



Shiksha Mandal Wardha's  
**G. S. COLLEGE OF COMMERCE & ECONOMICS, NAGPUR**  
LAW COLLEGE SQUARE, AMRAVATI ROAD, NAGPUR-440001  
(A HINDI LINGUISTIC MINORITY COLLEGE)

**An Autonomous Institution**  
**NAAC Reaccredited 'A' Grade Institution**

**APPLICATION FORM**  
**(FOR TEACHING POSTS)**

(To be filled in by the candidate in his/her own handwriting)

Paste here  
your recent  
Passport Size  
Photograph

To,  
The Principal,  
G. S. College of Commerce & Economics, Nagpur

**SUBJECT: APPLICATION FOR THE POST OF ASSISTANT PROFESSOR (CHB)  
(COMMERCE).**

Respected Sir,

With reference to your advertisement in \_\_\_\_\_ dated \_\_\_\_\_, I wish to offer my  
services for the Post of \_\_\_\_\_ in the \_\_\_\_\_ Department. I hereby  
submit my relevant details as under-

01. Name in Full : \_\_\_\_\_  
SURNAME FIRST NAME  
\_\_\_\_\_  
(FATHER'S / HUSBAND'S NAME)

02. Date of Birth : \_\_\_\_\_

03. Marital Status : \_\_\_\_\_ 04. Mother Tongue \_\_\_\_\_

05. Religion & Caste/Category : \_\_\_\_\_

06. Domicile & Nationality : \_\_\_\_\_

07. Aadhar Card No. : \_\_\_\_\_

08. Languages through which you : \_\_\_\_\_  
can teach (English  
and Hindi or Marathi)

09. Permanent Address with \_\_\_\_\_  
Contact Nos. with STD Code \_\_\_\_\_

Mob. \_\_\_\_\_ Land Line \_\_\_\_\_

10. Address for Correspondence : \_\_\_\_\_  
with contact Nos. with \_\_\_\_\_  
STD Codes \_\_\_\_\_

Mob. \_\_\_\_\_ Land Line \_\_\_\_\_

Email : \_\_\_\_\_

11. Educational Qualifications :

| Sr. No. | Examination Passed | Board / University | Year of Passing | Marks Obtained | % of Marks | Division |
|---------|--------------------|--------------------|-----------------|----------------|------------|----------|
| 01.     | S.S.C.             |                    |                 |                |            |          |
| 02.     | H.S.S.C.           |                    |                 |                |            |          |
| 03.     | U.G.....           |                    |                 |                |            |          |
| 04.     | P.G.....           |                    |                 |                |            |          |
| 05.     | B.Ed.              |                    |                 |                |            |          |
| 06.     | NET/ SET           |                    |                 |                |            |          |
| 07.     | Ph.D.              |                    |                 |                |            |          |
| 08.     | Other.....         |                    |                 |                |            |          |
| 09.     | .....              |                    |                 |                |            |          |

12. Work Experience, if any (start from the present employer, additional sheets may be attached)

| Sr. No           | Name of Institution | Designation | Duration |    | Pay | Reason for leaving the services |
|------------------|---------------------|-------------|----------|----|-----|---------------------------------|
|                  |                     |             | From     | To |     |                                 |
|                  |                     |             |          |    |     |                                 |
| Total Experience |                     |             |          |    |     |                                 |

13. Research Experience : (Additional sheet may be attached)

| Sr. No | Research Publications (In SCI/UGC/ AICTE Approved Journals) | Books Published with ISBN No. | Ph.D.'s Guided |         | Participated as Resource Person/Trainer/ Consultant etc., if any. Give details |
|--------|---|-------------------------------|----------------|---------|--|
|        |   |                               | Enrolled       | Awarded |  |
|        |   |                               |                |         |  |

14. Administrative Experience (Additional sheet may be attached)

| Sr. No           | Name of Institution | Designation | Duration |    | Nature of duties |
|------------------|---------------------|-------------|----------|----|------------------|
|                  |                     |             | From     | To |                  |
|                  |                     |             |          |    |                  |
| Total Experience |                     |             |          |    |                  |

15. Name & address of at least 2 Referees : Attach separate sheet with contact nos. (Referees should not be relatives; one referee should preferably be present employer)

16. Explain in brief why you want to join this profession ? : Attach separate sheet

17. Please state whether any vigilance case :- Yes / No or departmental enquiry or any legal case (If yes, attach separate sheet giving details) in any court of law is pending or being contemplated against you; give details.

18. Declaration of family details as per Govt. G.R.S.RV2000/CR(17/2000)XII dt. 28.03.2005

| Sr.No. | Name of Family Member | Date of Birth | Relation with Candidate | Remarks |
|--------|-----------------------|---------------|-------------------------|---------|
|        |                       |               |                         |         |

Declaration

I hereby declare that the aforesaid information submitted by me is true to the best of my knowledge and belief and if found false I shall be rendered disqualified and I shall have no claim for the above said post.

Place:  
Dated:

SIGNATURE OF THE APPLICANT  
NAME \_\_\_\_\_

- 
- List of Enclosures: (if not enclosed, the application will be treated as incomplete)
- 1. Attested Copies of the Statement of Marks, Certificates/ Degrees of all Exams
  - 2. Experience Certificates, Testimonials
  - 3. Verified UG, PG Marksheets from relevant Universities.
  - 4. NET/SET Verification
  - 5. Ph.D. Verification as per UGC Regulations.
  - 6. NOC from present Employer.
  - 7. Copy of Aadhar Card

**ESSENTIAL QUALIFICATION FOR THE POST OF ASSISTANT PROFESSOR**  
**[B.COM./M.COM.]**  
**(COMMERCE)**

Essential Qualifications : **Eligibility (A or B):**

**A.**

**1. A Master's degree with 55% marks (or an equivalent grade in a point-scale wherever the grading system is followed) in a concerned/ relevant/ allied subject from an Indian University, or an equivalent degree from an accredited foreign university**

**2. Besides fulfilling the above qualifications, the candidate must have cleared the National Eligibility Test (NET) conducted by the UGC or the CSIR, or a similar test accredited by the UGC, like SET or who are or have been awarded a Ph. D. Degree in accordance with the University Grants Commission (Minimum Standards and Procedure for Award of M.Phil./Ph.D. Degree) Regulations, 2009 or 2016 and their amendments from time to time as the case may be exempted from NET/SET :**

*Provided* the candidates registered for the Ph.D. programme prior to July 11, 2009, shall be governed by the provisions of the then existing Ordinances / Bye-laws / Regulations of the Institution awarding the degree and such Ph.D. candidates shall be exempted from the requirement of NET/ SET for recruitment and appointment of Assistant Professor or equivalent positions in Universities/Colleges/Institutions subject to the fulfillment of the following conditions:

- a. The Ph.D. degree of the candidate has been awarded in regular mode only;
- b. The Ph.D. thesis has been evaluated by at least two examiners;
- c. An open Ph.D. viva voce of the candidate has been conducted;
- d. The candidate has published two research papers from his/her Ph.D. work, out of which at least one is in a refereed journal; and
- e. The candidate has presented at least two papers, based on his/her Ph.D. work in conferences/seminars, sponsored/ funded/supported by the UGC/ICSSR/CSIR or any similar agency.

**Note:**

1. *The fulfillment of these conditions is to be certified by the Registrar or the Dean (Academic affairs) of the University concerned.*

2. NET/SET shall also not be required for such Masters Programmes in disciplines for which NET/SET is not conducted. However, Ph.D. degree shall remain the minimum eligibility for appointment of Assistant Professor in such disciplines.

**OR**

**B.** The Ph.D. degree has been obtained from a foreign university/institution with a ranking among top 500 in the World University Ranking (at any time) by any one of the following:

- i) Quacquarelli Symonds (QS) ;
- ii) the Times Higher Education (THE) or
- iii) the Academic Ranking of World Universities (ARWU) of the Shanghai Jiao Tong University (Shanghai).

*Note : i) A relaxation of 5 % may be provided, at the graduate and master's level for the Scheduled Caste/Scheduled Tribe/ Differently-abled (Physically and visually differently-abled)/other backward class categories for the purpose of eligibility and for assessing good academic record during direct recruitment to teaching positions. The eligibility marks of 55 % marks ( or an equivalent grade in a point scale wherever grading system is followed) and the relaxation of 5 % to the categories mentioned above are permissible, based on only the qualifying marks without including any grace mark procedures.*

*ii) A relaxation of 5 % may be provided, from 55 % to 50 % of the marks to the Ph.D. degree holders, who have obtained their Master's Degree prior to 19 September, 1991.*

*iii) Relevant grade which is regarded as equivalent of 55 % wherever the grading system is followed by a recognized university shall also be considered eligible.*

*iv) The Academic score as specified in Appendix II (Table 3B) of Direction No. 20 of 2019 and Govt. Resolution dated 8th March, 2019 for Colleges, shall be considered for short-listing of the candidates for interview only, and the selections shall be based only on the performance in the interview.*