

Shiksha Mandal, Wardha's
G. S. College of Commerce & Economics, Nagpur

Information to be disclosed by Public Authority

(As per Section 4 (b) of the Right to Information Act, 2005)

(i) Particulars of its organization, functions and duties:

Sr. No.	Particulars	College	Management
1.	Name of the Organization	G. S. College of Commerce & Economics, Nagpur	Shiksha Mandal, Wardha
2.	Address	Civil Lines, Amravati Road, Nagpur – 440 010	Jamnalal Bajaj Marg, Civil Lines, Wardha – 442 001
3.	Phone Nos.	0712 – 2531760/2528747	07152 – 230506/230507
4.	Email Id	gscollegenagpur@rediffmail.com	shikshamandal@gmail.com
5.	Website	gscen.shikshamandar.org	www.shikshamandal.org
6.	Nature of Organization	Educational Institution	Educational Trust/Society
7.	Date/Year of Establishment	1945	1914
8.	Type of Organization	a. A Co-ed Institution since inception b. A linguistic Minority Institution (since 2009) c. An Autonomous College (since 2018-19)	
9.	Affiliation to	RTM Nagpur University	
10.	Apex Bodies/Agencies	a. University Grants Commission (UGC) b. All India Council For Technical Education (AICTE) c. Directorate of Higher Education, Pune d. Department of Higher & Technical Education, Government of Maharashtra e. Department of Technical Education (DTE), Government of Maharashtra, Mumbai f. Minorities Development Department, Government of Maharashtra, Mumbai g. Directorate of Education, Pune h. Maharashtra State Board of Secondary & Higher Secondary Education (Nagpur Division) i. Directorate of Vocational Education	
11.	Accreditation	NAAC accredited 'A'-Grade Institution (Third Cycle) (CGPA: 3.03; 2016)	
12.	Educational Programmes	A. GRANT-IN-AID COURSES a. B.Com. (E/H/M/ Mediums) b. M.Com. (E/H/M/ Mediums) B. NON-GRANT COURSES a. B. Com. (Honours) b. B.Com. (Finance & Accountancy)	

		<p>c. B.Com. (English Medium) d. B.Com. (Computer Application)/English Medium e. B.B.A. (English Medium) f. M.B.A. (English Medium)</p> <p>C. JUNIOR COLLEGE XI-XII in Commerce (E/H/M/ Mediums)</p> <p>D. HSC VOCATIONAL (MCVC) XI-XII in Banking & Insurance/Marketing (E/H/M/ Mediums)</p> <p>E. VALUE-ADDITION COURSES (Conducted by the college)</p>
13.	Functions & Duties	<ul style="list-style-type: none"> • To impart theoretical as well as professional instruction in different fields of commerce education. • To provide all possible facilities to build up personality and character of students. • To inculcate among students love for our country, national unity, and habit of social service. • To make students conversant with current knowledge in the field of commerce and industry, and to create awareness about global scenario in the fields of trade, commerce and industry. • To develop among students the capacity to be efficient managers, responsible businessmen and administrators.

(ii) Powers and duties of officers and employees:

Sr. No.	Designation	Description	Powers & Duties
1.	Principal	<ul style="list-style-type: none"> • Academic and Administrative Head for all Programmes; • Chief Controller of Examinations under Autonomy; • Chairman, IQAC; • Secretary, College Development Council; • Member, Governing Body (Autonomy); • Chairman, Academic Council (Autonomy); • Chairman, Finance Committee • Chairman, College Council; • Chairman, All College Council Committees; 	As specified by UGC Regulations; AICTE; University Act/s, Statutes, Ordinances, Codes, Government; Concerned Bodies/Departments; Management etc.
2.	Vice – Principal	Helping Principal in Academic supervision & administration	As specified by the MEPS Rules, 1977/Government/

	(Junior College)		Principal/ Management etc.
3	Supervisor (Junior College)	Helping Principal and Vice-principal in Academic supervision & administration	As specified by the MEPS Rules, 1977/Government/ Principal/ Management etc.
4.	Head of the Department (MCVC)	Helping Principal in Academic supervision & administration	As assigned by Principal/ Management etc.
5.	Controller of Examination	Conduct examinations under autonomy	As specified in the UGC Autonomy Regulations, 2018; College Regulations/Directions
6.	Heads of Departments	For the Six Boards of Studies under Autonomy viz. Commerce, Accountancy & Statistics, Business Administration, Economics, Languages, Information Technology	As specified in the UGC Autonomy Regulations, 2018; As assigned by Principal/Management.
7.	Course-Coordinators	Separately for the programmes of B. Com., B.Com. (Honours), B.Com. (Finance & Accountancy), B.Com. (Computer Application), BBA, M.Com. , MBA.	As assigned by Principal/Management
8.	Teaching Staff	All academic duties; Administrative duties as assigned by Principal/ Management/ UGC/University/ Government from time to time	As specified by the UGC, RTM Nagpur University); Shiksha Mandal; As further specified by AICTE, DTE etc. for MBA; As specified in MEPS Rules 1977 for Junior college/ MCVC courses.
9.	Librarian	Librarian Management	As prescribed by the UGC, University, Government, Principal/Management
10.	Registrar	To assist Principal and Management in administration of college/ maintenance of college campus/property etc. and perform all such duties as prescribed from time to time	As specified in Standard Code 1984/MCSR and relevant GRs, directions from time to time
11.	Non-Teaching Staff	To assist Principal and Management in administration of the college/departments	As specified in Standard Code 1984/MCSR and relevant GRs, directions from time to time

(iii) Procedure followed in the decision making process, including channels of supervision and accountability:

Managing Committee of Shiksha Mandal, Wardha (Management)				
College Development Committee (CDC) as per the Maharashtra Public Universities Act, 2016	School Committee (For Junior College/ MCVC)	Governing Body (MBA) (As per AICTE Guidelines)	Governing Body As per UGC Autonomy Regulations, 2018	
Principal is the Chairman of the following:	Officers nominated by Principal for Academic/ Administrative Supervision		Principal is <ul style="list-style-type: none"> • Chief Controller of Examinations • Chairman, Academic Council • Chairman, Finance Committee 	
Internal Quality Assurance Cell (IQAC)	Director, MBA			
College Council (Sr. College)	Coordinator, M.Com.			
College Council (Jr. College/MCVC)	Coordinator, B.Com.			
College Council Committees (Sr. College)	Coordinator, B.Com. (NG)		Statutory Committees/Bodies under Autonomy	
College Council Committees (Jr. College/MCVC)	Coordinator, B.Com. (Honours)			
Other Statutory Committees:	Coordinator, B.Com. (Finance & Accountancy)			
<ul style="list-style-type: none"> • Internal Complaints Committee • Gender Sensitization Committee • Anti-Ragging Committee • Anti- Caste Discrimination Committee • Committee for Divyangas • Building Committee • UGC Development Committee • Students' Council • Students Grievance Redressal Cell • Students Development Committee 	Coordinator, B.Com. (Computer Application)		Academic Council	
	Coordinator, B.B.A.		Boards of Studies	
	Vice-Principal (Jr. College)		Finance Committee	
	Supervisor (Jr. College)		Officers nominated by Principal for Academic/ Administrative business under Autonomy: <ul style="list-style-type: none"> • Controller of Examination • Secretary, Academic Council • Heads of Departments 	
	HOD (MCVC)			
	Committee Conveners			
	Members of various Committees			
	Coordinators for value-addition courses			
Stakeholders involved in decision-making process through feedback mechanism				
Students	Parents	Alumni	Employers	Society
Students Council; Representation of students in CDC and other committees	Parent-Teacher Meets; Correspondence with parents	Alumni Reunions; Alumni feedback forms available on college website	Placement Drives	Informal and incidental feedback

Decision Making Process:

1. **Upward Channel:** Principal gets feedback from all appointed officers/coordinators/conveners/ stakeholders with regard to academic, administrative and other activities on the basis of which policies are formed and decisions are taken. The policies/decisions are proposed in the related committees/bodies and approved by the Principal and Management depending upon the nature of policy/decision in the meetings of statutory bodies viz. College Council/ IQAC/CDC/ Academic Council/ Finance Committee/ Governing Bodies/Managing Committee etc.
2. **Downward Channel:** Instructions of Management/University/Apex Bodies/Government are passed on to various stakeholders for implementation through Principal.

(iv) Norms set for the discharge of functions:

Norms and standards for the discharge of functions are laid down by the respective regulatory Authorities/Apex Bodies/Management as per their Rules, Regulations and Codes of Conduct. Further, under autonomy, the college has issued its own academic regulations for the conduct of academic programmes under autonomy outlining new set of norms for the discharge of functions by its staff members.

(v) Rules, regulations, instructions, manuals and records, held by it or under its control or used by its employees for discharging its functions:

Following Rules, regulations, instruction, manuals and record are held by the college.

Teaching staff		Non-teaching staff	
Senior College		Grant-in-aid	
1.	All UGC Regulations	1	Standard Code, 1984
2.	All AICTE Regulations	2	Maharashtra Civil Services Rules (MCSR)
3.	National Assessment and Accreditation Council (NAAC) Guidelines		
4.	Maharashtra Public Universities Act, 2016	3	Shiksha Mandal's Rules/Instructions
5.	Maharashtra Civil Services Rules (MCSR)		Non-Grant Staff
6.	Directives from the Department of Higher and Technical Education, Mumbai	1	Shiksha Mandal's Rules/Instructions
7.	Directives from the Director of Higher Education, Pune		
8.	Directives from the Director of Technical Education, Mumbai		
9.	Directives from the Minorities Development Department, Government of Maharashtra, Mumbai		
10.	National Commission for Minority Educational Institutions (NCMEI)		
10.	College Code (Ordinance # 24)		
12.	Ordinance #122		
13.	UGC Regulations on Autonomy, 2018		

14.	Shiksha Mandal Rules/Instructions	
	Junior College/MCVC	
1.	MEPS Act 1977	
2.	MEPS Rules 1981	
3.	Maharashtra State Board of Secondary & Higher Secondary Education, Nagpur Division, Nagpur	
4.	Directives from Joint Director of Vocational Education & Training, Nagpur (for MCVC)	

(vi) Statement of the categories of documents that are held by it or under its control (the List is only indicative and not exhaustive):

Following categories of documents are held by the college.

1. Books of Accounts (including Cash Books, Ledgers, Vouchers, Audited Receipt & Payment
2. Statement, Balance Sheets etc.)
3. Stock Registers
4. Personal files of employees
5. Service Books of employees
6. Salary Registers (including General Provident Fund Registers) of employees
7. GPF record of employees
8. Leave Registers of employees.
9. Confidential Reports of Staff.
10. Academic Diaries of Teachers
11. Pension files of the retired employees.
12. Admission forms of the admitted students.
13. Registers of Students Admissions (Dakhkharij)
14. Attendance Record of Students/Teachers' Roll Calls (UG: for 3 years; PG: for 2 years)
15. Result files of the students
16. Second copy of College Leaving Certificate (Transfer Certificate)
17. Correspondence with various authorities made by the college
18. Important documents related to college (Establishment)
19. Documents related to Land & Buildings including Sanctioned Maps
20. Minutes Books of College Development Committee, School Committee, IQAC, Governing Body, Academic Council, Boards of Studies, Finance Committee, College Council etc.
21. Scholarship Registers of Students
22. Dispatch Registers
23. NAAC/IQAC Documents
24. UGC Documents
25. Autonomy Regulations and related files
26. RUSA Documents and related files
27. Various Government Resolutions and Circulars
28. University Ordinances/Directions etc.
29. Library Books and Accession Register
30. Accountant General Audit files
31. EPF Record
32. All correspondence files related to Director, Higher Education, Pune; Joint Director,

Higher Education, Nagpur; Dy. Director, Nagpur; RTM Nagpur University; UGC, RUSA, Pay Unit, Income Tax Department, Professional Tax Department etc.

33. All correspondence/files related to Shiksha Mandal, Wardha
34. All documents related to court cases
35. All documents related to applications received by the college under RTI Act
36. All documents related to first and second appeals made by various applicants under RTI
37. College Prospectus

(vii) Particulars of any arrangement that exists for consultation with, or representation by, the members of the public in relation to the formulation of its policy or implementation thereof:

Members of public/society are included in the college bodies viz. Governing Body, College Development Council, School Committee, Parent-Teachers Committee, IQAC, Alumni Committee etc.

(viii) A statement of the boards, councils, committees and other bodies consisting of two or more persons constituted as its part or for the purpose of its advice, and as to whether meetings of those boards, councils, committees and other bodies are open to the public, or the minutes of such meetings are accessible for public:

COLLEGE COUNCIL COMMITTEES		STATUTORY BODIES/COMMITTEES
SENIOR COLLEGE	JUNIOR COLLEGE	
Student Welfare/ Scholarship Committee	Quality Assurance Cell (QAC)	College Development Committee School Committee
Girls' Counselling/ Gender Sensitization Committee	Admission Committee (Std.XI-CAP)	Governing Body (MBA)
Rashtradhan/Literary Study Circle	Time Table & Academic Calender	Governing Body (Autonomy)
ECA/Special Days/ Employees' Felicitation	Student Attendance & Mentor	Academic Council(Autonomy) Boards of Studies (Autonomy)
Academic Audit / Programme-Course Outcome Analysis/Time- table	Internal Examination & Evaluation / HSSC Oral Exam.	Internal Quality Assurance Cell (IQAC)
Examination Committee	Parent Teacher Association	Internal Complaints Committee
Research Cell / Place for Higher Learning & Research / Faculty Empowerment	Discipline & Anti Ragging	Anti-Ragging Committee
Innovation Ecosystem, Innovative T/L; Classroom Seminar etc. Cell	Library Committee	Anti- Caste Discrimination Committee
Website Updating Committee	Career Guidance Cell	Students' Council
Library Committee	Women's Cell	Student Development Committee

Sports Committee	Lecture Series, Debate Competition, Cultural & Extra Curricular Activities	College Student Social Responsibility (CSR) Committee
Admission Committee	Games & Sports	UGC College Development Committee
Career Guidance/ Placement Cell	N.S.S.	RUSA Coordination Committee
Student Mentorship Program Committee	Remedial Coaching for poor performers	Building Committee
Hostel Advisory Committee	C.A. Foundation Guidance	Committee for Divyangs
Maintenance of facilities/Purchases/Campus Beautification	Campus Beautification	Students Grievance Redressal Cell
Parent-Teacher Meet/ Feedback/Letters to parents of irregular students	Tabulation Committee	Students Induction Program Committee (UGC)
Prospectus/Academic Calendar	Board Examination	Internal Committee for Students with Disabilities/Equal Opportunity Cell
Commerce Study Circle & Com. Lab.	Junior Fest	
Shiksha Mandal Programmes	Custodian of HSC Examination Answer Books	
Students Quality Assurance Cell/ Remedial Coaching/Bridge Courses		
Linkages & Consultancy/ Corporate Training		
Entrepreneurship Development		
Student Support & Progression/Alumni Networking		
Non-teaching Staff Training Cell		
NCCCommittee		
N.S.S. & Extension		
Adult & Continuing Education		
EPC/CBC/Language Lab		
Integrated University Management System/Core Implementation Team/AISHE/ MIS		
PBAS Scrutiny Committee		
Student Satisfaction Survey, Internal Assessment, Additional Credits (VAC/ECA) Scrutiny		

Canteen Committee		
Health Team/ Committee		

Meeting of the above Committees/Cells/Bodies etc. are restricted to the members only and not open to public except when the members of public are the part of Committees/Bodies.

The minutes of the meetings are maintained for administrative reasons and not intended for public consumption.

(ix) A directory of its officers and employees:

A. TEACHING STAFF

	SENIOR COLLEGE (GRANT)	JUNIOR COLLEGE (GRANT)	SENIOR COLLEGE (NO-GRANT)
Sr. No.	Name of the Teacher	Name of the Teacher	Name of the Teacher
1	Dr. Mrs S. S. Kathaley, Offg. Principal	Smt. B.K. Gattuwar Vice-Principal Full Time Teacher	MBA
2	Dr. R. H. Nagarkar Associate Professor	Shri.H. R. Ghatole Full Time Teacher (Under Suspension from 20.08.2022)	Dr. Archana B. Dadhe Assistant Professor
3	Dr. P. M. Paradkar Associate Professor (Librarian)	Shri.V. M. Jawade Full Time Teacher	Dr. Aniruddha Akarte Assistant Professor
4	Dr. Mrs. D. V. Chavan Associate Professor	Shri.P. S. Kalmegh Full Time Teacher	Prof. Leena V. Kapse Asst. Professor
5	Dr. Y. H. Kedar Assistant Professor	Shri.T. A. Pathan Full Time Teacher Supervisor	Prof. Shubhangi Jepulkar Asst. Professor
6	Dr. Ms. P. S. Murarkar Assistant Professor	Ms.S. H. Bisen Full Time Teacher	Prof. Abhishek S. Nath Asst. Professor (Adhoc)
7	Dr. Ms. V. P. Chavhan Assistant Professor	Mrs.M. P. Gorantiwar Full Time Teacher	BCCA
8	Dr. Mrs. S. D. Morey Assistant Professor	Mrs.K. R. Saxena Full Time Teacher	Prof. Pravin J Yadao Assistant Professor
9	Dr. Mrs. R. T. Sahu Assistant Professor	Shri.N. K. Kapgate Full Time Teacher	Prof. Rahul A Tiwari Assistant Professor
10	Dr. Ms. R. J. Arora Assistant Professor	Shri.A. D. Paradkar Full Time Teacher	Prof. Sushama N Gawande Assistant Professor
11	Dr. V. N. Thangan Assistant Professor	Shri.G. J. Karale Full Time Teacher	Prof. Prajakta A Deshpande Assistant Professor
12	Dr. Mrs. N. H. Kalyani Assistant Professor	Mrs.J. A. Bais Full Time Teacher	Prof. Priti N Rangari Assistant Professor
13	Dr. Mrs. A. H. Sakalkale Director of Physical Education	Ms.M. S. Choudhary Full Time Teacher	Prof. Haresh W. Naringe Assistant Professor
14	Dr. M. R. Pandey Assistant Professor	Mrs.M. S. Kahate Full Time Teacher	Dr. Neha Mundhada Assistant Professor
15	Dr. Ms. M. V. Purohit Assistant Professor	Shri.G. A. Sapate Full Time Teacher	Prof. Narayani M. Puranik Assistant Professor
16	Prof Ms. P. S. Shrivastava Assistant Professor	Ms.Mamta Thawani Full Time Teacher	BBA

17	Prof A. S. Jain Assistant Professor	Mrs.U. M. Deshkar Shikshan Sevak	Dr. Afsar I Sheikh Assistant Professor
18	Dr. Ms. N. Z. Hirani Assistant Professor	Shri.R. P. Shah Shikshan Sevak	Prof. Kamlesh P. Thote Assistant Professor
19	Prof A. J. Tiwari Director of Physical Education	Shri.G. D. Kumeriya Shikshan Sevak	Dr. Pragati Richa Pandey Assistant Professor
20	Dr. Mrs. S. S. Gadekar Assistant Professor	M.C.V.C :-	Prof. Ashima Varghese Assistant Professor
21		Mrs.S.P. Yadao Full Time Teacher (HOD)	Prof. Sudeshna G. Chatterjee Assistant Professor (ad-hoc)
22		Shri.Y.W. Samdurkar Full Time Teacher	B.Com. (Honours)
23		Dr.B.S. Pande Full Time Teacher (Pra)	Prof. Piyusha R. Telang Assistant Professor
24		Ms.S.B. Bhagwat Full Time Teacher (Pra0)	Prof. Sakshee S. Ahluwalia Assistant Professor
25			Prof. Kiran Khemani Assistant Professor (ad-hoc)
26			Prof. Priyanka M. Sahu Assistant Professor (ad-hoc)
27			B.Com. (Finance & Accountancy)
28			Prof. Shaunak A. Masade Assistant Professor
29			Prof. Komal H. Kale Assistant Professor
30			Prof. Pooja Shukla Assistant Professor (ad-hoc)
31			Prof. Gayatri S. Chorghade Assistant Professor (ad-hoc)

B. NON-TEACHING STAFF

	Grant-in-aid Departments		Non-Grant Departments	
1	Shri.A.S. Gadekar	Jr.Stenographer	Ms. Vandana Joseph	Senior Clerk
2	Shri.P.B. Kolhe	Asst. Librarian	Mr. Pankaj Borkar	Clerk
3	Ms.J.R. Ilamkar	Head Clerk	Ms. Manisha Padolkar	Lib. Assistant
4	Shri.K.K. Uikey	Junior Clerk	Ms. Pornima P. Chopde	Library Clerk
5	Shri.S.P. Raut	Junior Clerk	Ms. Nisha Dhopte	Clerk
6	Shri.S.J. Thaokar	Junior Clerk	Ms. Puja Raut	Clerk
7	Shri.M.K. Selukar	Junior Clerk	Mr. Pratik Janglekar	Clerk
8	Ms.R.R. Choudhary	Junior Clerk	Mr. Bhavesh Hedao	Accounts Clerk
9	Shri.R. P. Khanorkar	Junior Clerk	Ms. Pornima P. Chopde	Library Clerk
10	Smt.P. P. Sonone	Junior Clerk	Ms. Manisha Padolkar	Library Clerk
11	Shri.R.B. Chouhan	Lib. Attendant	Mrs. Ashwini R. Kolhe	Library Clerk
12	Shri.N.L. Mate	Lib. Attendant	Mr. Pravin R. Wankhede	Clerk (Autonomous Exam)
13	Mrs.H.P. Bhujade	Lib. Attendant	Mr. Ashish P. Waghmare	Clerk (Autonomous Exam)

14	Shri.S. H. Satpute	Lib. Attendant	Mr. Hemant M. Richhariya	Clerk (Autonomous Exam)
15	Shri.S.V. Raghav	Peon	Mrs. Mrunalini K. Neware	Clerk (Autonomous Exam)
16	Shri.V.K. Tihade	Peon	Mr. Mangal Dudhkaware	Peon
17	Shri.N.P. Rajput	Peon	Mr. Deepak Koturwar	peon
18	Smt.M.S. Motghare	Peon		
19	Shri.I.M. Rai	Peon		
20	Mrs.K. M. Rase	Peon		
21	Shri.D. B. Wankhede	Peon		
22	Shri.N. V. Raut	Peon		
	M.C.V.C :			
1	N.D. Kamble (MCVC)	Jr.Clerk		
2	Mrs. Maya Dhoble	Peon		

(x) A monthly remuneration received by each of its officers and employees, including the system of compensation as provided in its regulation:

All the staff members (Teaching/Non-teaching) of all departments receive their monthly emoluments as per rules prescribed by Government /Management.

(xi) Budget allocated to each of its agency, indicating the particulars of all plans, proposed expenditures and reports on disbursements made:

Budgets/revised budgets are prepared for the following departments/units of the college:

- A. Senior College (Grant)
- B. Junior College (Grant)
- C. Department of Management Sciences and Research (DMSR)
- D. Department of B.Com. (NG)
- E. Department of B.Com. (Computer Application)
- F. Department of B.B.A.
- G. Department of B.Com. (Hons)
- H. Department of B.Com. (F & A)
- I. Boys' Hostel
- J. Prospectus Account

All the budgets/revised budgets for various programmes/courses/units are approved in the CDC/Finance Committee.

The expenditure over and above the budgeted expenditure is borne by the Management.

(xii) Manner of execution of subsidy programmes, including the amounts allocated and the details of beneficiaries of such programmes:

Not applicable.

(xiii) Particulars of recipients of concessions, permits or authorizations granted by it:

Eligible students avail scholarships/freeships/concessions under various schemes of Government of India, State Government and Management.

(xiv) Details in respect of the information, available to or held by it, reduced in an electronic form:

The following documents have been digitized so far:

1. NAAC Accreditation and Re-accreditation Certificates
2. Staff approval done by Joint Director from 1998-1999 to till date
3. UGC 2f & 12 B Certificates
4. Affiliation Certificates issued by RTM Nagpur University
5. Certificate of Joint Director regarding payment of Salaries to the approved staff by Joint Director
6. Letter from Directorate of Education, Maharashtra state regarding the permission to start Jr. College from the year 1975-76
7. College TAN No. issued by the Income Tax Department
8. Maharashtra State Government Resolution regarding the payment of Salaries to the approved staff
9. C. P. & Berar letter regarding the affiliation to College for 2 years
10. Permission letter from University for starting various courses like MBA, B.Com. (Computer Applications), BBA and additional sections of B.Com.
11. Maharashtra Public University Act, 2016
12. Minority letter issued by Government of Maharashtra
13. Minority letter issued by the RTM Nagpur University
14. Government of Maharashtra Resolution regarding the starting of new courses viz. B.Com.(Honours) and B.Com.(Finance & Accountancy)
15. Professional Tax Registration issued by the Sales Tax Department, Nagpur
16. Certificate of Registration of Shiksha Mandal, Wardha (parent body) under the Society's Registration Act, 1960

(xv) Particulars of facilities available to citizens for obtaining information, including the working hours of a library or reading room, if maintained for public use:

Library facilities are for only admitted students and staff. In select cases, retired teachers/alumni are also issued books on request.

(xvi) Names, designations and other particulars of the Public Information Officers:

Assistant Public Information Officer	Public Information Officer	Appellate Authority For college-Management level matters	Appellate Authority for academic matters
Registrar G. S. College of Commerce & Economics, Law College Square, Nagpur – 440001 Ph.no. 0712-2531760	Principal G. S. College of Commerce & Economics, Law College Square, Nagpur – 440001 Ph.no. 0712-2528747	Chairman Shiksha Mandal, Jammalal Bajaj Marg, Civil Lines, Wardha – 442001 Ph.No. 07152-230506/230507	For Senior College Joint Director, Higher Education (Grants) Old Morris College Building, NAGPUR For Junior College Dy. Director of Education, Nagpur Division, Dhantoli, Nagpur; For MCVC Respective Directorate
Vacant	As per the Government of Maharashtra G.R. dt. 09.02.2009		

(xvii) Such other information as may be prescribed: **NIL**