

Shiksha Mandal, Wardha's
G. S. COLLEGE OF COMMERCE & ECONOMICS, NAGPUR
(AUTONOMOUS)

DIRECTION NO. 3 of 2020

[REGARDING ATTENDANCE CRITERIA FOR ALL ACADEMIC PROGRAMS]

Norms regarding students' attendance and its regulation with respect to all academic programs in the college shall be done in accordance with the guidelines and rules provided in this Direction.

1. It is mandatory for all students to have minimum 75% attendance in order to be eligible to appear in a Semester End Examination. Students with below 75% attendance in any given semester shall not be allowed to fill the examination form or appear in the examination.
2. Principal may condone the attendance up to maximum 10% to meet the minimum attendance criterion of 75% only in exceptional cases viz. medical emergencies, deputation of students by college in official programs/activities like NCC/NSS camps, University level Sports or Extra-curricular activities or any other University/College sponsored activities where the Principal is convinced that meeting the minimum attendance mark was beyond the control of the student and subject to the condition that the student will make up for attendance in subsequent semester. However, such students will not be eligible for any marks for attendance in Internal Assessment.
3. The facility of relaxation of attendance up to 65% as above shall be available to students on only THREE occasions i.e. any three semesters during the entire course of the UG program and on only TWO occasions i.e. any two semesters during the entire course of PG program.
4. In any case, if a student fails to attain the average attendance of minimum 75% (or 65% as the case may be) i.e. combined annual average of both the semesters during the given session, he shall not be allowed to fill the examination form or appear in the examination of even semester i.e. Semester II, Semester IV and Semester VI as the case may be. For calculation of attendance any fraction above 74% (or 64% as the case may be) shall be converted into the next round figure.
5. Students with below 75% attendance (or below 65% as the case may be) in any given Semester shall not be allowed to fill the examination form or to appear in the Semester End Examination of that Semester. Such students shall be eligible for appearing in the Semester End Examination of that Semester only after fulfilling the attendance criterion of that semester in the next academic session by taking fresh admission in that Semester again if they wish so.
6. Such students shall be readmitted to the same Semester in the next academic session subject to vacancy only and not as a matter of right.
7. Such vacant seats shall be filled on merit as per the criterion of higher attendance. In case of tie, higher average attendance of all previous semesters, or, higher percentage of marks in the previous semester, or, higher aggregate marks in HSC, or, higher marks in English Language at HSC, in that order, shall be considered. In case of any other conflict, the decision of Principal shall prevail.
8. Such readmitted students shall have to mandatorily comply with the minimum attendance criterion of 75% and in no case any relaxation in attendance shall be given. If such readmitted students again fail to meet the attendance criterion, they shall not only be not allowed to appear in the examination but also be expelled from the college.

9. Such readmitted students shall be eligible for marks on attendance as stipulated in Internal Assessment mechanism.
10. Since attendance is an integral part of Internal Assessment and students can earn maximum 4 marks per subject every semester in Internal Assessment, students are required to comply with the attendance criteria without fail.
11. This Direction has been approved by the Academic Council of the College in its meeting dt. 21.08.2020, and by the Governing Body in its meeting dt. 28.08.2020.
12. This Direction shall come into effect from the academic session 2020-21.



Dr. N.Y. Khandait

Principal
Principal

G.S. College of Commerce
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