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GSCN/W-2019/SEM-I/ BCCAC 1.4



Shiksha Mandal, Wardha's  
**G. S. College of Commerce & Economics, Nagpur**

An Autonomous Institution

(Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University)

First Semester Bachelor of Commerce (Computer Application) Examination  
(CBCS)

**INFORMATION SYSTEM & INFORMATION TECHNOLOGY**

(BCCAC 1.4)

Time: 2 Hours

Maximum Marks: 40

Note: a) All Questions are compulsory.

b) Draw well labeled diagrams wherever necessary.

- Q.1 Answer the following question in about 150-200 words: 07  
A) Draw a block diagram of computer. Explain the working of each unit.  
OR  
B) Explain any two input and output devices in detail.
- Q.2 Answer the following question in about 150-200 words. 07  
A) What is Software? Explain the types of software in detail.  
OR  
B) What is Virus? Explain its types.
- Q.3 Answer the following question in about 150-200 words. 07  
A) What is Mail-Merge? Write down the steps to create Mail-Merge in MS-Word.  
OR  
B) What is chart in Ms-Excel? Explain its types.
- Q.4 Answer the following question in about 150-200 words: 07  
A) Explain the procedure to create presentation in MS-PowerPoint.  
OR  
B) Explain the Data-Types in Ms-Access.
- Q.5 Answer the following questions in about 75 to 100 words: 12  
A) Write a short note on RAM and ROM.  
B) Explain uses of Internet.  
C) Write any six Mathematical functions in MS-Excel.  
D) Write a short note on query and forms in Ms-Access.

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