



Shiksha Mandal Wardha's  
**G. S. COLLEGE OF COMMERCE & ECONOMICS, NAGPUR**  
LAW COLLEGE SQUARE, AMRAVATI ROAD, NAGPUR-440001  
(A HINDI LINGUISTIC MINORITY COLLEGE)

**An Autonomous Institution**  
**NAAC Re-accredited Fourth Cycle**

**APPLICATION FORM**  
**(FOR TEACHING POSTS)**

(To be filled in by the candidate in his/her own handwriting)

Paste here  
your recent  
Passport Size  
Photograph

To,

The Principal,  
G. S. College of Commerce & Economics,  
Nagpur

**SUBJECT: APPLICATION FOR THE POST OF ASSOCIATE / ASSISTANT PROFESSOR (MBA).**

Respected Sir,

With reference to your advertisement in \_\_\_\_\_ dated \_\_\_\_\_, I wish to offer my services for the Post of \_\_\_\_\_ in the \_\_\_\_\_ Department. I hereby submit my relevant details as under-

01. Name in Full : \_\_\_\_\_  
SURNAME FIRST NAME  
\_\_\_\_\_  
(FATHER'S / HUSBAND'S NAME)
02. Date of Birth : \_\_\_\_\_
03. Marital Status : \_\_\_\_\_ 04. Mother Tongue \_\_\_\_\_
05. Religion & Caste/Category : \_\_\_\_\_
06. Domicile & Nationality : \_\_\_\_\_
07. Aadhar Card No. : \_\_\_\_\_
08. Languages through which you can teach (English and Hindi or Marathi) : \_\_\_\_\_
09. Permanent Address with Contact Nos. with STD Code  
\_\_\_\_\_  
\_\_\_\_\_  
Mob. \_\_\_\_\_ Land Line \_\_\_\_\_
10. Address for Correspondence with contact Nos. with STD Codes  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
Mob. \_\_\_\_\_ Land Line \_\_\_\_\_  
Email : \_\_\_\_\_

11. Educational Qualifications :

Sr. No.	Examination Passed	Board / University	Year of Passing	Marks Obtained	% of Marks	Division
01.	S.S.C.					
02.	H.S.S.C.					
03.	U.G.....					
04.	P.G.....					
05.	B.Ed.					
06.	NET/ SET					
07.	Ph.D.					
08.	Other.....					
09.	.....					

12. Work Experience, if any (start from the present employer, additional sheets may be attached)

Sr. No	Name of Institution	Designation	Duration		Pay	Reason for leaving the services
			From	To		
<b>Total Experience</b>						

13. Research Experience : (Additional sheet may be attached)

Sr. No	Research Publications (In SCI/UGC/ AICTE Approved Journals)	Books Published with ISBN No.	Ph.D.'s Guided		Participated as Resource Person/Trainer/ Consultant etc., if any. Give details
			Enrolled	Awarded	

14. Administrative Experience (Additional sheet may be attached)

Sr. No	Name of Institution	Designation	Duration		Nature of duties
			From	To	
<b>Total Experience</b>					

15. Name & address of at least 2 Referees : Attach separate sheet with contact nos. (Referees should not be relatives; one referee should preferably be present employer)

16. Explain in brief why you want to join this profession ? : Attach separate sheet

17. Please state whether any vigilance case :- Yes / No or departmental enquiry or any legal case in any court of law is pending or being contemplated against you; give details. (If yes, attach separate sheet giving details)

18. Declaration of family details as per Govt. G.R.S.RV2000/CR(17/2000)XII dt. 28.03.2005

Sr.No.	Name of Family Member	Date of Birth	Relation with Candidate	Remarks

#### Declaration

I hereby declare that the aforesaid information submitted by me is true to the best of my knowledge and belief and if found false I shall be rendered disqualified and I shall have no claim for the above said post.

**Place:**

**SIGNATURE OF THE APPLICANT**

**Date :**

NAME \_\_\_\_\_

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List of Enclosures: (if not enclosed, the application will be treated as incomplete)

1. Attested Copies of the Statement of Marks, Certificates/ Degrees of all Exams
  2. Experience Certificates, Testimonials
  3. Verified UG, PG Marksheets from relevant Universities.
  4. NET/SET Verification
  5. Ph.D. Verification as per UGC Regulations.
  6. NOC from present Employer.
  7. Copy of Aadhar Card
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**ESSENTIAL QUALIFICATION FOR THE POST OF ASSISTANT / ASSOCIATE PROFESSOR (MBA)**

Essential Qualifications :

Name of the Program	Cadre	Qualifications
M.B.A.	<b>Assistant Professor</b>	Bachelor's Degree in any discipline and Master's Degree in Business Administration / PGDM / C.A. / ICWA/ M. Com. with First Class or equivalent and two years of professional experience after acquiring the degree of Master's degree.
	<b>Associate Professor</b>	1) Ph.D. degree in the relevant field and First class or equivalent at either Bachelor's or Master's level in the relevant branch <b>AND</b> 2) At least total 6 research publications in SCI journals / UGC / AICTE approved list of journals. <b>AND</b> 3) Minimum of 8 years of experience in teaching / research / industry out of which at least 2 years shall be Post Ph.D. experience.
	<b>Professor</b>	1) Ph. D. degree in relevant field and First class or equivalent at either Bachelor's or Master's level in the relevant branch. <b>AND</b> 2) Minimum of 10 years of experience in teaching / research / industry out of which at least 3 years shall be at a post equivalent to that of an Associate Professor. <b>AND</b> 3) At least 6 research publications at the level of Associate Professor in SCI journals/UGC/AICTE approved list of journals and at least 2 successful Ph.D. guided as Supervisor / Co- supervisor till the date of eligibility of promotion. <b>OR</b> At least 10 research publications at the level of Associate Professor in SCI journals/UGC/ AICTE approved list of journals till the date of eligibility of promotion.

**Note : -**

**1) For the Candidates from Industry Profession the experience shall be at managerial level equivalent to Professor grade is required.**

**2) (i) Working experience in public sector undertaking is preferred. However private sector can also be considered provided the Industry has a successful continuous standing of at least 10 years.**

**(ii) The experience can be considered only after production of certificate (experience) issued by competent authority.**

**(iii) The area of operation of Industry shall be related to the relevant field of discipline.**

**(iv) The experience certificate shall include work profile, designation and duration of service.**

**(v) 50 % of the total service rendered in industries shall be considered as an equivalent to teaching experience provided total experience is at least 10 years and above.**

**LIST OF RESEARCH PUBLICATIONS FOR ASSOCIATE PROFESSOR**

<b>Sr.No.</b>	<b>Title of Research Paper</b>	<b>Name of Journal</b>	<b>SCI/UGC/AICTE Approved or not</b>	<b>Date of Publication</b>
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Candidate's Signature