



G. S. College of Commerce & Economics, Nagpur

An Autonomous Institution

(Affiliated to Rashtrasant Tukadoji Maharaj Nagpur University)

First Semester Bachelor of Commerce (Computer Application)

Examination (CBCS)

INFORMATION SYSTEM & INFORMATION TECHNOLOGY

(BCCAC 1.4)

Time: 2 Hours

Maximum Marks: 40

N. B: 1) All the questions are compulsory.

2) Draw well-labelled diagrams whenever necessary.

- Q.1) Answer the following question. 07
 A) Explain Block Diagram of Computer in detail.
 OR
 B) Explain input and output devices in detail.
- Q.2) Answer the following question. 07
 A) What is Computer Language? Explain in detail.
 OR
 B) What is Internet? Give its advantages and disadvantages in detail.
- Q.3) Answer the following question. 07
 A) What is Mail-Merge? Write a procedure to create mail-merge in detail.
 OR
 B) Explain the various functions in MS-Excel in detail.
- Q.4) Answer the following question. 07
 A) What is Database? Write a procedure to create report in MS-Access in detail.
 OR
 B) What is Query? Write a procedure to create Queries in MS-Access.
- Q.5) Answer the following question in short. (Any One) 02
 A) Explain classification of computer.
 B) Explain Secondary Memory.
- Q.6) Answer the following question in short. (Any One) 02
 A) What do you mean by Computer Virus?
 B) Write note on Search Engine.

- Q.7) Answer the following question in short. (Any One) 02
A) What is Template?
B) Explain Conditional Formatting in MS-Excel.
- Q.8) Answer the following question in short. (Any One) 02
A) Write short note on Master Slide.
B) Write a procedure to create table in MS-Access.
- Q.9) Solve the following questions. 04
A) What is Processor?
B) Define Linker.
C) What is data sorting in MS-Excel?
D) What is Primary Key?

