



# NAAC 4th Cycle

## Criterion I: Curricular Aspects

### Key Indicator - 1.3 Curriculum Enrichment

#### QnM 1.3.2

Number of certificate/value added courses/Diploma Programmes offered by the institutions and online courses of MOOCs, SWAYAM/e-PG Pathshala/ NPTEL etc. where the students of the institution have enrolled and successfully completed during the last five years



Shiksha Mandal, Wardha's

G. S. College of Commerce & Economics, Nagpur

NAAC Reaccredited 'A' Grade Autonomous Institution



Shiksha Mandal, Wardha's

**G. S. COLLEGE OF COMMERCE & ECONOMICS**

(AUTONOMOUS)

**NAAC ACCREDITED 'A' GRADE INSTITUTION**

(Affiliated to RTM Nagpur University)

**A Hindi Linguistic Minority Institution**

Amravati Road, Civil Lines, Nagpur – 440 001

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## DECLARATION

This is to declare that the information and data furnished as supporting/addition document in the metric **1.3.2 Number of certificate/value added courses/Diploma Programmes offered by the institutions and online courses of MOOCs, SWAYAM/e-PG Pathshala/ NPTEL etc. where the students of the institution have enrolled and successfully completed during the last five years** are true to the best of my knowledge and is verified by IQAC.

*Ranjana*

Dr. Ranjana Sahu  
IQAC Coordinator  
Coordinator  
IQAC

G. S. College of Commerce &  
Economics, Nagpur.



*S. S. Kathaley*

Dr. S. S. Kathaley

Offg. Principal  
Offg. Principal

G. S. College of Commerce  
& Economics, Nagpur.



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**Criterion I: Curricular Aspects**

**Key Indicator – 1.3 Curriculum Enrichment**

**1.3.2 Number of certificate/value added courses/Diploma Programmes offered by the institutions and online courses of MOOCs, SWAYAM/e-PG Pathshala/ NPTEL and other recognized platforms where the students of the institution have enrolled and successfully completed during the last five years**

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G. S. College of Commerce and Economics, Nagpur  
(Autonomous)

**Course Modules and Outcomes**

Value Added Course on

**Competitive Examination Preparatory Course**

<b>Course Objective: -</b>	
01. To prepare Students for Various competitive Examinations & Professional Examinations.	
02. To enhance the Aptitude & Analytical Skill of students with multiple tricky approaches.	
<b>Course Outcomes:</b>	
1	Students will be able to prepare for various Public & Private sector exams and placement drive also enhances English language skill.
2	These modules will enhance students' Analytical skill & will also improve quick decision-making skill.
3	Students will be able to enhance their problem solving skills, will able to improve the basic Mathematical & Logical Skills for any type of Competitive Examinations.
4	Students will be able to compare the contents of different Newspaper & Books, different aspects of current affairs & General Knowledge and demonstrate them effectively in various Competitive Examinations.
<b>Course Module</b>	
Module I	General English
Module II	Quantitative Aptitude
Module III	Reasoning
Module IV	General Knowledge (Studies) and Current Affairs

  
Dr. P.M. Paradkar

Course Coordinator, CEPC



**G.S College of Commerce and Economics, Nagpur**

**Course, Modules and Outcomes**

**NET-SET Guidance Course**

<b>Course Outcomes:</b>	
1	The students would be able to develop research aptitude and interpretation skills among them.
2	The students would be able to inculcate amongst themselves the detailed understanding and applicability of the core concepts of commerce.
3	The students would be adapted with the teaching aptitude and would be able to understand various techniques of classroom management.
<b>Course Module:</b>	
<b>Paper-I</b>	
Unit I	Teaching Aptitude
Unit II	Research aptitude
Unit III	Reading comprehension
Unit IV	Communication
Unit V	Mathematical Reasoning and aptitude
Unit VI	Logical Reasoning
Unit VII	Data Interpretation
Unit VIII	Information and communication technology (ICT)
Unit IX	People, development and environment
Unit X	Higher education system
<b>Paper-II</b>	
Unit I	Business Environment and International Business
Unit II	Accounting and Auditing
Unit III	Business economics
Unit IV	Business finance
Unit V	Business statistics and research methods
Unit VI	Business management and human resource management
Unit VII	Banking and financial institutions
Unit VIII	Marketing management
Unit IX	Legal aspects of business
Unit X	Income-tax and corporate tax planning

*Dr. Shubhangi Morey*

Dr. Shubhangi Morey

Co-Ordinator



# G. S. College of Commerce and Economics, Nagpur

## ***Course Modules and Outcomes***

### Value Added Course of TATA Consultancy Services' Business Process Services (Finance & Accounts)

<b>Course Outcomes:</b>	
1	Students will be able to understand the scope, need for and importance of Finance & Accounts domain in BPS industry.
2	Students will be able to understand the workflow of the Accounts Payable, Accounts Receivable and General Ledger processes in BPS.
3	Students will be able to understand the recent technological innovations in the F&A domain in BPS industry.
4	Students will be able to understand controls, compliances and operating models of BPS.
<b>Course Module</b>	
Unit I	An Overview to Accounting
Unit II	Basics of Business, Outsourcing Need and its Current Trend
Unit III	Supply Chain
Unit IV	Accounts Payable
Unit V	Accounts Receivable
Unit VI	General Ledger
Unit VII	Emerging Trends in F&A Technology
Unit VIII	Accounting Standards
Unit IX	Controls and Compliance
Unit X	Operating model of Business Process Services



**Prof. Akash S. Jain**  
**Coordinator, TCS-BPS (F&A)**



# G. S. College of Commerce and Economics, Nagpur

## **Course Modules and Outcomes**

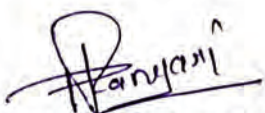
### Value Added Course on GS-Skill Upgradation Network (GS-SUN)

<b>Course Outcomes:</b>	
1	Students will be able to identify the fundamental concepts of Information Technology which will be always beneficial for students to keep appropriate data about each user's tasks in a format best suited to that user.
2	Student will be able to do MS-Office for creating, editing and managing various types of documents, spreadsheets, presentations and more.
3	Student can do and manage their financial transactions including recording purchases, sales, receipts, payments & journal entries.
4	Students will be able to identify the fundamental concepts of GST
5	Students will be able to understand the registration procedure of dealer under GST
6	Students will be able to understand the concepts of input tax credit and computation of tax liability
	Students will be able to do various types of payments, including salaries, interest, dividends, rent, and professional fees.
7	Students will be able to develop important financial skills, such as record-keeping, understanding tax laws.
<b>Course Module</b>	
<b>Part-I</b>	
Syllabus conducted by IT Department	
Unit I	Basics of Computer and Internet Introduction to various networking devices
Unit II	MS-Office: Introduction to MS-Office MS-Word, MS-Excel, MS-Power Point
Unit III	Tally(Computerized Accounting)

## Part-II

Syllabus conducted by Professional CA's from alumni network of the college

Unit IV	Accounting
Unit V	GST
Unit VI	Income Tax:
Unit VII	TDS
Unit VIII	Profession Tax: Profession Tax Overview Information Technology: Information Technology Awareness Company Law: Introduction to Company La



Prof. Preeti Rangari

Convener





# G. S. College of Commerce and Economics, Nagpur

## ***Course Modules and Outcomes***

### Value Added Course on Computerized Accounting (Tally) Course

<b>Course Outcomes:</b>	
1	Students will be able to identify the concepts of computerized accounting.
2	Students will be able to do the invoicing and computerized accounting.
3	Students will be able to understand the Inventory management.
4	Students will be able to understand the Taxation (GST, TDS and TCS)
5	Students will be able to do the GST invoice.
6	Students will be able to do the bank reconciliation and cheque printing.
7	Students will be able to understand the payroll management.
<b>Course Module</b>	
Unit I	Fundamentals of Accounting
Unit II	Introduction to TallyPrime
Unit III	Invoicing and Accounting
Unit IV	Inventory Management
Unit V	Taxation (GST, TDS and TCS)
Unit VI	Banking (Bank Reconciliation and Cheque Printing)
Unit VII	Payroll Management



**Prof. Haresh W. Naringe**  
Convenor,  
Computerised Accounting (Tally) course



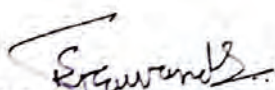
College Seal

# G. S. College of Commerce and Economics, Nagpur

## *Course Modules and Outcomes*

### Value Added Course on Certificate Course in Basic Computer Skills

<b>Course Outcomes:</b>	
1	Main Objective is to acquaint the students of Hindi and Marathi sections with the basic knowledge of computers.
2	Students will be able to identify the fundamental concepts of computers.
3	Students will be able to understand the MS-Office concept
4	Students will be able to understand the concepts of Internet & Networking
5	Students will be able to understand the concept of power point presentation
<b>Course Module</b>	
Unit I	Fundamentals of Computer , Internet & Networking
Unit II	Microsoft Word
Unit III	Microsoft Excel
Unit IV	Microsoft PowerPoint



Prof. Sushama Gawande  
Coordinator

Certificate Course in Basic Computer Skills



# G. S. College of Commerce and Economics, Nagpur

## *Course Modules and Outcomes*

Value Added Course

CPBFI – Certificate Programme in Banking Finance & Insurance

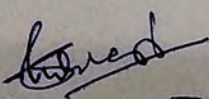
### Course Outcomes:

After completing this course, the students will be able to:

1	To build the right attitude, capabilities and stress management skills essential at the workplace.
2	To gain the domain knowledge of Banking, Finance & Insurance.
3	To perform better through communication and workplace skills.
4	To exhibit interview techniques learnt through role plays and professional practices and secure better job opportunities.

### Course Module

Unit I	<b>Managing self – Swaroop</b> - Understanding and regulation of how one thinks, feels and behaves, self-confidence, emotional regulation, decision-making, stress management
Unit II	<b>Overview of Retail Banking-</b> Overview of the banking and NBFC industry and details about banking products
Unit III	<b>Overview of Insurance-</b> Overview of life and general insurance industry and details about products
Unit IV	<b>Communication and Workplace Skills-</b> All types of communication, feedback techniques, persuasion, working in teams, group discussion and interview skills

  
Prof. Shubhangi Jeyulkar  
CPBFI Coordinator



# G. S. College of Commerce and Economics, Nagpur

## *Course Modules and Outcomes*

Value Added Course of National Institute of Securities (NISM) Modular Courses

### *NISM-Series-VIII: Equity Derivatives Certification Examination*

<b>Course Outcomes:</b>	
1	To know the basics of the Indian equity derivatives market.
2	To understand the various trading strategies that can be built using futures and options on both stocks and stock indices.
3	To understand the clearing, settlement and risk management as well as the operational mechanism related to equity derivatives markets.
4	To know the regulatory environment in which the equity derivatives markets operate in India.
<b>Course Module</b>	
Unit I	<b>Chapter 1:</b> Basics of Derivatives
Unit II	<b>Chapter 2:</b> Understanding Index
Unit III	<b>Chapter 3:</b> Introduction to Forwards and Future
Unit IV	<b>Chapter 4:</b> Introduction to Options
Unit V	<b>Chapter 5:</b> Option Trading Strategies
Unit VI	<b>Chapter 6:</b> Introduction to Trading System
Unit VII	<b>Chapter 7:</b> Introduction to Clearing and Settlement System
Unit VIII	<b>Chapter 8:</b> Legal and Regulatory Environment
Unit IX	<b>Chapter 9:</b> Accounting and Taxation
Unit X	<b>Chapter 10:</b> Sales Practices and Investors Protection Services



**Prof. Akash S. Jain**  
**Coordinator, NISM**



# G. S. College of Commerce and Economics, Nagpur

## ***Course Modules and Outcomes***

Value Added Course of National Institute of Securities (NISM) Modular Courses

### ***NISM-Series-V-A: Mutual Fund Distributors Certification Examination***

<b>Course Outcomes:</b>	
1	Know the basics of mutual funds, their role and structure, different kinds of mutual fund schemes and their features.
2	Understand how mutual funds are distributed in the market-place, how schemes are to be evaluated, and how suitable products and services can be recommended to investors and prospective investors in the market.
3	Get oriented to the legalities, accounting, valuation and taxation aspects underlying mutual funds and their distribution.
4	Get acquainted with financial planning as an approach to investing in mutual funds, as an aid for mutual fund distributors to develop long term relationships with their clients.
<b>Course Module</b>	
Unit I	<b>Chapter 1:</b> Investment Landscape
Unit II	<b>Chapter 2:</b> Concept and Role of a Mutual Fund
Unit III	<b>Chapter 3:</b> Legal Structure of Mutual Funds in India
Unit IV	<b>Chapter 4:</b> Legal and Regulatory Framework
Unit V	<b>Chapter 5:</b> Scheme related Information
Unit VI	<b>Chapter 6:</b> Fund Distribution and Channel Management Practices
Unit VII	<b>Chapter 7:</b> Net Asset Value, Total Expense Ratio and Pricing of Units
Unit VIII	<b>Chapter 8:</b> Taxation
Unit IX	<b>Chapter 9:</b> Investor Services
Unit X	<b>Chapter 10:</b> Risk, Return and Performance of Funds
Unit XI	<b>Chapter 11:</b> Mutual Fund Scheme Performance
Unit XII	<b>Chapter 12:</b> Mutual Fund Scheme Selection



**Prof. Akash S. Jain**  
**Coordinator, NISM**



# G. S. College of Commerce and Economics, Nagpur

## ***Course Modules and Outcomes***

### Value Added Course of National Institute of Securities (NISM) Modular Courses

#### ***NISM-Series-XV: Research Analyst Certification Examination***

<b>Course Outcomes:</b>	
1	Know the basics of Indian Securities Markets and different terminologies used in equity and debt markets.
2	Know about the top down and bottom-up approach to fundamental research.
3	Know the basic principles for micro and macro-economic analysis, the sources of different information for analysis, and the various macroeconomic variables affecting the analysis.
4	Know the key industry drivers and sources of information for industry analysis.
5	Understand about the Qualitative and Quantitative dimensions with regards to Company Analysis.
6	Know about the Fundamentals of Risk and Return, Valuation Principles, and the philosophy of various Corporate Actions.
7	Understand the qualities of a good research report.
<b>Course Module</b>	
Unit I	<b>Chapter 1:</b> Introduction to Research Analyst Profession
Unit II	<b>Chapter 2:</b> Introduction to Securities Markets
Unit III	<b>Chapter 3:</b> Terminology in Equity and Debt Markets
Unit IV	<b>Chapter 4:</b> Fundamentals of Research
Unit V	<b>Chapter 5:</b> Economic Analysis
Unit VI	<b>Chapter 6:</b> Industry Analysis
Unit VII	<b>Chapter 7:</b> Company Analysis – Business and Governance
Unit VIII	<b>Chapter 8:</b> Company Analysis – Financial Analysis
Unit IX	<b>Chapter 9:</b> Corporate Actions
Unit X	<b>Chapter 10:</b> Valuation Principles
Unit XI	<b>Chapter 11:</b> Fundamentals of Risk and Return
Unit XII	<b>Chapter 12:</b> Qualities of a Good Research Report
Unit XIII	<b>Chapter 13:</b> Legal and Regulatory Environment



**Prof. Akash S. Jain**  
**Coordinator, NISM**



G. S. College of Commerce and Economics, Nagpur

**Course Modules and Outcomes**

Value Added Course on Preparatory Classes for CET (MBA)

Course Outcomes:	
1	Students will be able to use the English language more effectively.
2	Students will be able to develop and apply the logic for giving solution.
3	Students will be able to interpret the given precise and consolidated data charts, pie-charts, graphs and figures showing pictorial depiction of data.
4	Students will be able to solve the numerical problems with the help of mathematics and statistics.
Course Module	
Unit I	Verbal Ability & Reading Comprehension
Unit II	Logical Reasoning
Unit III	Data Interpretation
Unit IV	Quantitative Aptitude

  
Dr. Aniruddha Akarte

Course Co-ordinator



# G. S. College of Commerce and Economics, Nagpur

## ***Course Modules and Outcomes***

### Value Added Certificate Course in English Proficiency Course (EPC)

<b>Course Outcomes:</b>	
1	To improve the Communication Skills of the students
2	To improve the overall competence of students in English
3	To make students aware of the importance of English language in the globalised world
4	To make students competent for the competitive examinations and job market
5	To make students skilled and competent in English not only for securing employment but for sustaining as well
6	To focus on students of vernacular medium with basic competencies in English and perfect their LSRW skills in a holistic environment to make them better learners and competent performers
<b>Course Module</b>	
Section 1	Grammar
Section 2	Vocabulary & Composition
Section 3	Spoken Skills And Lab based activity

Dr. P. S. Murarkar

Co-ordinator





# G. S. College of Commerce and Economics, Nagpur

## Course Modules and Outcomes

Value Added Course on Certificate Course in Creative writing & communication course (CWCS)

Course Outcomes:	
1	विद्यार्थी व्याकरण ज्ञान को प्राप्त कर सकेंगे ।
2	विद्यार्थी कार्यालयी पत्र व्यवहार एवं प्रणाली को समझ सकेंगे ।
3	विद्यार्थियों में सृजनात्मक लेखन शैली विकसित होगी ।
4	विद्यार्थियों में संवाद कौशल विकसित होगा ।
Course Module	
Unit I	व्याकरण ज्ञान. अशुद्धि संशोधन वाक्य संरचना ,मानक हिन्दी वर्तनी- संयुक्त वर्ण, विभक्ति चिन्ह, क्रियापद, हाइफन, अव्यय,अनुस्वार ,चन्द्रबिन्दु, हलचिन्ह, विसर्ग, विरामचिन्ह, हिन्दी भाषा की संरचना, शब्द रचना एवं उसके प्रकार, अनुवाद ।
Unit II	पत्राचार. कार्यालयी पत्र, रिपोर्ट लेखन हिन्दी के विविध रूप- राष्ट्रभाषा, राजभाषा, संचारभाषा, मीडिया की भाषा, वाणिज्य की भाषा, कार्यालय की भाषा ।
Unit III	साहित्य लेखन- साहित्य वाचन एवं लेखन अभ्यास, हस्तलेखन में सुधार ।
Unit IV	हिन्दी संवाद कला एवं आदर्श संवाद की विशेषताएँ साक्षात्कार, मंच संचालन , समूह चर्चा, विक्रय संवाद कौशल, औपचारिक एवं अनौपचारिक संवाद ।

Neha.  
Dr. NEHA Kalyani



# G. S. College of Commerce and Economics, Nagpur

## *Course Modules and Outcomes*

Value Added Course on Business English Certificate Exams

(BEC)

Course Outcomes:	
1	Students will be able to develop English Language.
2	Students will be able to identify difference between General English and Business English.
3	Students will be able to understand and develop Formal Language
4	Students will be able to develop the four skills of Language i.e. Reading, Writing, Listening and Speaking.
5	Students will be able to learn the art of drafting Formal messages and documents.
6	Students will be able to develop the skill of presentation and group discussion.
Course Module	
Unit I	Understanding the Basics of BEC
Unit II	Difference between GE and BE
Unit III	Reading Skill
Unit IV	Writing Skill
Unit V	Listening Skill
Unit VI	Speaking Skill



Dr. Kirti Saxena

Course Co-ordinator



# G. S. College of Commerce and Economics, Nagpur

## *Course Modules and Outcomes*

CERTIFICATE in ACCOUNTING TECHNICIANS (CAT) by

THE INSTITUTE OF COST & MANAGEMENT ACCOUNTANTS of INDIA, NEW DELHI

<b>Course Outcomes:</b>	
1	To create awareness amongst the students about the professional course that which they can pursue along with B.Com / BBA / BCCA
2	To provide guidance to our students in clearing the entrance examinations of such professional courses of National repute & motivate them to achieve ranks
3	To impart practical knowledge of accounting as well as other subjects in commerce
4	To groom them in such a manner that they are able to cater to the needs of the industry and bridge the skill gaps
5	To create a foundation for professional course so that interested students can pursue CMA intermediate course.
<b>Course Module (Level 1)</b>	
Paper I (2 subjects)	<ol style="list-style-type: none"><li>1. Fundamentals of Financial Accounting</li><li>2. Applied Business</li><li>3. Industrial Laws</li></ol>
Paper II (2 subjects)	<ol style="list-style-type: none"><li>1. Financial Accounting -2</li><li>2. Statutory Compliance</li></ol>

*Pallavi S.*

Pr. Pallavi Shrivastava

Co-ordinator



# G. S. College of Commerce and Economics, Nagpur

## ***Course Modules and Outcomes***

### Value Added Course on Certificate Course in Goods and Service Tax (GST)

<b>Course Outcomes:</b>	
1	Students will be able to identify the fundamental concepts of GST
2	Students will be able to identify the incidence of taxation, concepts of time of supply of goods, place of supply, location of supplier of goods
3	Students will be able to understand the registration procedure of dealer under GST
4	Students will be able to understand the concepts of input tax credit and computation of tax liability
5	Students will be able to understand the procedure of maintaining the books and records
6	Students will be able to identify the types of payment, modes of payment and rules of collection of tax
<b>Course Module</b>	
Unit I	Understanding GST Concepts
Unit II	Incidence of Taxation
Unit III	Registration of GST
Unit IV	Calculation of Tax Liability
Unit V	Maintenance of Books and Records
Unit VI	Payment under GST



Dr. Vishal N. Thangan

Co-ordinator

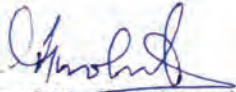


# G. S. College of Commerce and Economics, Nagpur

## ***Course Modules and Outcomes***

### Value Added Course on CS – Foundation

<b>Course Outcomes:</b>	
1	Students will be able to identify the fundamental concepts of accounting & company law
2	Students will be able to understand basics of economics
3	Students will be able to understand the basic quantitative aptitude techniques
4	Students will know basic management and communication skills
5	Students will understand about business environment
6	Students will acquire knowledge regarding laws which are applicable to companies
<b>Course Module</b>	
Section A:	Fundamentals of Accounting & Auditing
Section B:	Business Environment & Entrepreneurship
Section C:	Business Economics
Section D:	Business Management, Ethics & Communication



**Prof. Madhuri Purohit**  
**Course Co-ordinator**



# G. S. College of Commerce and Economics, Nagpur

## *Course Modules and Outcomes*

### Value Added Course of National Stock Exchange's Certification in Financial Markets (NCFM)

#### *Banking Sector Module*

<b>Course Outcomes:</b>	
1	Student will be able to understand various types of financial markets, distinguish between equity and debt, types of companies.
2	Student will be able to understand the nature of Primary and Secondary Markets, compliances in Primary and Secondary Markets, Role & Functions of SEBI.
3	Student will be able to understand the concept of commodity and financial derivatives and distinguish between them.
4	Student will be able to analyze (Simple Analysis) the Financial Statements of the Companies, understand annual and director's report, etc.
<b>Course Module</b>	
Unit I	<b>Introduction to Banking:</b> Fundamental role and evolution, Banking structure in India, Licensing of banks in India, Branch licensing, Foreign Banks, Private Banks – Capital and voting rights, Dividend, Corporate Governance
Unit II	<b>Banking and the Economy:</b> Cash Reserve Ratio (CRR), Statutory Liquidity Ratio (SLR), Repo and Reverse Repo, Open Market Operations, Security Valuation, Capital Account Convertibility
Unit III	<b>Bank Deposits, Nominations and Deposit Insurance:</b> Kinds of deposits, Joint accounts, Nomination, Closure of deposit accounts, Deposit insurance.
Unit IV	<b>Other Banking Services:</b> Fund-based Services, Non-Fund based Services, Money Remittance Services, Banking Channels
Unit V	<b>Bank – Customer Relationship:</b> Roles of Banks, Bankers' obligation of secrecy
Unit VI	<b>Security Relationship:</b> Role of Bankers, Banker's obligation of secrecy
Unit	<b>Security Creation:</b> Pledge, Hypothecation, Mortgage, Assignment

VII	
Unit VIII	<b>NPA &amp; Securitisation:</b> Non-Performing Assets, NPA categories, NPA Provisioning Norms, SARFAESI Act
Unit IX	<b>Understanding a Bank's Financials:</b> Balance Sheet, Profit & Loss Account, Camels Framework
Unit X	<b>Basel Framework:</b> Bank for International Settlements (BIS), Basel Accords
Unit XI	<b>Regulatory Framework (Part 1):</b> Anti-Money Laundering and Know Your Customer, Banking Ombudsman Scheme, 2006



**Prof. Akash S. Jain**  
**Coordinator, NCFM**



# G. S. College of Commerce and Economics, Nagpur

## *Course Modules and Outcomes*

### Value Added Course of National Stock Exchange's Certification in Financial Markets (NCFM)

#### *Capital Market (Dealers) Module (CMDM)*

<b>Course Outcomes:</b>	
1	Student will be able to understand various types of financial markets, distinguish between equity and debt, types of companies.
2	Student will be able to understand the nature of Primary and Secondary Markets, compliances in Primary and Secondary Markets, Role & Functions of SEBI.
3	Student will be able to understand the concept of commodity and financial derivatives and distinguish between them.
4	Student will be able to analyze (Simple Analysis) the Financial Statements of the Companies, understand annual and director's report, etc.
<b>Course Module</b>	
Unit I	<b>An Overview of the Indian Securities Market:</b> Market segments, Key indicators of securities market, Products and participants, Market segments and their products, Reforms in Indian securities markets
Unit II	<b>Trading Membership:</b> Stock brokers, NSE membership, Surrender of trading membership, Suspension & expulsion of membership, Declaration of defaulter, Authorized person, Sub-brokers, Broker-clients relations, Sub-broker-clients relations, Investor service cell and arbitration, Code of Advertisement
Unit III	<b>Trading:</b> Introduction, NEAT system, Market types, Trading system users hierarchy, Local database, Market phases, Logging on, Log off/exit from the application, Neat screen, Invoking an inquiry screen, Order management, Trade management, Limited physical market, Block trading session, Retail debt market (RDM), Trading information downloaded to members, Internet broking, Wireless application protocol (WAP), Computer to computer link (CTCL) facility
Unit IV	<b>Clearing and Settlement:</b> Introduction, Key terminologies used in clearing and settlement process, Transaction cycle, Settlement agencies, Clearing and settlement process,



	Securities and funds settlement, Shortages handling, Risks in settlement, Risk management, International securities identification number, Data and report downloads
Unit V	<b>Legal Framework:</b> SEBI (intermediaries) regulations, 2008, SEBI (prohibition of insider trading) regulations, 1992, SEBI (prohibition of fraudulent and unfair trade practices relating to, Securities market) regulations, 2003, the depositories act, 1996, Indian contract act, 1872, Income tax act, 1961
Unit VI	<b>Fundamental Valuation Concepts:</b> Time value of money; Understanding financial Statements



**Prof. Akash S. Jain**  
Coordinator, NCFM



# G. S. College of Commerce and Economics, Nagpur

## ***Course Modules and Outcomes***

### Value Added Course of National Stock Exchange's Certification in Financial Markets (NCFM)

#### ***Commercial Banking in India : A Beginner's Module***

<b>Course Outcomes:</b>	
1	Student will be able to understand the functions of commercial banks and banking structure in India.
2	Student will be able to understand the types of deposit accounts, strategies for mobilizing deposits, principles of bank lending and management of Non-Performing Assets.
3	Students will be able to understand investment policy of banks and other commercial activities carried out by banks.
4	Student will be able to understand relationship between Banks and Customers.
<b>Course Module</b>	
Unit I	<b>Introduction:</b> Definition of banks, Evolution of Commercial Banks in India, Functions of Commercial Banks, Competitive Landscape of Banks in India.
Unit II	<b>Banking Structure in India:</b> Banking Structure in India, Role of RBI vis-vis other commercial banks.
Unit III	<b>Bank Deposit Accounts:</b> Introduction to Bank Deposits, Types of Deposit Accounts, Strategies of mobilizing deposits, Common guidelines of opening and operating accounts, deposit related services, Deposit services offered to Non-Resident Indians, Deposit Insurance.
Unit IV	<b>Basics of Bank Lending:</b> Principles of Lending and Loan Policy, Basics of Loan. Appraisal, Credit decision-making and review, Types of Advances, Management of Non-Performing Assets.
Unit V	<b>Bank Investments:</b> Investment Policy, Statutory Reserve Requirements, Non-SLR Requirements, Banks' Investment Classification and Valuation Norms.
Unit VI	<b>Other Activities of Commercial Banks:</b> Other Basic Banking activities, Para -banking Activities.
Unit	<b>Relationship between Banks and Customers:</b> Strategy for expanding customer base,

VII	services to different customer groups, competition among banks for customers, customer relationship management, Banking Options ombudsman Scheme, Know Your Customer (KYC) norms Evolving Trends in Modern Banking Technology, Outsourcing of Non-core Activities, Financial Inclusion
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# G. S. College of Commerce and Economics, Nagpur

## *Course Modules and Outcomes*

### Value Added Course of National Stock Exchange's Certification in Financial Markets (NCFM)

#### *Financial Markets : A Beginner's Module*

<b>Course Outcomes:</b>	
1	Student will be able to understand various types of financial markets, distinguish between equity and debt, types of companies.
2	Student will be able to understand the nature of Primary and Secondary Markets, compliances in Primary and Secondary Markets, Role & Functions of SEBI.
3	Student will be able to understand the concept of commodity and financial derivatives and distinguish between them.
4	Student will be able to analyze (Simple Analysis) the Financial Statements of the Companies, understand annual and director's report, etc.
<b>Course Module</b>	
Unit I	<b>Markets and Financial Instruments:</b> Types of Markets: Equity, Debt, Derivatives Commodities; Meaning and features of private, Public companies; Types of investment avenues.
Unit II	<b>Primary Markets:</b> Initial Public Offer (IPO); Book Building through Online IPO; Eligibility to issue securities; Pricing of Issues; Fixed versus Book Building issues; allotment of Shares; Basis of Allotment; Private Placement.
Unit III	<b>Secondary Markets:</b> Role and functions of Securities and Exchange Board of India (SEBI); Depositories; Stock exchanges Intermediaries in the Indian stock market Listing; Membership; Trading Clearing and settlement and risk management; Investor protection fund (IPF); and Do's and Don'ts for investors, Equity and debt investment.
Unit IV	<b>Derivatives:</b> Types of derivatives; Commodity and commodity exchanges; Commodity versus financial derivatives.
Unit V	<b>Financial Statement Analysis:</b> Balance sheet; Profit & loss account; Stock market related ratios; Simple analysis before investing in the shares; understanding annual report; Director's report etc.

  
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## *Course Modules and Outcomes*

### Value Added Course of National Stock Exchange's Certification in Financial Markets (NCFM)

#### *Insurance Sector Module*

<b>Course Outcomes:</b>	
1	Student will be able to understand the concept of insurance, the role of IRDA and fundamentals of risk management.
2	Student will be able to understand various terminologies, elements and principles in insurance contract.
3	Student will be able to understand the concept of general, personal and liability insurance.
4	Student will be able to understand the financial planning, types of life insurance policies and insurance intermediaries.
<b>Course Module</b>	
Unit I	<b>Introduction to Insurance:</b> Definition of Insurance, Concept of Insurance / How insurance works, Insurance Act, 1938, Insurance Regulatory and Development Authority (IRDA), Insurance Advertisements and Disclosures Regulations, 2000, Protection of Policy Holders Interest Regulations, 2002, Third Party Administrators (TPA)
Unit II	<b>Fundamentals of Risk Management:</b> Definition of Risk, Classification of Risks, Definition of Risk Management, Stages of Risk Management
Unit III	<b>Insurance Contract, Terminology, Elements and Principles:</b> Contract Terminology, Elements of a Valid Contract – Offer and Acceptance, Consideration, Capacity, Legal Purpose, Distinguishing Characteristics of Insurance Contracts, Common clauses and sections in an insurance contract
Unit IV	<b>General Insurance:</b> Classification – Life Insurance & Non-Life Insurance, Non-Life Insurance classification – Property Insurance, Personal Insurance, & Liability Insurance, Types of Property Insurance - Fire Insurance, Marine Insurance, Various types of Engineering Insurance, Contractor's All Risks (CAR) Insurance, Marine cargo insurance, Features of motor insurance, Burglary insurance, Money insurance
Unit V	<b>Personal and Liability Insurance:</b> Personal Insurance, Mediciam Policies, Group Mediciam

	policy, Personal Accident Insurance (PA), Liability Insurance, Employers Liability Insurance, Public Liability Insurance, Professional Indemnity Insurance, Product Liability Insurance
Unit VI	<b>Financial Planning and Life Insurance:</b> Financial Planning, Ratios as a tool for financial analysis, Definition of Life Insurance, Law of large numbers, Principles of Insurance and Life Insurance
Unit VII	<b>Types of Life Insurance Policies:</b> Term Insurance, Types of Term Life Insurance, Whole Life Insurance, Endowment policy, Children's policies, Annuities, Group Insurance, Industrial Life Assurance, Life Insurance Premium and Tax benefits
Unit VIII	<b>Insurance Intermediaries:</b> Introduction, Individual agent, Corporate agent, Code of Conduct, Broking regulations, Indian Insurance Market

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## ***Course Modules and Outcomes***

### Value Added Course of National Stock Exchange's Certification in Financial Markets (NCFM)

#### ***Securities Markets : Basic Module***

<b>Course Outcomes:</b>	
1	Student will be able to understand various types of financial markets, distinguish between equity and debt, types of companies.
2	Student will be able to understand the nature of Primary and Secondary Markets, compliances in Primary and Secondary Markets, Role & Functions of SEBI.
3	Student will be able to understand the concept of commodity and financial derivatives and distinguish between them.
4	Student will be able to analyze (Simple Analysis) the Financial Statements of the Companies, understand annual and director's report, etc.
<b>Course Module</b>	
Unit I	<b>Markets and Financial Instruments:</b> Types of Markets: Equity, Debt, Derivatives Commodities; Meaning and features of private, Public companies; Types of investment avenues.
Unit II	<b>Primary Markets:</b> Initial Public Offer (IPO); Book Building through Online IPO; Eligibility to issue securities; Pricing of Issues; Fixed versus Book Building issues; allotment of Shares; Basis of Allotment; Private Placement.
Unit III	<b>Secondary Markets:</b> Role and functions of Securities and Exchange Board of India (SEBI); Depositories; Stock exchanges Intermediaries in the Indian stock market Listing; Membership; Trading Clearing and settlement and risk management; Investor protection fund (IPF); and Do's and Don'ts for investors, Equity and debt investment.
Unit IV	<b>Derivatives:</b> Types of derivatives; Commodity and commodity exchanges; Commodity versus financial derivatives.
Unit V	<b>Financial Statement Analysis:</b> Balance sheet; Profit & loss account; Stock market related ratios; Simple analysis before investing in the shares; understanding annual report; Director's report etc.

  
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## *Course Modules and Outcomes*

### Value Added Course on Common Proficiency Test (CPT)

<b>Course Outcomes:</b>	
1	Students will be able to identify the fundamental concepts of accounting
2	Students will be able to understand basics of economics
3	Students will be able to understand the basic quantitative aptitude techniques
4	Students will know basic management and communication skills
5	Students will understand about business environment
6	Students will acquire knowledge regarding laws which are applicable to business
<b>Course Module</b>	
Section A: Fundamentals of Accounting	60 Marks
Section B: Mercantile Laws	40 Marks
Section C: General Economics	50 Marks
Section D: Quantitative Aptitude	50 Marks





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**Course Modules and Outcomes**

**VALUE ADDED COURSE ON CYBER SECURITY AND CYBER LAW**

<b>Course Outcomes:</b>	
1	To understand the Cyber-Security and threat landscape.
2	To develop a deeper understanding and familiarity with various kinds of cyber-crimes and their preventive measures.
3	To analyze and evaluate existing legal framework and laws on cyber security
4	To analyze and evaluate the digital payment system security and remedial measures against digital payments frauds.
5	To analyze and evaluate the security aspects of social media and ethical aspects associated with the use of social media.
<b>Course Module</b>	
Unit I	Introduction to Cyber Security and Cyber Law
Unit II	Overview of social media and its security
Unit III	Digital payments and security measures
Unit IV	Digital devices security
Unit V	IT Act 2008

*S. Kausar*  
02/05/2023

**Prof. Sana Kausar Naim Syed**

**Co-Ordinator**

**(VAC on Cyber Security and Cyber Law)**



# G. S. College of Commerce and Economics, Nagpur

## ***Course Modules and Outcomes***

### Value Added Course on Certificate Course in Speaking Skills - VANI

<b>Course Outcomes:</b>	
1	To learn the art of speaking up, the know-how of public speaking.
2	To become an effective speaker and to master the extempore skills through societal themes.
3	To become proficient users of language
4	To have a critical lens, to become observant through discussions
5	To have the skill set to be industry ready
<b>Course Module</b>	
Unit I	Introduction to VANI
Unit II	Off-the-cuff (Extemporaneous speaking)
Unit III	Presentations and Public Speaking
Unit IV	Colloquies (Discussions)
Unit V	Interview Techniques

*G. S. Chorghade*

Asst. Prof. Gayatri S Chorghade  
Course Convenor



# G. S. College of Commerce and Economics, Nagpur

## ***Course Modules and Outcomes***

### Value Added Course on Certificate Course in Fundamentals of Business Analytics

<b>Course Outcomes:</b>	
1	To acquire conceptual knowledge of Data Extension: Investigate data to establish new relationship & Patterns
2	To acquire conceptual knowledge of Problem Analysis: Understanding the problems of Business.
3	To acquire conceptual knowledge of Data interpretation and Visualization: Use tools to interpret data.
4	To acquire conceptual knowledge of Problem-Solving: Use analytics to solve business problems.
<b>Course Module</b>	
Unit I	Introduction to Business Analytic
Unit II	Introduction to Advanced Excel
Unit III	Data Visualization
Unit IV	Case Study



G. S. College of Commerce and Economics, Nagpur

**Course Modules and Outcomes**

Value Added Course on Certificate Course in Investment  
Management

<b>Course Outcomes:</b>	
1	To understand basics and key terminologies for investment in stock market.
2	To get in-depth understanding of how stock market works.
3	To be able to choose the best investment option according to the investors risk appetite.
4	Student will be able to manage his own finance and aware financial literacy.
<b>Course Module</b>	
Unit I	Basics of Investment Management
Unit II	Deep dive into stock market & its analysis before investing
Unit III	Mutual Funds, ETF & its analysis before investing
Unit IV	Practical Session & Mock trading

