Agency, Allahabad</li> <li>5. <b>Human Rights and International Law: Legal and Policy Issues</b>, Meron</li> </ol>	

Theodor

6. **Human rights Under International Law and Indian Law**, S.K. Kapoor

7. **Human Rights in India**, C. J. Nirmal, Oxford

8. **International Human Rights Documents**, P.R. Gandhi, Universal, Delhi

**PATTERN OF QUESTION PAPER (THEORY/NUMERICAL)**

**Time: 3.00 Hours**

**Marks: 80**

- *Note: All questions are compulsory.*

		<b>THEORY SUBJECTS</b>	<b>NUMERICAL SUBJECTS</b>		
Q. No.	Sub-Question	Nature		Unit	Marks
<b>1.</b>		<b>LAQ</b>	<b>LAQ</b>	-	
	A	Theory	Problem	Unit No. I	10
	OR		OR		
	B	Theory	Problem	Unit No. I	10
<b>2.</b>		<b>LAQ</b>	<b>LAQ</b>		
	A	Theory	Problem	Unit No. II	10
	OR		OR		
	B	Theory	Problem	Unit No. II	10
<b>3.</b>		<b>LAQ</b>	<b>LAQ</b>		
	A	Theory	Problem	Unit No. III	10
	OR		OR		
	B	Theory	Problem	Unit No. III	10
<b>4.</b>		<b>LAQ</b>	<b>LAQ</b>		
	A	Theory	Problem	Unit No. IV	10
	OR		OR		
	B	Theory	Problem	Unit No. IV	10
<b>5.</b>		<b>SAQ (Any Two)</b>	<b>SAQ (Any Two)</b>	-	
	A	Theory	Theory	Unit No. I	4
	B	Theory	Theory	Unit No. I	4
	C	Theory	Theory	Unit No. I	4
<b>6.</b>		<b>SAQ (Any Two)</b>	<b>SAQ (Any Two)</b>		
	A	Theory	Theory	Unit No. II	4
	B	Theory	Theory	Unit No. II	4
	C	Theory	Theory	Unit No. II	4

7.		<b>SAQ (Any Two)</b>	<b>SAQ (Any Two)</b>		
	A	Theory	Theory	Unit No. III	4
	B	Theory	Theory	Unit No. III	4
	C	Theory	Theory	Unit No. III	4
8.		<b>SAQ (Any Two)</b>	<b>SAQ (Any Two)</b>		
	A	Theory	Theory	Unit No. IV	4
	B	Theory	Theory	Unit No. IV	4
	C	Theory	Theory	Unit No. IV	4
9.		<b>VSAQ/OBJECTIVE (All)</b>	<b>VSAQ/OBJECTIVE (All)</b>		
	A & B	Theory	Theory	Unit No. I	2
	C & D	Theory	Theory	Unit No. II	2
	E & F	Theory	Theory	Unit No. II	2
	G & H	Theory	Theory	Unit No. IV	2
TOTAL					80